

Hardee County 2010-2011 Budget



Hardee County Board of County Commissioners

Terry Atchley

Minor Bryant

Bobby Ray Smith

Clifton Timmerman

Dale Johnson

412 West Orange Street, Room 103

Wauchula, FL 33873

www.hardeecounty.net

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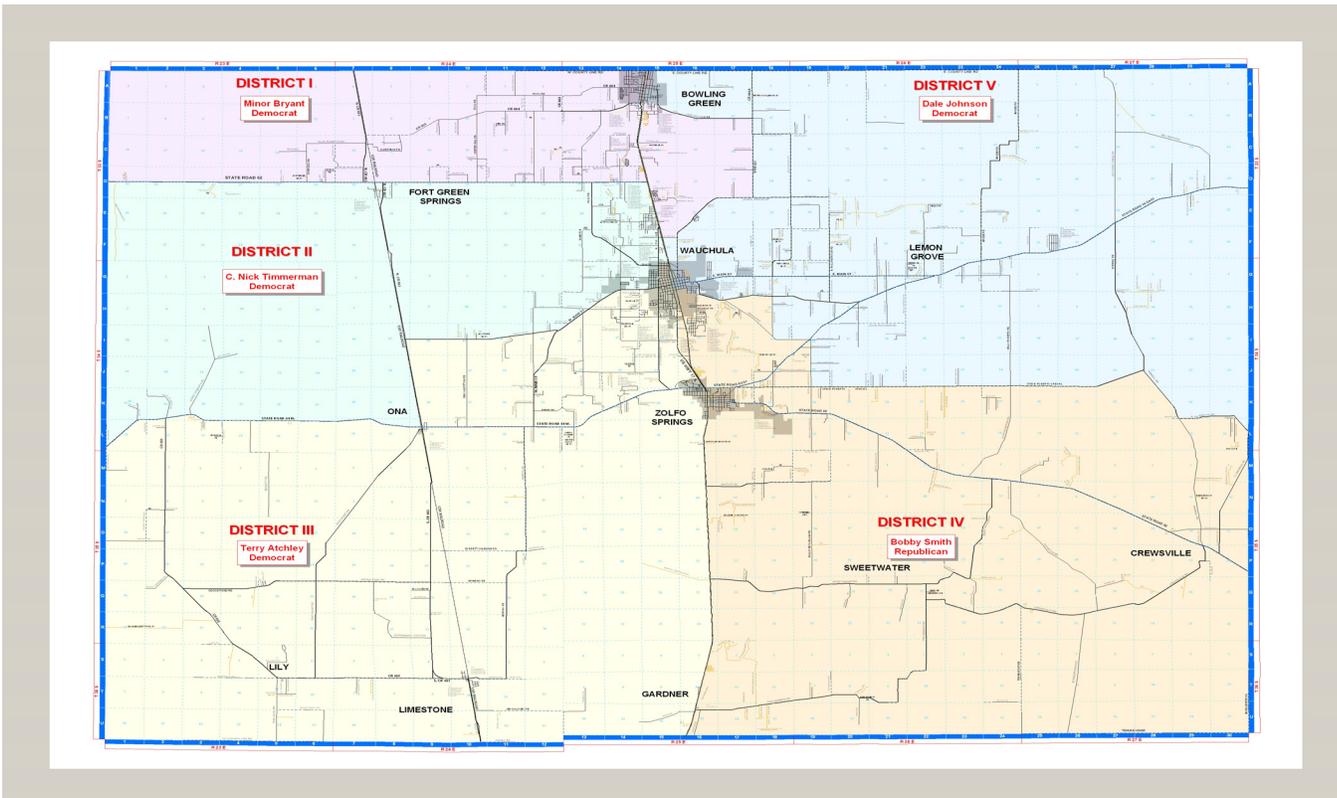
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2009-10 BOARD OF COUNTY COMMISSIONERS

From left to right: Minor Bryant – District I, Nick Timmerman – District II, Dale Johnson – District V, Terry Atchley – District III, Bobby Smith – District IV.
Standing: Lex Albritton - County Manager, Ken Evers – County Attorney



MILLAGE RATE	
Adjusted Prior Year Ad Valorem Proceeds	13,358,183
Current Year Gross Taxable Value	1,512,698,895
Current Year Adjusted Taxable Value	1,463,052,033
Current Year Roll-back Rate:	9.1304 per \$1,000
Current Year Aggregated Rolled back Taxes:	13,865,701
Total Ad Valorem Taxes proposed to be levied:	12,939,626
Current Year Proposed Millage Rate:	8.5540 Per \$1,000
Current Year Proposed Rate as a Percent Change of Rolled-back Rate:	-6.31 %

BUDGET BY FUND				
	Actual	Budgeted	Adopted	
FUND	2008/2009	2009/2010	2010/2011	
001 General Revenue	11,341,728	21,919,373	23,889,462	
102 Transportation Trust	4,428,260	12,272,104	10,293,909	
200 Transportation Trust Debt Service	723,168	727,000	208,000	
103 Fine & Forfeiture	8,542,209	2,216,867	1,926,090	
105 Race Track	446,500	446,500	446,500	
107 Fire Control	2,927,491	3,551,071	3,960,639	
108 Pioneer Park Days	96,617	151,000	272,211	
109 Mining	0	663,017	770,110	
110 E911	0	206,325	208,949	
135 Grants	2,863,337	1,118,946	1,323,720	
401 Vandolah Wastewater Enterprise	89,804	376,640	345,266	
402 Wauchula Hills Enterprise	943,021	5,984,066	4,931,356	
403 Solid Waste Enterprise	2,045,890	5,693,157	5,706,529	
609 Law Enforcement Trust	-	99,245	61,332	
TOTAL BUDGET	34,448,025	55,425,311	54,344,073	

RESOLUTION NO. 10-22**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF HARDEE COUNTY, FLORIDA ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR HARDEE COUNTY FOR FISCAL YEAR OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Board of County Commissioners of Hardee County, Florida on September 28, 2010, adopted Fiscal Year 2010-2011 Final Millage rates following a public hearing as required by Florida Statute 200.065.

WHEREAS, the Board of County Commissioners of Hardee County, Florida held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Hardee County has been certified by the County Property Appraiser to the Board of County Commissioners as **\$1,512,698,895**.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HARDEE COUNTY, FLORIDA THAT:

1. The FY 2010-2011 operating millage rate is **8.5540 mills**, which is a **6.31 percent decrease** from the rolled-back rate of **9.1304 mills**.
2. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED AT A PUBLIC HEARING THIS 28TH DAY OF SEPTEMBER 2010.

Time adopted: _____ P.M.

**HARDEE COUNTY BOARD OF COUNTY COMMISSIONERS
TERRY ATCHLEY, CHAIRMAN**

ATTEST:

**B. HUGH BRADLEY
EX-OFFICIO CLERK TO THE BOARD**

RESOLUTION NO. 10-23

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF HARDEE COUNTY, FLORIDA ADOPTING THE FINAL BUDGET FOR FISCAL YEAR OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Hardee County, Florida on September 28, 2010 held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Board of County Commissioners of Hardee County, Florida set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2010-2011 in the amount of **\$54,344,073**.

NOW, THEREFORE, BE IT RESOLVED BY THE HARDEE COUNTY BOARD OF COUNTY COMMISSIONERS OF HARDEE COUNTY, FLORIDA, THAT

1. The Fiscal Year 2010-2011 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 28th day of September, 2010.

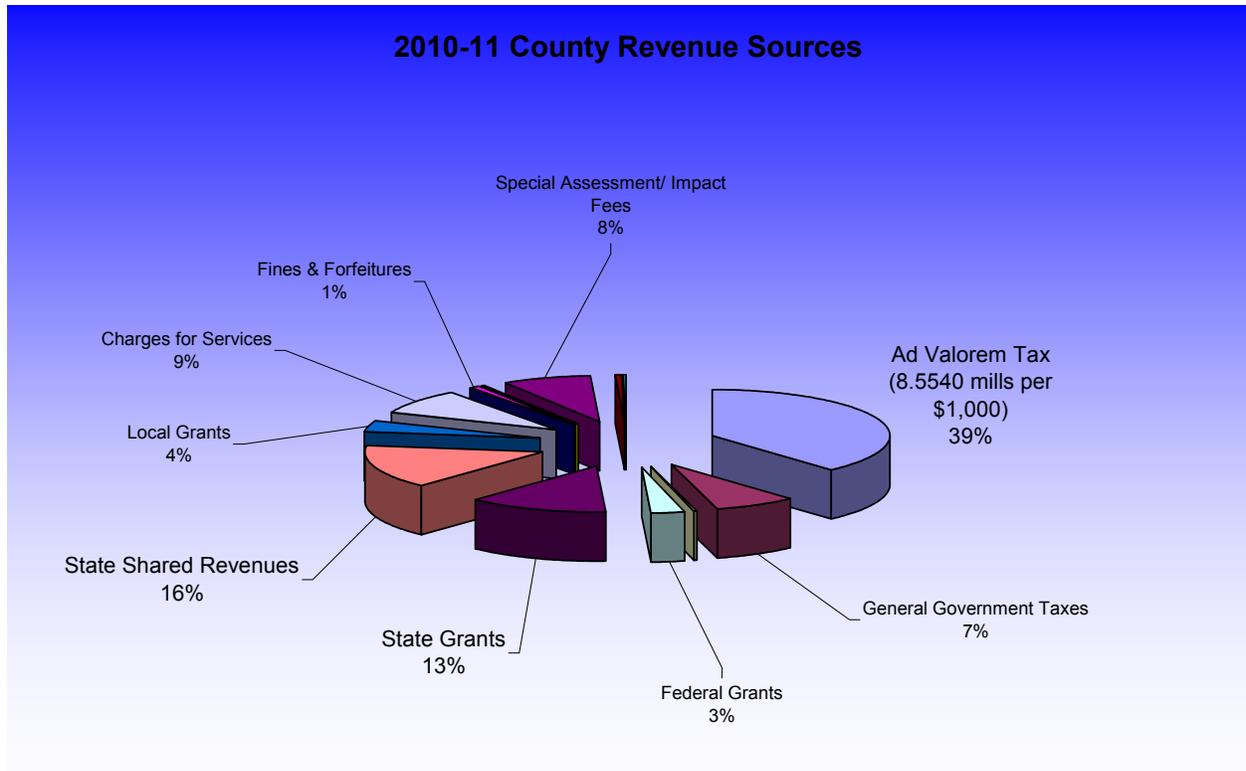
Time adopted: _____ P.M.

