



Hardee County Building Department

401 West Main Street---Wauchula, FL 33873
Phone: 863-773-3236---Fax: 863-767-0360

For Office Use Only:
Hardee County Bldg. Department
Contractor Acct # _____

Contractor License Registration Form

Type of Contractor: State Certified State Registered County Specialty

Company Name _____ Phone # _____

License Holder Name _____ Cell # _____

Mailing Address _____

Email Address _____

The following items are required for any contractor to register a license in Hardee County.

- **If you are a State Certified Contractor**, you will need to provide:
 - a copy of current state certification (from DBPR)
 - General Liability Insurance Certificate with Hardee County Building Department as the certificate holder
 - Workers Compensation Insurance Certificate with Hardee County Building Department as the certificate holder or a current workers compensation exemption.
 - Copy of valid State of Florida driver's license or identification.
 - Contractors Authorization Form
 - a \$50 fee for a 1 year registration. Your registration must be renewed by September 30 of each year.

- **If you are a State Registered or County Specialty Contractor**, you will need to provide:
 - a copy of current state registration (from DBPR)
 - General Liability Insurance Certificate with Hardee County Building Department as the certificate holder
 - Workers Compensation Insurance Certificate with Hardee County Building Department as the certificate holder or a current workers compensation exemption.
 - If you are registering for the first time, you will need to complete the Competency Card application and provide ALL documentation for review by the CILB. (If you fail to register every year, you will be required to complete the Competency Card application and submit all documents for the current year.)
 - Copy of valid State of Florida driver's license or identification.
 - Contractors Authorization Form
 - The fee associated with your category. Your registration must be renewed by September 30 of each year.

Note: You are responsible for ensuring that current documents are maintained throughout the registration period. The expiration of any of the above documents will render your registration inactive and will affect your ability to obtain permits.