**HARDEE COUNTY BOARD OF COUNTY COMMISSIONERS
TERRY ATCHLEY, CHAIRMAN**

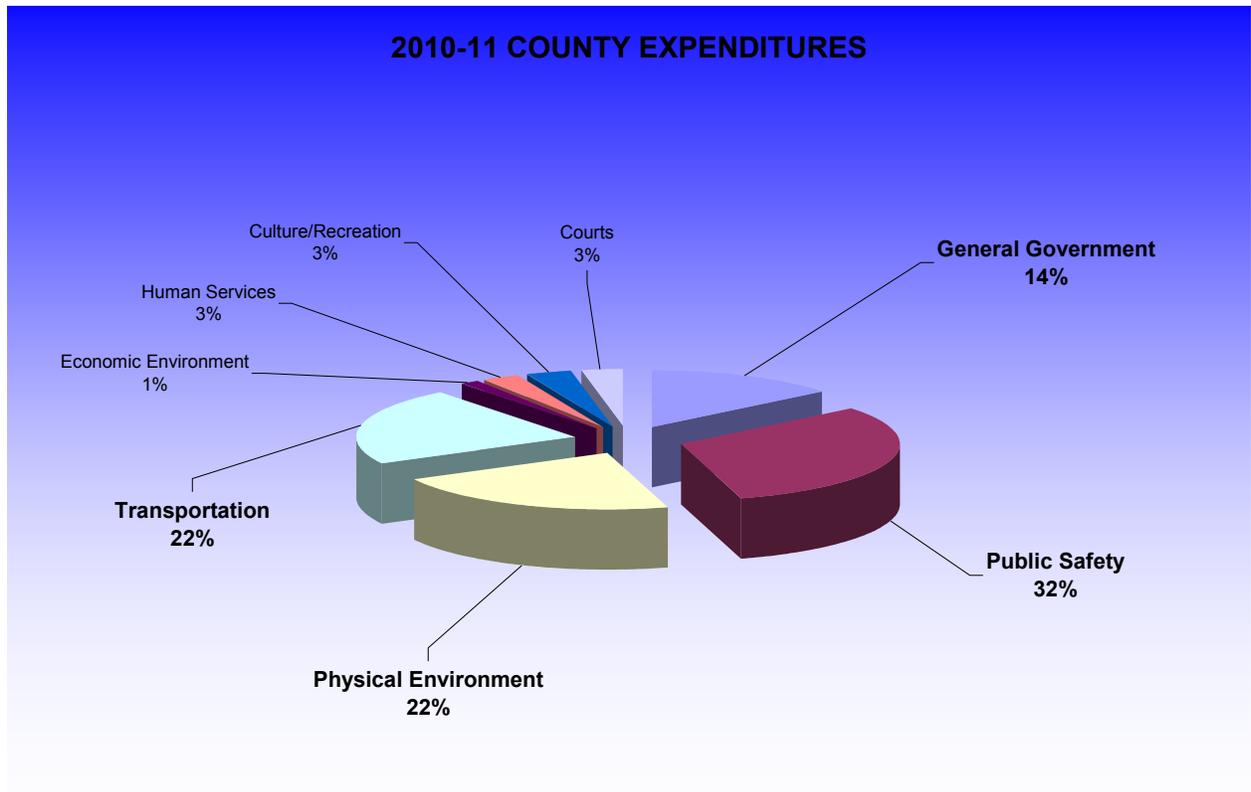
ATTEST:

**B. HUGH BRADLEY
EX-OFFICIO CLERK TO THE BOARD**

TOTAL BOCC REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
General Gov. Taxes	15,787,868	16,127,849	16,551,780	15,398,117
Licenses Permits & Fees	286,830	192,594	129,745	104,625
Federal Grants	1,390,276	1,813,202	414,844	1,008,220
State Grants	6,610,596	2,218,586	5,704,608	4,288,861
State Shared Revenues	5,072,902	5,294,211	5,247,119	5,177,701
Local Grants	-	319,404	1,557,052	1,268,290
Charges for Services	3,443,178	3,371,710	3,369,952	2,987,443
Court Related Revenues	3,535	1,060	2,500	2,000
Fines & Forfeitures	286,512	290,617	351,000	291,725
Interest	812,484	229,300	144,820	52,390
Rents & Royalties	73,002	78,348	90,140	92,598
Special Assessments	2,739,510	2,829,004	2,604,084	2,726,507
Donations	15,983	3,315	2,000	163,471
Miscellaneous	325,471	263,703	70,366	75,070
Total Revenues Generated	36,848,147	33,032,903	36,240,010	33,637,018
Less 5% on Adopted 10 & Adopted 11			(1,731,885)	(1,396,285)
Transfers	3,115,579	2,326,993	2,929,561	3,539,633
Cash Forward	-	-	17,849,665	18,563,707
Restricted Cash Forward	-	-	137,960	-
TOTAL REVENUES	39,963,726	35,359,896	55,425,311	54,344,073

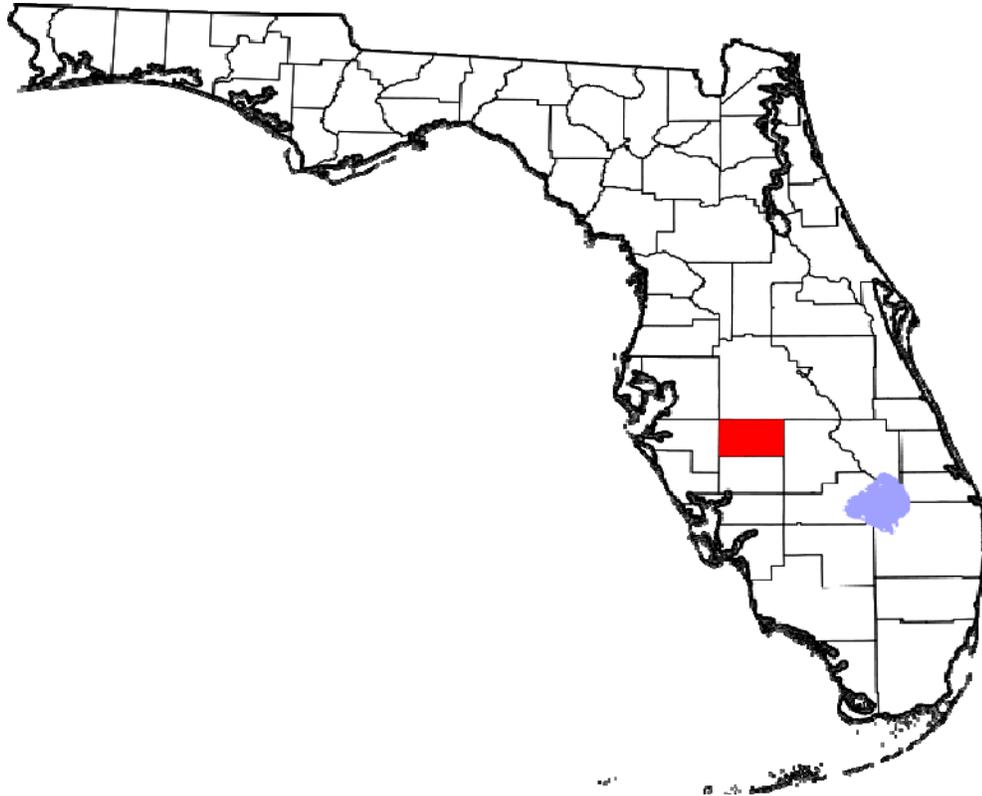


TOTAL BOCC EXPENDITURES				
Classification	Expenditures 07	Expenditures 08	Adopted 09	Adopted 10
General Government Services	6,937,150	6,114,186	5,367,948	5,812,607
Public Safety	13,012,774	13,336,851	12,917,380	12,937,009
Physical Environment	6,044,129	1,236,628	8,568,437	8,913,050
Transportation	4,890,896	3,512,142	9,339,137	9,107,412
Economic Environment	3,285,895	2,679,097	1,382,775	598,273
Human Services	1,477,235	1,194,376	1,045,785	1,184,947
Culture & Recreational	1,133,647	1,219,068	996,924	1,330,535
Courts	535,191	566,312	1,445,531	1,283,135
Total Expenditures	37,316,917	29,858,660	41,063,917	41,166,968
Transfers Out	2,483,829	1,820,307	3,007,938	3,539,633
Contingencies	-	-	1,852,878	1,714,523
Restricted Reserves	-	-	2,530,206	3,319,858
Fund Balance	-	-	5,270,668	4,603,091
TOTAL EXPENDITURES	39,800,746	31,678,967	53,725,607	54,344,073



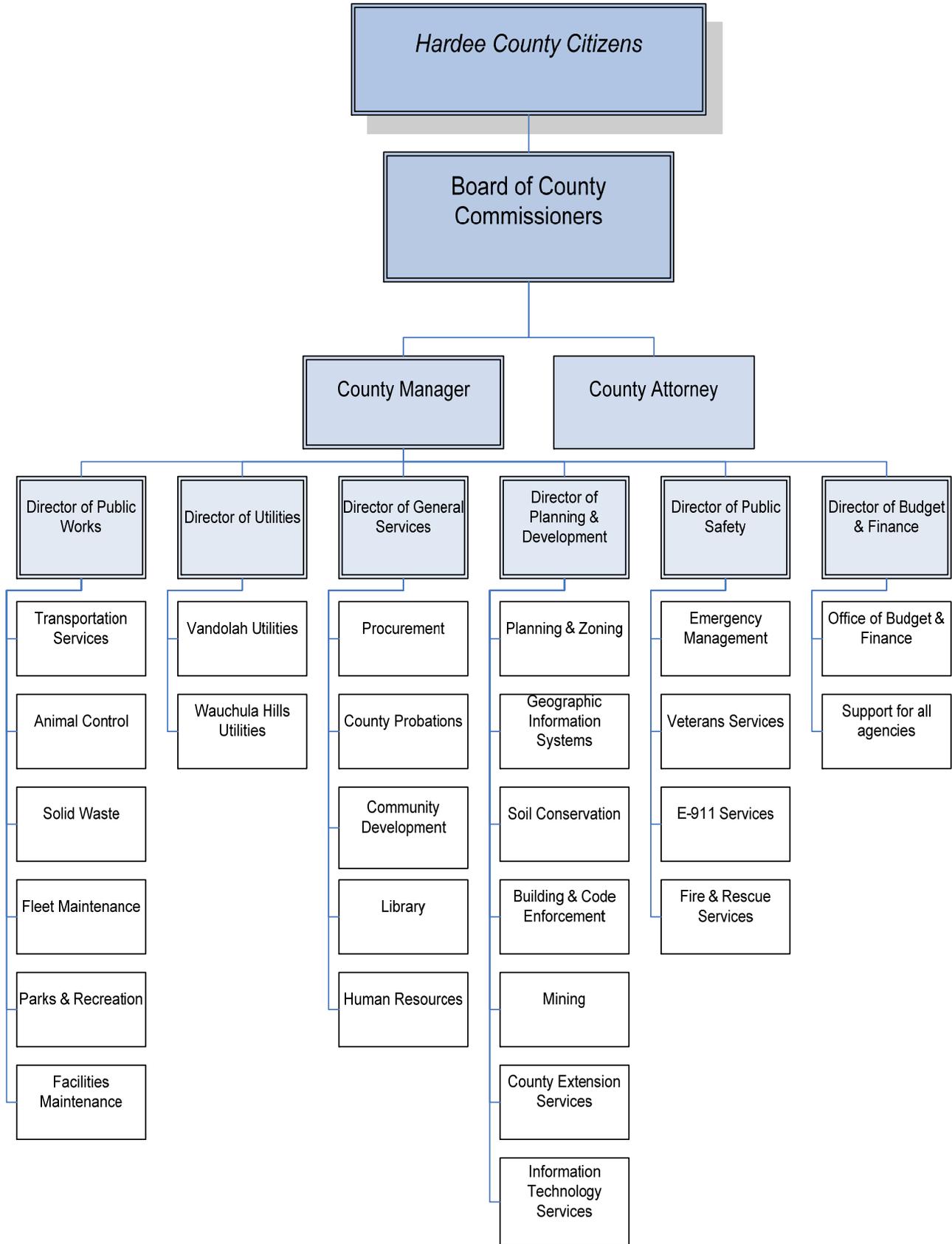
GENERAL INFORMATION

Hardee County is geographically located in the West Central Florida region with the County's boundaries encompassing some 637 square miles. The County's predominate economic base is contributed to agriculture businesses and flanked by the phosphate mining industry. The 2009 population estimate, according to the U.S. Census Bureau is 29,415.



FIVE-MEMBER COMMISSION

An elected five-member Commission guides Hardee County, a political subdivision of the State of Florida. The Commissioners are elected in non-partisan elections to represent the entire County. The Commission performs legislative functions of government by developing policy for the management of the County. The County Manager, a professional appointed by the Commission, and the County Manager's staff are responsible for the implementation of those policies. The County contracts out for attorney services. See the next page for the County Organizational Chart:



BUDGET PHILOSOPHY

The Hardee County BOCC is committed to providing quality service to its residents, at the lowest possible cost, in order to minimize taxpayer burden. In developing the County's financial plan, or budget, attention is first given to assuring that the budget will be in balance, both on an overall basis and in each of the County's funds. Any potential imbalances are eliminated by the County Administrator before the Tentative Budget is presented to the Board of County Commissioners for consideration and adoption at Public Hearings.

BUDGET PROCESS

Fiscal Year – Hardee County's budget is based on a fiscal, rather than a calendar year. The fiscal year begins on October 1st and ends on September 30th. Fiscal year 2010-11 runs from October 1, 2010 through September 30, 2011.

Statutory Requirements – There are 2 Florida Statutes that regulate local government budget development and implementation, Chapters 129 and 200, which are entitled "County Annual Budget." These rules establish a system for controlling finances of local governments throughout the state and specifically direct (among other requirements), that a budget be prepared annually, that it be balanced, and that in no case shall total appropriations of any budget be exceeded. Chapter 200, "Determination of Millage," defines the duty of the Board of County Commissioners (BOCC) in setting the rate of taxation. The State of Florida, Department of Revenue has implemented Section 12D-17 in the Florida Administrative Code to interpret these requirements and establishes guidelines to follow. In addition, General Accounting Principles (GAAP) for state and local governments as set forth by the Governmental Accounting Standards Board (GASB) provides professional standards that guide public financial management and reporting.

Funds – The County's budget is consolidated and presents planned disposition of all available resources in all funds. The BOCC's adopted budget serves as the County's financial plan for the ensuing fiscal year.

The accounts of the County are organized on the basis of funds and accounting groups (or departments), each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, fund equity revenues, and expenditures.

The modified accrual basis of accounting is used for *Governmental Funds* (General Fund, Special Revenue, Debt Services and Capital Projects). Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which services or goods are received and liabilities are incurred. The basis of budgeting and the basis of accounting are the same for all funds with the exception of the *Enterprise Funds*. Enterprise Funds are budgeted using the modified accrual basis and accounted for using the accrual basis. Adjustments are made at fiscal year end as part of fiscal year closing.

Revenue is considered available when it is collectable during the current period, and the actual collection will occur either during the current period or after the end of the period but in time to pay current year end liabilities. Generally, property taxes, grants and inter-fund transfers are accounted for on a modified accrual basis. Revenue is generally considered to be measurable if it has the ability to provide a reasonable estimate of actual cash flow. Expenditures, for the most part, are recorded on an accrual basis because they are measurable when they are incurred.

In *Proprietary Funds* (Enterprise and Internal Services), the accrual basis of accounting is used. Revenues are recognized in the accounting period in which they are earned and become measurable. Expenditures are recognized in the accounting period in which they are incurred.

The essential elements of the accrual accounting method include:

1. Deferral of expenditures and the subsequent amortization of the deferred cost (pre-paid expenses, supplies, etc.)
2. Deferral of revenues until they are earned (property taxes received in advance).
3. Capitalization of certain expenditures and the subsequent depreciation of the cost of machinery and equipment
4. Accrual of revenues that have been earned and expenses that have been incurred.

There are three self-supporting enterprise activities under the BOCC. These three funds are the Vandolah Utility Enterprise Fund, the Wauchula Hills Utility Enterprise Fund and the Solid Waste Enterprise Fund. These departments were established as Enterprise Funds because they were designed to be self supporting in that each are entirely or predominantly self supported by user charges.

Adoption Process – The annual budget process is based on Florida statutory requirements. In February, the Office of Management and Budget (OMB), in conjunction with input received from the departments, updates the revenue projections for the budget year. OMB finalizes these projections and determines projected available resources for the budget year.

Throughout the year, the BOCC provides the County Manager with the direction to define priorities for the ensuing fiscal year and to refine those priorities throughout the year. Based on the initial direction, OMB prepares the budget instructions for development of budget requests by the departments. Departmental requests are submitted to OMB by the end of May. Workshops are held with the departments early in June. The County Manager's recommended budget is presented to the BOCC in July.

The BOCC holds additional work sessions during July and August to review the County Manager's recommended budget and provides OMB with direction in developing the proposed budget and establishing a millage rate, which is made available to the public and forms the basis for the first public hearing in September. Any changes directed by the BOCC at the first public hearing are incorporated into the tentative budget which

forms the basis for the second public hearing in September. During the first public hearing the BOCC adopts a preliminary millage rate and preliminary budget. During the second public hearing, the BOCC adopts a resolution stating the final millage rates to be levied and adopts the final budget.

Tax Reform in the form of Amendment I adopted in January, 2008, added to this process by establishing guidelines for the adoption of specific levels of millage rates and the amount of votes necessary to pass those levels. Per Florida statutory requirements the adopted budget becomes effective on October 1.

Amendments after Adoption – Florida statutes specifically direct that upon final adoption, the budgets shall regulate the expenditures of the County. The itemized estimates of expenditures shall have the effect of fixed appropriations and shall not be amended, altered, or exceeded except as provided by the statute.

The BOCC at anytime within a fiscal year may amend a budget for that year as follows:

- Appropriations for expenditures in any fund may be increased or decreased and other appropriations in the same fund correspondingly increased or decreased with the approval of the BOCC, provided that the total appropriations of the fund not change.
- Appropriations of the reserves or contingencies may be made to increase the appropriation for any particular expenses in the same fund for any lawful purpose, but no expenditures shall be charged directly to reserves or contingencies.
- The reserve for future construction and improvements may be appropriated by the BOCC for the purpose or purposes for which the reserve was established.
- Revenues from a source not anticipated in the budget and received for a particular purpose (including but not limited to grants, donations, gifts or reimbursement for damages) may upon approval of a resolution by the BOCC be appropriated and expensed for that purpose. Such receipts and appropriations shall be added to the budget of the proper fund. The resolution may amend the budget to transfer revenue between funds to properly account for unanticipated revenue.
- Increased receipts for Enterprise or Proprietary Funds received from a particular purpose may, upon approval of a resolution by the BOCC, be appropriated and expended for that purpose in addition to the appropriations and expenditures provided for in the budget.
- If an amendment to the budget is required for a purpose not specifically authorized in Florida Statutes 139.06(2)(a-e), that amendment may be authorized by resolution of the BOCC at a public meeting.

Florida statutes provides for the delegation of authority to approve certain types of budget transfers. The County Manager or Budget and Finance Director act on intradepartmental budget changes that do not alter the total revenue or expenditures budgeted to a cost center. These requests for transfer of funds within a department are first submitted to the OMB for review and approval.

The BOCC approves all other budget changes whether they are transfers between departments or alterations of total revenues or expenditures in a fund. These requests for

budget amendments are first submitted to OMB for review and analysis. After review and signature by OMB, they are forwarded to the County Manager for review and placed on the agenda for consideration by the BOCC.

MAJOR BUDGET IMPACTS

Hardee County's taxable value decreased 5.88% from the 2009 tax roll to the preliminary tax roll for 2010.

Amendment 1 Tax Reform – On January 29, 2008, the Florida electorate approved an amendment to the Florida Constitution relative to property taxation. This amendment (referred to as Amendment 1) was placed on the ballot by the Florida Legislature at a special session held in October 2007. With respect to homestead property: Amendment 1 increases the current \$25,000 homestead exemption by another \$25,000 (for property values between \$50,000 - \$75,000) except for school district taxes. Since the new \$25,000 homestead exemption does not apply to school district taxes, this effectively amounts to a \$15,000 increase to the existing homestead resulting in an estimated annual savings of \$240 for an average homeowner. Amendment 1 also allows property owners to transfer (make portable) up to \$500,000 of their Save Our Homes benefits to their next homestead when they move. Save Our Homes became effective in 1995 and limits (caps) the annual increase in assessed value for homestead property to three percent (3%) or the percentage change in the Consumer Price Index, whichever is less.

With respect to non-homestead property, Amendment 1 limits (caps) the annual increase in assessed value for non-homestead property (businesses, industrial property, rental property, second homes, etc.) to ten percent (10%) except for school district taxes. The Amendment also provides a \$25,000 exemption for tangible personal property.

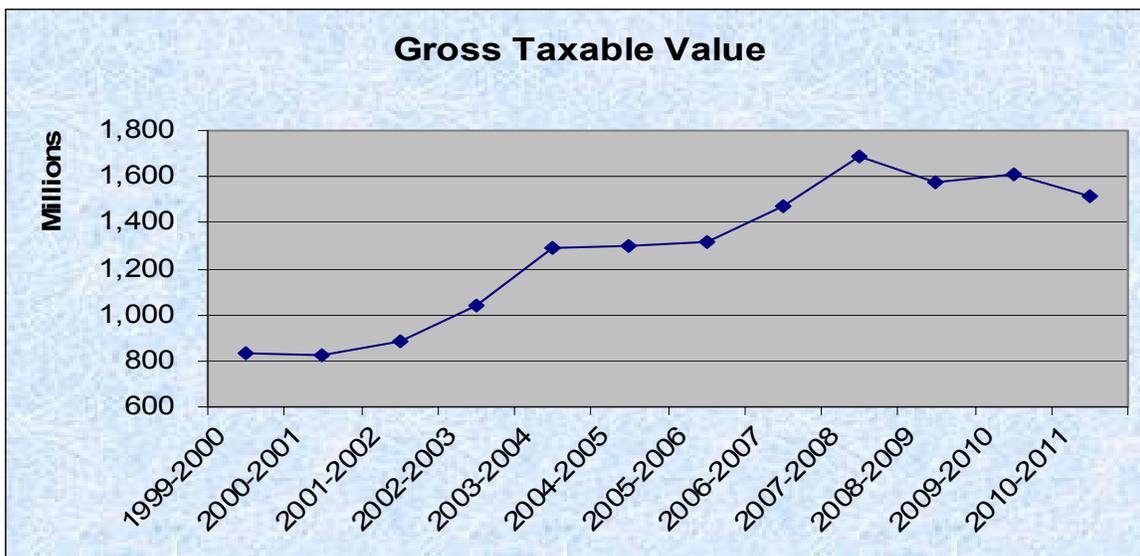
Amendment 1 became effective on October 1, 2008, with the exception of the ten percent (10%) assessment cap on non-homestead property which became effective on January 1, 2009.

Based on information received from the Hardee County Property Appraiser's office, the loss of taxable property values lost due to Amendment 1 for 2010 are \$79.2 million compared to prior years loss of \$75.9 million dollars and a loss of tax revenues are estimated to be \$677,830 compared to prior years of \$591, 454 based on the current millage rate of 8.5540.

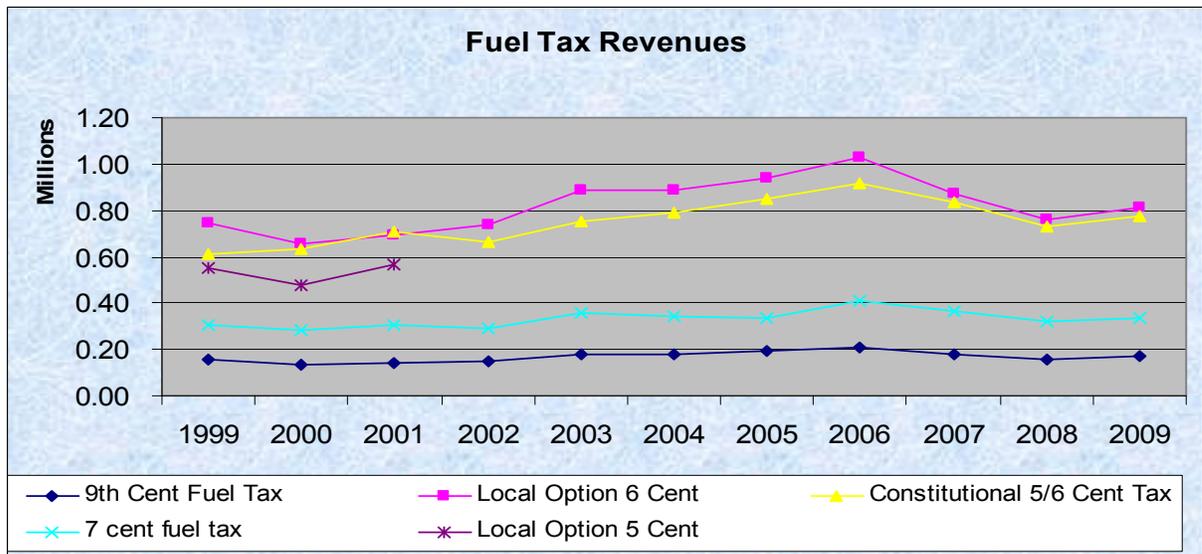
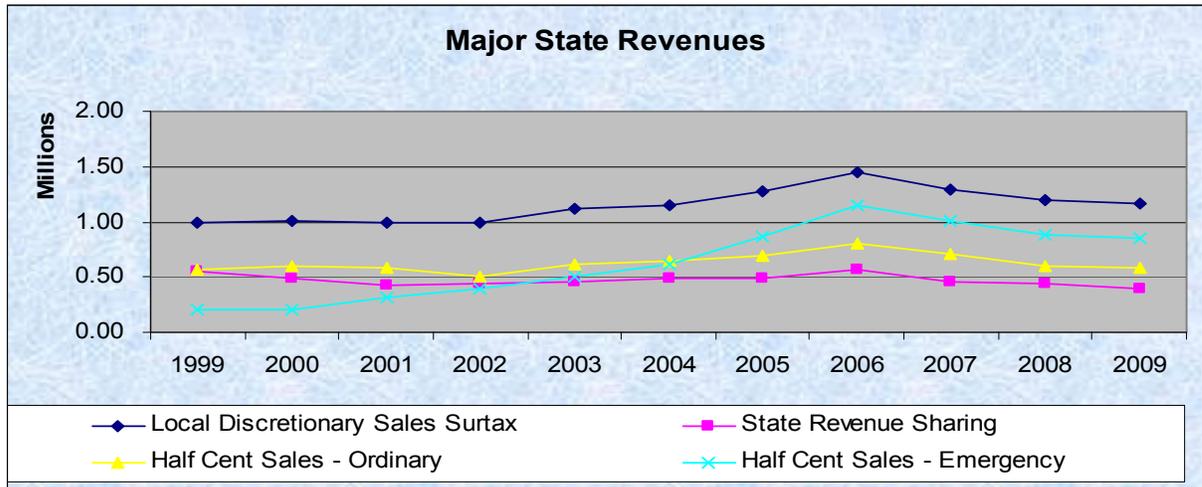
The State has made efforts to recognize the burden that Amendment 1 has put on small fiscally constrained counties by including in their budget allocations to relieve some of that burden. Hardee County received \$584,793 in the current year and we project to receive around \$500,000 in 2010-11.

Amendment 4 – Conservation Easements – This amendment provided for a full exemption for land dedicated in perpetuity and used exclusively for conservation purposes and provided a partial ad valorem tax exemption for conservation land used for commercial purposes. Properties within Hardee County qualifying for Amendment 4 equated to a property value loss of \$347,505

Economy – The entire nation has been affected by the global housing boom and bust occurring this past decade. On a state level, Florida’s economy saw phenomenal growth rates from 2000 to 2006 mostly due to the real-estate boom. This growth, however, was not sustainable and resulted in an economical crash in the housing market (affecting the values that generate tax revenues) and a crash in employment related both directly to the construction industry and indirectly by the affected credit conditions causing a huge decrease in consumer confidence. On a local level, Hardee County’s property values have decreased for the past three years. What this means to ad valorem taxes (property taxes: the major revenue source used to support local government operations), is that it takes a higher millage rate to generate the same amount of revenues each year. The County’s management has restructured operations, cut programs, cut employees, and cut allocations to outside agencies to avoid increases to the millage rates.



Another clear indication of a downward economy is the reduction in state shared revenues from sales taxes and fuel tax revenues. State shared revenues derived from sales taxes have decreased an average of -8% or -\$225,379 annually for the past three years. Revenues derived from the sale of fuel products have decreased an average of -6% or -\$155,903 annually for the past three years.



LONG TERM GOALS AND POLICIES

Hardee County adopted a Comprehensive Plan in 2002 providing the framework for land use changes within the county's unincorporated areas as well as mechanisms and standards through which changes can occur. The plan provides an inventory and evaluation of the trends and conditions of public facilities and services, and of growth and development in the County, based upon the best available information. Slow-growth market forces and the planning controls permit Hardee County officials to be flexible in planning and budgeting for the anticipated growth projected, while implementing concurrency and encouraging suitable development patterns.

Hardee County's Comprehensive Plan has been prepared to address the needs and interests of the County's residents and visitors. Areas addressed include, but are not limited to, future land use, transportation, housing, sanitation services, conservation, recreation, capital improvements, and economic development.

The Capital Improvement Element (CIE) of the plan consolidates the levels of service established in the various other elements into a comprehensive financial framework which projects the costs of providing those services and the County's ability to finance them. The CIE, Five-Year Schedule of Capital Improvements, and established levels of service shall guide the County in the appropriation of County funds, procurement of other public funds, and contributions from developers for the construction of capital facilities necessary to serve projected future growth, correct existing deficiencies and replace obsolete or worn-out facilities.

The CIE is updated and revised annually to reflect the outcome of the budget development process that is based on Board of County Commissioners direction and countywide planning. This annual planning process incorporates the current year operating and capital budgets as well as future projections into the CIE. The updated Plan then becomes the initial guiding document in the subsequent year's countywide, comprehensive planning process.

The Goals, Objectives and Policies presented in the Plan reflect the directives of the citizenry and the County Commissioners.

FUND DESCRIPTIONS

In order to budget and account for governmental receipts and expenditures, the BOCC has created various "funds" within the budget. Fund accounting is required by State and Federal regulations as well as by generally accepted accounting principals. All budgeted funds are included in the audited financial statements. For financial statement purposes,

the Hardee County reporting entity includes both blended and discretely presented component units, some of which are not included in the budget.

MAJOR FUNDS

The General Fund – This fund accounts for 44% of the adopted 2010-11 budget and supports the majority of general governmental services, as well as the budgets of the Elected Officials, including the Sheriff for the first time this year. This move will allow the County to account for all ad valorem dollars within one single fund.

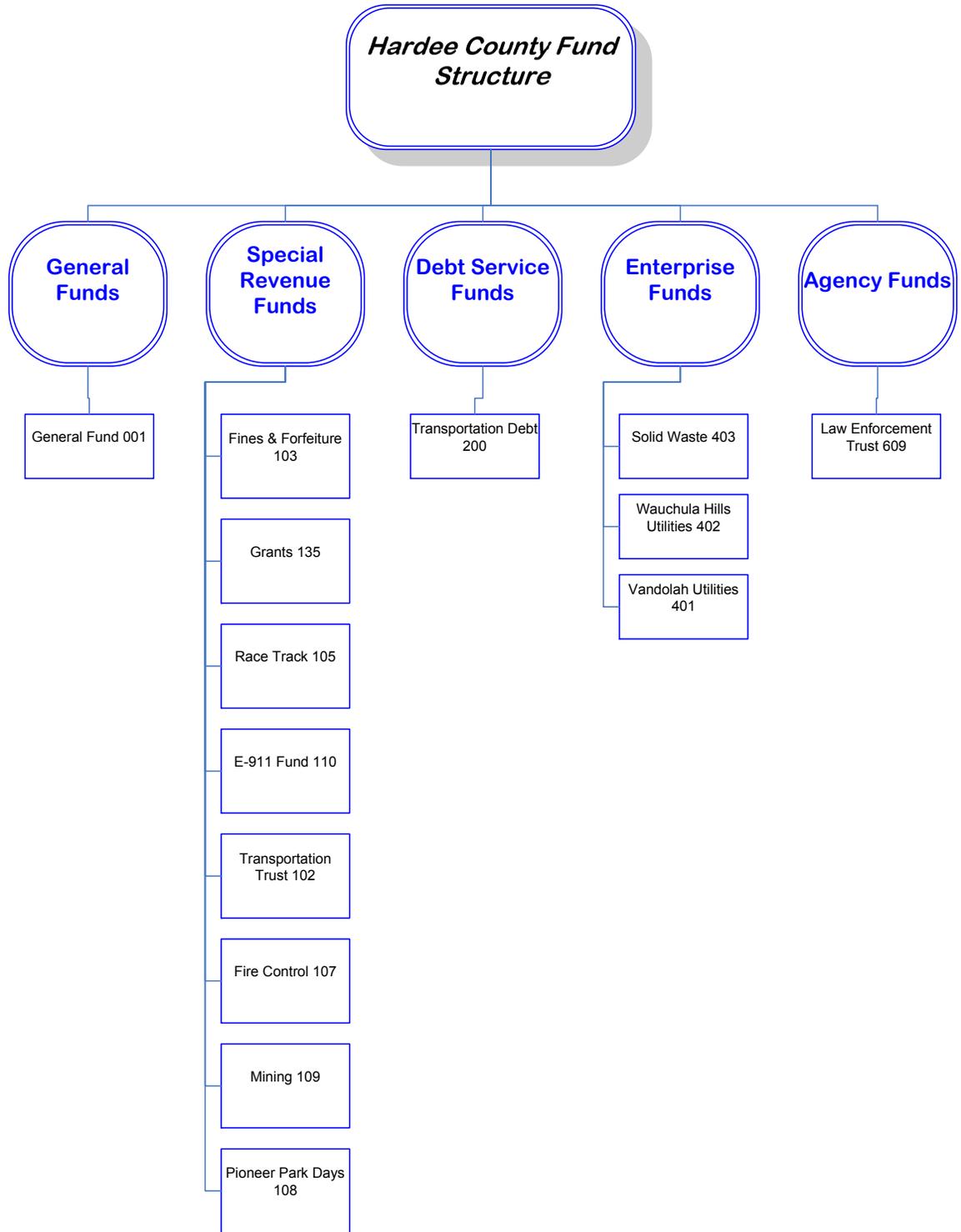
Special Revenue Funds – These funds are used to account for revenues that are restricted in their use by the State or BOCC and must be kept separate from other County revenues. These funds include Transportation Trust, Fine and Forfeiture, Race Track, Fire Control, Pioneer Park Days, Grants, Mining, and E-911 Funds.

Debt Service Fund – These funds are used to separately account for the principal and interest payments on Transportation Trust Capital Debt.

Enterprise Funds – These funds are used to account for certain self supporting public services provided by County Government (services that generate their own revenues from fees, charges for services and other receipts). Enterprise funds currently include Solid Waste Enterprise Fund, Wauchula Hills Utility Enterprise Fund, and Vandolah Utility Enterprise Fund.

NON-MAJOR FUNDS

Agency Fund – Agency funds consists of resources retained by the BOCC as an agent for another governmental unit. Currently, the only Agency Fund the BOCC has is the Law Enforcement Trust Fund into which the Department of Highway Safety and Motor Vehicles may deposit revenues received as a result of criminal and forfeiture proceedings.



HOW TO READ THIS DOCUMENT

The following is the general layout of this document:

COUNTY SUMMARY

I. FUNDS

A. Revenues

B. Expenditures

1. Departments

a. Department Mission

b. Goals & Objectives

c. Budget

d. Full Time Positions

e. Explanations

2. Non-Departments

Each fund will begin with a brief description and a summary of revenues to be utilized and balanced expenditures.

Fund expenditures are further broken into departmental budgets. Each department head was asked to prepare a mission statement, a list of goals and objectives, and a description of the programs or services that are provided by their department that are consistent with the goals and objectives of the County as a whole. This precedence was established by the BOCC.

After reviewing the benefits to be provided by each department, you will find a detailed account of actual historical expenditures (labeled as “Expensed “FY”), a prior year adopted budget (labeled Adopted ’10) and an adopted budget for the current year (labeled Adopted ’11).

Each department’s expenditures are summarized by the following categories if applicable: Personal Services, Operating Expenses, Capital Expenses, and Debt Payments. Non-departmental budgets such as General Fund, Human Services, and Miscellaneous may be given more detail due to the nature of the expenses assigned.

The section labeled “Number of FTE in Department” will show the number of Full Time Equivalents paid for with that departmental budget. For the purpose of accountability, it is necessary to assign proportionate values of individuals in some departments.

The last section is labeled “Explanation of Expenditures” and will briefly describe essential capital or extraordinary operating expenses.

GENERAL FUND

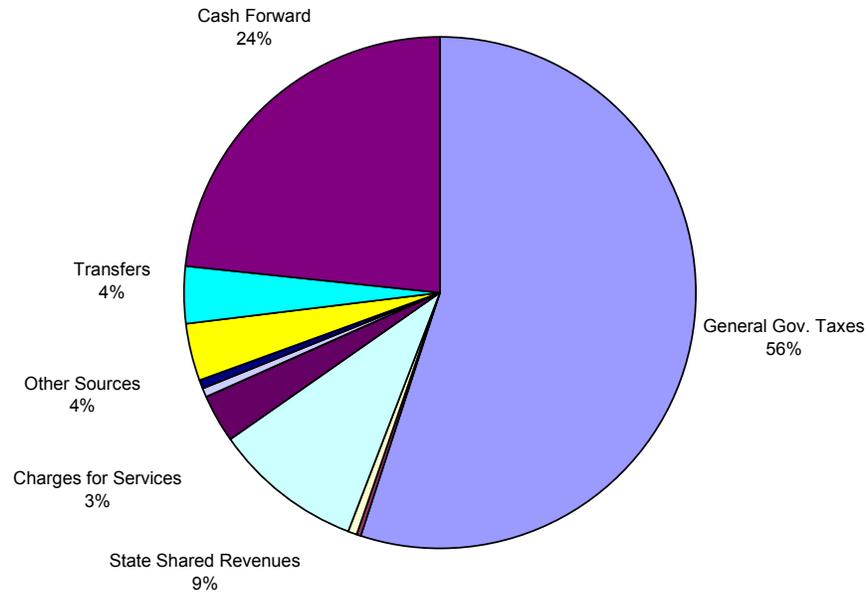
The General Fund accounts for 44% of the Board's adopted 2010-11 budget. The General Fund contains the operating expenditures for general management of the local government and general services that support the entire County network, as well as the budgets for the Constitutional Officers including Property Appraiser, Tax Collector, Supervisor of Elections, Clerk of Courts, and Sheriff.

Revenues

GENERAL FUND REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
General Gov. Taxes	6,751,998	6,472,132	15,049,819	14,109,153
Licenses Permits & Fees	281,680	164,109	126,745	102,875
Federal Grants	44,868	9,890	-	-
State Grants	520,309	127,043	90,582	128,229
State Shared Revenues	2,333,821	2,395,926	2,454,837	2,407,643
Charges for Services	945,675	1,237,624	596,820	789,290
Fines	7,754	9,308	6,000	6,725
Interest	220,779	55,718	55,420	22,450
Rents & Royalties	73,002	78,348	90,140	92,598
Donations	15,983	3,315	2,000	163,471
Miscellaneous	247,048	182,580	30,816	35,500
Total Revenues Generated	11,442,917	10,735,993	18,503,179	17,857,934
Less 5% on Adopted 10 & Adopted 11			(925,159)	(892,897)
Transfers	457,168	363,928	884,702	953,979
Cash Forward	-	-	3,318,691	5,778,686
Cash Forward IDA			87,960	-
Cash Forward Visioning			50,000	50,000
Cash Forward FEMA			-	138,260
Cash Forward Animal Control			-	3,500
TOTAL REVENUES	11,900,085	11,099,921	21,919,373	23,889,462

General Government taxes, including Ad Valorem, Discretionary Sales Surtax and Communication Taxes, are the primary source of revenues supporting the General Fund. State Shared Revenues include various sales taxes and state licenses. Charges for Services and Licenses, Permits, and Fees are generated for specific services provided by individual departments within the General Fund. Cash Forwards and Transfers are not considered "sources" of revenues generated. Cash Forwards are those dollars brought forward from the previous year and may or may not be restricted to on-going projects. Transfers on the Revenue side of a budget are those dollars transferred from another County Fund for reimbursement of general management services.

General Fund Revenues by Type



Expenditures

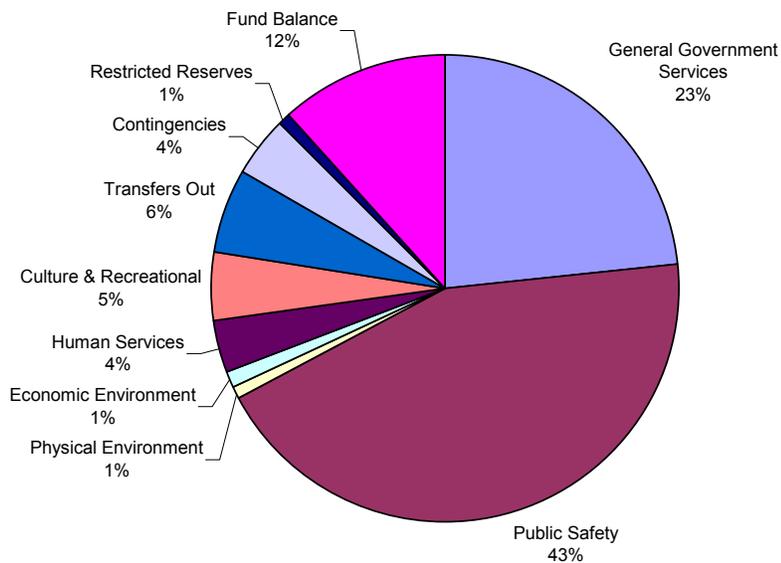
GENERAL FUND EXPENDITURES				
Classification	Expenditures 08	Expenditures 09	Adopted 10	Adopted 11
General Government Services	6,937,150	6,109,273	5,367,948	5,584,902
Public Safety	2,882,890	2,438,376	10,245,201	10,465,849
Physical Environment	270,215	231,693	198,247	199,689
Economic Environment	291,230	290,671	263,829	266,943
Human Services	1,055,815	900,977	851,785	865,947
Culture & Recreational	868,549	759,086	888,447	1,157,126
Total Expenditures	12,305,849	10,730,076	17,815,457	18,540,456
Transfers Out	1,177,680	611,652	683,690	1,376,456
Contingencies			890,297	995,846
Restricted Reserves			137,960	233,260
Fund Balance			2,391,969	2,743,444
TOTAL EXPENDITURES	13,483,529	11,341,728	21,919,373	23,889,462

General Fund expenditures under the General Governmental Services include the Clerk of Courts, Property Appraiser, Tax Collector, and Supervisor of Elections budgets which are approved by the BOCC but not under their control. This category also includes County Management such as the BOCC, County Manager, Legal Services, Office of Budget and Finance, and General Services such as Human Resources, Purchasing, ITS, and Facilities Management and accounts for 23% of the total General Fund Expenditures.

Public Safety includes the Sheriff’s budget, Buildings & Inspections, Emergency Management, and Emergency Medical Services and accounts for 43% of the budgeted expenses. Physical Environment, Economic Environment and Human Services are mostly comprised of mandated HCRA and Medicaid allocations, discretionary allocations to non-profit agencies, Soil Conservation, County Extension, Veterans Services and Animal Control. General Fund also includes budgets for Culture and Recreational Services.

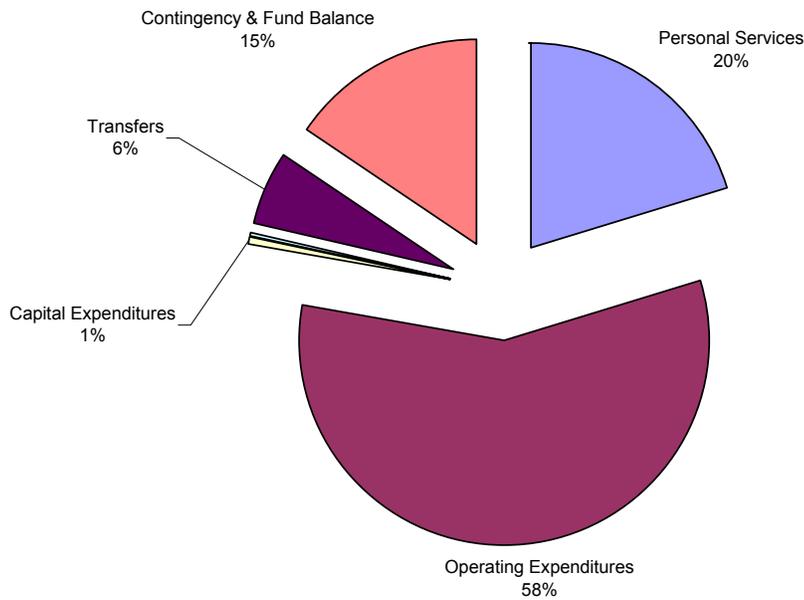
Contingencies are dollars held for emergencies or unexpected expenditures encountered throughout the year. Fund Balance is dollars restricted from expenditures to ensure an adequate cash flow for operations.

General Fund Expenditures by Type



A different perspective of looking at General Fund expenditures is depicted below. This analysis shows the percent of dollars allocated to Personal Services, Operating Expenditures, Capital Expenditures, and Debt Expenditures. Again, Contingencies and Fund Balance are not planned expenses but do account for a percentage of each fund. General Fund Personal Services includes 86 Full Time Employees.

General Fund Expenses by Category



Hardee County Board of County Commissioners

Mission Statement

It is the mission of the Hardee County Board of County Commissioners to enhance the quality of life of each of its citizens by providing for their general health, safety and welfare while maintaining fiscal responsibility.

Goals and Objectives

- Adopting a balanced, fiscally responsible budget.
- Ensuring that the goals, objectives, and policies of each element of the Hardee County Comprehensive Plan are followed.
- Ensuring the enforcement, modification, and adoption of ordinances, including the Unified Land Development Code.
- Ensuring, through oversight of the County Manager, that each department provides quality services to the public through an innovative and responsive workforce committed to excellence, integrity and professionalism.

Budget

BOARD OF COUNTY COMMISSIONERS DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	224,571	219,792	230,263	243,857
Operating Expenditures	24,116	25,012	25,300	26,223
Capital Expenditures	-	-	-	-
TOTAL	248,687	244,804	255,563	270,080
Number of FTE's	5	5	5	5

COUNTY MANAGER

Mission Statement

Administer and carry out the directives and policies of the Board of County Commissioners and enforce all orders, resolutions, ordinances, and regulations of the Board to assure that they are faithfully executed.

Goals and Objectives

- Provide, in a timely manner, an annual report to the Board on the state of the County, the work of the previous year, and any recommendations as to actions or programs he deems necessary for the improvements of the County and the welfare of its residents.
- Provide in a timely manner to the Board, or individual members thereof, upon request, with data or information concerning County government and to provide advice and the recommendations on County Government operations to the Board.
- Prepare and submit in a timely manner to the Board of County Commissioners for its consideration and adoption, an annual operating budget, a capital budget and a capital program.
- Effectively establish the schedule and procedures to be followed by all County departments, offices, and agencies in connection with the budget, and supervise and administer all phases of the budgetary process.
- Prepare and submit to the Board after the end of each fiscal year a complete report on the finances and administrative activities of the County for the preceding year and submit recommendations.
- Supervise the care and custody of all County property.
- Recommend to the Board a current position classification and pay plan for all positions in County service.
- Develop, install and maintain centralized budgeting, personnel, legal and purchasing procedures.
- Organize the work of County departments and review the departments, administration and operations of the County and make recommendations pertaining thereto for reorganization by the Board.

Budget

COUNTY MANAGER DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	318,246	299,619	282,372	201,420
Operating Expenditures	18,207	10,052	15,512	15,037
Capital Expenditures	-		-	
TOTAL	336,453	309,671	297,884	216,457
Number of FTE's	5	4	3	2

Variance Explanation

Variances in Personal Services are due to a reduction of positions budgeted in this department. In 2009 the Assistant County Manager was removed and in 2010 the Executive Assistant was removed and in 2011 the Project Coordinator was removed from the County's budget.

ELECTED OFFICIALS

Elected Officials including the Clerk of Courts, Property Appraiser, Tax Collector, and Supervisor of Elections are funded through the Board of County Commissioners budget but they are not under the supervision of the Board. They are independent and they do not provide justification to the Board for their budget request. Their budgets include the cost of Personnel Services, Operating and Capital Expenditures. For more information regarding detailed budget for Elected Officials you should contact the following:

Clerk of Courts	B. Hugh Bradley 417 West Main Street Wauchula, FL 33873 863-773-6932 www.hardeeclerk.com
Property Appraiser	Kathy L. Crawford 110 West Oak Street, Suite 103 Wauchula, FL 33873 863-773-2196 www.qpublic.net/hardee
Tax Collector	Zerelda “Zee” Smith 110 West Oak Street, Suite 102 Wauchula, FL 33873 863-773-9144 www.hardeecountytaxcollector.com
Supervisor of Elections	Jeffery Ussery 311 North 6 th Avenue Wauchula, FL 33873 863-773-6061 www.hardeecountyelections.com

Budget

<i>ELECTED OFFICIALS ALLOCATIONS</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Clerk of Courts	434,900	475,000	549,080	475,000
Property Appraiser	966,350	699,501	644,181	669,941
Tax Collector	516,467	532,058	540,000	643,053
Supervisor of Elections	306,442	290,278	274,837	293,337
TOTAL	2,224,159	1,996,837	2,008,098	2,081,331

HUMAN RESOURCES

Mission Statement

The Human Resources Department's mission is to provide support to all County Departments in the areas of Personnel, Payroll, Equal Employment Opportunity and Risk Management in a manner that will ensure that the County's employment practices and benefits are consistent with the goals and objectives of the Board of County Commissioners.

Goals and Objectives

- Secure qualified applicants for various positions within the county.
- Review and recommend cost effective benefits packages for county employees.
- Process all bi-weekly payroll in a timely manner.
- Review all workplace safety issues and provide training assistance to reduce these issues and prevent claims.

Programs

- Employee recruitment and benefits review - Places job announcements, collects and reviews applications and responds to applicant inquiries. Arranges interviews, pre-employment physicals and performs compensation and benefit briefings.
- Payroll - Processes all county employee payrolls on a bi-weekly basis.
- Insurance - Continually reviews options for the County's benefits program to ensure the most beneficial yet cost effective plans.
- Union Negotiations - Negotiate union contracts for Hardee County for LUINA Local 678 and IAFF Local 3471.
- Public Risk Management – Director serves as Treasurer for the Health Trust Executive Board and serves on Property and Casualty Board.
- Director received certification in Human Resources from Florida Public Personnel Association (3-year program).

- Assists Department Heads and Directors in non-disciplinary and disciplinary actions to ensure compliance with the rules and regulations.

Budget

<i>HUMAN RESOURCES DEPARTMENTAL EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	108,307	109,131	112,003	113,497
Operating Expenditures	5,601	5,473	6,810	6,870
Capital Expenditures	-	-	-	-
TOTAL	113,908	114,604	118,813	120,367
Number of FTE's	2	2	2	2

PURCHASING

Mission Statement

The mission of the Purchasing Department is to obtain maximum value for the taxpayers' dollars, procuring goods and services of the right quality at the right cost, maintaining fair and ethical competition among suppliers.

Goals and Objectives

- Comply with the rules of the Auditor General.
- Utilize available technology to maximize competition in procurement of goods/services.
- Process all requisitions within two (2) business days of final approval.
- Assist County departments in complying with their annual budget by obtaining maximum value for each dollar spent.
- Assist with local economic recovery efforts by utilizing local vendors whenever possible.

Programs

- Administer Bank of America credit card program for small dollar purchases.
- Processes requisitions for goods and services, obtains the best value through life-cycle cost and issues purchase orders.
- Receives delivery of items and matches receipt records to purchase orders and invoices and ensures that invoices matching receipt records are forwarded to accounting for payment.
- Stores/distributes commonly used items for repeat and continuing use by all departments.
- Issues and administers Invitations to Bid, Requests for Proposals and Requests for Quotes for goods and services in excess of \$25,000.
- Administers a “reverse auction” system for most purchases in excess of \$80,000. This on-line process allows vendors to bid against one another in a controlled auction environment to maximize competition for goods and services.
- Administers fuel program by ordering, receiving and distributing fuel for County vehicles and equipment. Reports are issued to apply costs for fuel to user departments.

Budget

PURCHASING DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	224,411	183,236	186,688	149,123
Operating Expenditures	11,089	9,104	9,189	10,425
Capital Expenditures	-	-	-	-
TOTAL	235,500	192,340	195,877	159,548
Number of FTE's	5	5	4	3

Variance Explanation

Variances in Personal services are due to a reduction of positions. During 2009, an Administrative Assistant was eliminated, and in 2010 the Buyer's position was eliminated through attrition and the duties were absorbed by existing staff.

OFFICE OF COMMUNITY DEVELOPMENT

Mission Statement

Community Developments mission is to provide an integrated system of resources, services and opportunities to help people improve their lives, the lives of others, neighborhoods and the total community.

Goals and Objectives

- Coordinates, monitors and maintains a centralized database of all grants and grant projects. Assists Departments and Grant Consultants in the acquisition, implementation and administration of grant programs. Our goal is to continue to actively pursue housing grants for our eligible, low-income citizens in an effort to provide housing assistance programs that will improve sub-standard living conditions, while simultaneously improving neighborhoods and increasing the County's tax base.
- Continue researching and applying for grants that are applicable to the BCC's direction to further develop and improve our community through projects such as, but not limited to the county parks and recreation system, expansion of water and sewer systems, commercial and neighborhood revitalization projects, energy efficiency and community education.
- Diligently seek funding opportunities through the newly established American Recovery and Reinvestment Act of 2009 as defined by federal stimulus legislation in an effort to improve our community development needs such as infrastructure to our water and sewer systems, roadway system, energy efficiency for county owned facilities and housing.

Programs

- Down payment and closing cost assistance for first time home buyers through our existing SHIP and Home Consortia partnership programs. Unfortunately, the Legislature did not fund SHIP for the 10/11 fiscal year; however, we have roll-over funds that we will continue to operate on during this upcoming year.
- Rehabilitation services to improve the health, safety and well being of elderly, disabled and low-income families.
- Administer housing grants, as awarded.
- Administer grants and legislative appropriation programs for the expansion of water and sewer services to families located within Phase II of Wauchula Hills.
- Administer grants for library programming, animal services, recreational projects, etc.
- Administer legislative appropriation funds for Courthouse Improvement project.

- Administer all Sheriff’s Office grants due to newly formed partnership.
- Administer Energy Efficiency grants funded through American Recovery and Reinvestment Act of 2009.
- Administer the newly awarded CDBG-DRI grant for water and sewer expansion in Wauchula Hills subdivision as a result of Tropical Storm Faye during the 2008 storm season.
- Collect defaulted liens to ensure continuity of housing rehabilitation program.
- Service nearly 450 County liens (both 10 and 20 year terms) until satisfaction.
- Provide Homebuyer Education classes to prospective first time homebuyers.
- Provide budget, housing and foreclosure prevention counseling through partnerships as well as Community Development staff members.

Budget

OFFICE OF COMMUNITY DEVELOPMENT (OCD) DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	27,068	52,604	93,052	216,971
Operating Expenditures	720	1,012	6,160	3,000
Capital Expenditures	-	-	-	-
TOTAL	27,788	53,616	99,212	219,971
Number of FTE's	1.40	1.47	1.60	4.27

Variance Explanation

Variances are to be expected with OCD due to the flow of grant funds. Grant dollars that are contributed to funding the cost of OCD, reduces general revenues portion. There are five full time employees; however salaries are assigned proportionately to grants funds.

OFFICE OF MANAGEMENT AND BUDGET

Mission Statement

The mission of the Office of Management and Budget is to properly manage the County's budget in accordance with state regulations and to ensure that the budget process and results demonstrates high accountability, integrity and prudent expenditure of public funds.

Goals and Objectives

- To continuously improve the budget document and ensure that it demonstrates accountability for government spending and provides quality educational information to the general public.
- To assist County departments with the proper development of annual budgets and develop methods, schedules, summaries, and forms to help reduce their time spent in preparation of budgets.
 - To prepare one consolidated workbook for the departments.
- Further, establish concepts that demonstrate accountability on a departmental level and is in accordance with BOCC policies and Florida Statutes.
- To develop a written budget policy that is consistent with TRIM guidelines and new tax reform laws.
- To improve the presentation and timing of submittal for the quarterly reports.
- To continue to develop routine methods for monthly budget analysis and forecasting.

Programs

- Budget Process - OMB initiates the budget process in February of each year by creating the budget documents and instructing each County department of the process. The schedule is set in accordance with a strict Truth in Millage time line established by the state. OMB further maintains the balance of approved budgets and conducts periodic forecast of revenues and expenditures throughout the year in order to maintain a healthy financial status.
- Capital Management - OMB maintains the current values of all County assets. This is conducted through annual inventories, and ensuring that all capital equipment and projects are budgeted, expensed and depreciated properly on an annual basis. In addition, OMB coordinates the annual updates for Capital Improvement Plan.
- Special Assessments - OMB maintains the special assessment tax roll for fire and solid waste. This is accomplished by ensuring that all new properties are added and that any necessary deletions are made to the tax roll as well as collection of interim revenues for newly constructed facilities.
- Indigent Health Care - OMB is responsible for management of the independent Indigent Health Care Board created in 1992 by referendum to provide 550K to indigent residents of Hardee County for emergency medical treatment.
- Annual Report - OMB prepares the County's Annual Report detailing the accomplishments of the previous year's activities.

- Annual Audit – OMB prepares several documents and provides information for the County Wide Audit and prepares the Management Response and Analysis of the Audit document.
- Quarterly Budget Reports – OMB prepares a quarterly budget analysis presented to the BOCC related to rates of revenue collections and status of projects and expenses.
- 2004 Hurricanes - OMB has managed the expenditures and FEMA reimbursements from the 2004 Hurricanes for the past six years and will continue until proper close of the project.
- Debt - OMB manages the County's Debt schedule.

Budget

OFFICE OF MANAGEMENT AND BUDGET DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	201,414	196,892	164,521	166,983
Operating Expenditures	15,578	8,297	140,200	132,595
Capital Expenditures	-	-	-	-
TOTAL	216,992	205,189	304,721	299,578
Number of FTE's	4	4	3	3

Variance Explanation

Variances in Personal Services are due to a reduction of positions budgeted in this department. In 2010 this department reorganized by reclassifying the Fixed Assets and Special Assessment Specialist positions to Budget Specialist and removing a Budget Specialist position. The increase in the operating line in 2010 was due to moving the audit expenses from the miscellaneous category to this department; therefore there will be a reduction seen in the Miscellaneous budget.

PLANNING AND DEVELOPMENT DEPARTMENT

Mission Statement

The Planning and Development Department will maintain the public health, safety and welfare by establishing appropriate land use categories, protection of natural resources and assuring financial feasibility of capital improvements through maintenance and amendment of the Hardee County Comprehensive Plan; implementation of the Comprehensive Plan and development of rules to assure a quality built environment through the Hardee County Unified Land Development Code; and enforcement of the Plan and Code through provisions in the Code and other applicable codes and ordinances.

Goals and Objectives

- Maintain Hardee County's compliance with Chapter 163, Part II Florida Statutes by maintaining and enforcing the Hardee County Comprehensive Plan and by amending the Plan as initiated by the Board of County Commissioners and Florida Laws. Further, we will propose plan amendments consistent with growth management policies and maintain coordination between the state, region, county and municipal agencies.
- Maintain and enforce Hardee County's Comprehensive Plan by implementing and amending Land Development Codes consistent with amendments to the Comprehensive Plan. To ensure that proposed amendments will improve service delivery, aesthetics, health, safety and/or welfare of citizens. To provide required notice of changes to land use, zoning, development regulations and other matters related to growth management and to ensure compliance with LDC and other related codes and ordinances through active code enforcement.
- Protect the public's infrastructure investments, private investments and natural resources, while recognizing private property rights by reviewing site development and construction plans for new developments whether County or private to ensure compliance with the LDC and by enforcing the LDC and other codes and regulations relating to wetlands, floodplains, water bodies and other sensitive areas and by establishing mechanisms for property owners to seek specific relief from regulation based on specific evaluation criteria.

Programs

- Maintenance of the Hardee County Comprehensive Plan.
- Compliance with state law and changes to state law.
- Locally initiated amendments.
- Applicant initiated amendments.

- Review, recording and recommendation of amendments to the Local Planning Agency and Board of County Commissioners.
- Intergovernmental coordination between Hardee County and state, regional, and local agencies.
- Conduct special studies and investigations as necessary to support County activities.

Budget

<i>PLANNING AND ZONING DEPARTMENTAL EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	153,930	72,778	60,834	160,084
Operating Expenditures	161,096	28,021	54,630	34,700
Capital Expenditures	-	-	-	-
TOTAL	315,026	100,799	115,464	194,784
Number of FTE's	2	2	1	2

Variance Explanation

The Variance in Personal Services is due to the removal of the Planning Director’s position in 2010 and adding that position back to the budget in 2011. Operating Expenses vary due to availability of grant funds for planning projects.

INFORMATION AND TECHNOLOGY SERVICES (ITS)

Mission Statement

The purpose of the ITS/GIS Department is to provide client access to network and internet resources as well as GIS mapping data to the community at large. Through research and a continuing education, we gain knowledge of new procedures that enable our department to support the end users more completely.

Goals and Objectives

- To provide a consistent network environment to all County staff and to support interdepartmental data sharing and data continuity between departments.
- To provide accurate GIS mapping data to the public as a whole and to Local County Government staff.
- To maintain current computer systems and upgrade these systems as necessary, ensuring County staff can carry out their job functions.
- To research and implement new technologies to make computer systems more functional for the end user.

Programs

- GIS Mapping Data - The GIS Department maintains a county website that houses County GIS data. This data is used by County staff and the public to obtain land resource information throughout the county, and requires constant maintenance throughout the year.
- IP Phone System – Maintaining and utilizing the County's IP phone system in order to reduce communication costs throughout the county while providing greater service.
- System Hardware/Software Maintenance - The IT Department manages all troubleshooting and maintenance on Information Technology related equipment and software used by the County.

Budget

ITS DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	155,950	126,164	131,988	131,814
Operating Expenditures	63,477	73,022	78,514	78,475
Capital Expenditures	39,966		-	3,600
TOTAL	259,393	199,186	210,502	213,889
Number of FTE's	4	2	2	2

Variance Explanation

The variance in Personal Services is consistent with the reduction in the number of employees.

FACILITIES MANAGEMENT

Mission Statement

Facilities Management is committed to maintaining buildings and facilities that ensure a safe and pleasant environment for County employees and the public by providing professional and efficient maintenance and repair service to all County buildings and facilities.

Goals and Objectives

- Protect County assets by performing preventive and predictive maintenance. Applying strategic asset management practices will minimize life-cycle facility costs.
- Provide a safe and healthy environment for County employees and citizens.
- Demonstrate accountability for how we spend our time, utilize the budget we are given, and care for the facilities entrusted to our care.
- To satisfy our customers' needs so that they, in turn, can serve the citizens of Hardee County effectively and efficiently.

Programs

- All maintenance issues for the County buildings.
- Indoor Air Quality, Heating, Ventilation, and Air Conditioning.
- Electrical, Plumbing, and Alarms.
- Furniture and Workspace issues.
- We also provide all grounds maintenance for the County facilities, as well as complete custodial services.

Budget

FACILITIES MANAGEMENT DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	731,166	667,949	590,844	672,540
Operating Expenditures	333,749	272,711	311,707	345,624
Capital Expenditures	129,577		-	
TOTAL	1,194,492	940,660	902,551	1,018,164
Number of FTE's	19	15	15	15

Variance Explanation

Decreases in Personal Services are consistent with the removal of several positions in 2009. However, it was determined that there was an error in the adopted budgeted for 2010 Personal Services that required a budget amendment. The actual Personal Services cost for 2010 is estimated to be 665,634.

BUILDING INSPECTIONS AND CODE ENFORCEMENT

Mission Statement

The Hardee County Building Department will protect the life, health and property of residents and visitors in the county through thorough review of building plans, protective inspections to assure compliance with the Florida Building Code, National Electric Code, and other International Codes for Plumbing and Mechanical facilities, and enforcement of codes and regulations to assure a safe built environment.

Goals and Objectives

- Maintain Hardee County's compliance with the Florida Building Code and associated codes to protect the public health and safety by staying current with code requirements through proactive information sourcing; by providing education to Building Department staff in accordance with building standards; by maintaining objective reviews of plans and field inspections to assure work planned and conducted complies with the minimum codes and by minimizing the number of unlicensed contractors through vigorous investigation and enforcement.
- Provide an environment where customers are treated with dignity and respect, and where work is conducted in a straight-forward, predictable manner by providing clear and specific guidance when applying for a permit, when failing an inspection and when providing general information and by issuing a residential building permit within seven days of receiving application.

Programs

- Protective Inspections
- Document required licensure of contractors requesting permits issued by the Building Department.
- Conducts plan reviews to ensure compliance with the Florida Building Code and related codes.
- Provide staged inspections to ensure that work performed is in accordance with approved plans.
- Issue final inspections and certificates of occupancy documenting that the minimum requirements of the codes have been met.
- Code Enforcement
- Investigate and prosecute, if necessary, unlicensed contractors and unauthorized building activity.
- Inspect mobile homes to assure minimum county requirements prior to permitting and locating mobile home structure within the county.

- Provide information to building inspectors and the building official, through photographs and other documentation, concerning possible building code violations for further review and action.

Budget

<i>BUILDINGS, INSPECTIONS AND CODE ENFORCEMENT EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	292,901	302,181	201,395	264,897
Operating Expenditures	112,615	33,611	52,115	32,700
Capital Expenditures	-		30,000	
Debt Payment	3,093	516	-	
TOTAL	408,609	336,308	283,510	297,597
Number of FTE's	8	7	4	4

Variance Explanation

The variances in Personal Services and operating cost are consistent with the changes in the number of employees funded in this department. The Capital budget in 2010 was for new software specifically utilized in this department.

EMERGENCY MANAGEMENT

Mission Statement

The mission of Hardee County Emergency Management is to safeguard and protect the lives and property of Hardee County citizens by preparing for, responding to, recovering from, and mitigating against natural and man-made disasters.

Goals and Objectives

- Reduce disaster vulnerability by providing public education programs; increase and improve shelter availability and shelter space, maintain the critical facility inventory list.
- Conduct annual site visits of SARA Title II Facilities, support the Local Mitigation Strategy Committee, maintain Special Needs Shelter program (SpN), and provide public warning and coordination.
- Maintain and Update Planning Documents including the Comprehensive Emergency Management Plan (CEMP) and other local plans; conduct reviews of healthcare provider disaster plans.
- Support Local First Response Agencies by providing training and education for First Responders; maintain and update the National Incident Management System (NIMS) compliance database, and providing on-scene support, respond to local emergencies as needed or as necessary.

Programs

- Manage shelters including identifying potential shelter projects, maintaining the local shelter list on the statewide shelter database and making annual reports on the county's shelter status
- Mitigation Program includes seeking opportunities for disaster mitigation funding, maintaining the Local Mitigation Strategy and submitting HMGP projects post-disaster events
- Coordination and Collaboration including attending regular meetings and conferences (Florida Emergency Preparedness Assoc., Governor's Hurricane Conference, Regional Domestic Security Task Force, Division of Emergency Management Region Meetings, etc.)
- NIMS Compliance which includes maintaining an on-going training program to ensure the county is working towards full NIMS compliance, and conducting regular self-assessments of the EM program using the NIMS Compliance Support Tool
- Training and Exercises which include conducting regular exercises to test the Emergency Management system and its programs and conducting after action reports and submitting reports to the state Division of Emergency Management

- Continuity of Operations Plans (COOP) including maintaining the COOP plans for county and municipal agencies and conducting at least 1 COOP exercise each year
- Communications including maintaining satellite, electronic, and voice communications with State Division of Emergency Management and maintaining back-up and auxiliary communications for first responders.
- Logistics which includes development and maintaining the county logistics plans and support systems.

Budget

EMERGENCY MANAGEMENT DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	166,487	142,608	138,016	138,367
Operating Expenditures	72,730	68,876	60,345	78,859
Capital Expenditures	13,488	4,781	50,000	31,000
TOTAL	252,705	216,265	248,361	248,226
Number of FTE's	3.5	3.5	2.5	2.5

Variance Explanation

The variances in this department are due to the reduction of staff in 2010 and operating cost may vary due to grant funds designated to this department.

EMERGENCY MEDICAL SERVICES (EMS)

Mission Statement

It is the mission of Emergency Medical Services to provide a rapid response and highly professional care with caring and highly trained emergency medical technicians and paramedics to all medical emergencies. Our department's dedication to the community extends to the mitigation of all emergencies using the most efficient and effective means available.

Goals and Objectives

- Reduce the operating supply costs while maintaining or improving the level of service to the community by assessing alternative ideas and sources for products and supplies that allow for equivalent or enhanced patient care.
- Promote firefighters health and wellness initiative by placing a great emphasis on assuring our members are physically fit for duty. This initiative is an adaptation of the IAFF/IAFC Initiative that includes regular physicals, additional cardiac screening, annual fitness evaluation and annual incumbent physical ability testing.
- Implement customer service surveys. These surveys will be sent through our billing procedures and will be used for quality assurance purposes.
- Improve our public relations and our public perception. This will be accomplished through programs such as blood pressure checks and fire safety education etc.
- Review and update departmental protocols by establishing recommendations from local work groups, compiling those recommendations into one proposal to be submitted to the Medical Director and the State for approval and implementation of the new protocols.
- Improve EMS collections to help narrow the department's dependency on general revenues by reviewing current contracts for billing services and determining cost effectiveness, reviewing the collection procedures and recent fee increase

Programs

- **Emergency Medical Services:** As mandated by the State of Florida Constitution, all Counties are responsible for providing Emergency Medical Services to the community.
- **Quality Assurance:** This division is mandated by (FSS) Ch. 401 as well as Florida Administrative Code 64E-2. This is a required process of evaluating all emergency medical services incident reports as well as the follow up with each

employee and the Medical Director when there is or may be an issue with any report.

- Exposure Control and Blood-Bourne Pathogens: Hardee County is mandated by state statute to provide an Exposure Control Officer. The Exposure Control program must work with the EMS Medical Director as well as the County’s Worker’s Compensation Agency when dealing with any of these issues.
- Special Operations: EMS Employees are trained on medical treatment and life saving techniques related to hazardous material incidents, high angle rescue, swift water rescue, trench rescue, confined space rescue, building collapse, and extreme vehicle extrication.
- EMS Employees must be re-certified each year and are required to obtain continuing educational units in several areas.

Budget

EMERGENCY MEDICAL SERVICES DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	1,297,717	1,225,408	1,280,957	1,330,925
Operating Expenditures	291,481	260,417	358,375	370,407
Capital Expenditures	8,387	-	62,500	2,000
Debt Payment	81,927	96,952	57,541	57,541
TOTAL	1,679,512	1,582,777	1,759,373	1,760,873
Number of FTE's	17	17.92	17.92	17.92

Variance Explanation

In fiscal year '08 the employees and operating expenses were split proportionately according to a new study to assess true benefits and cost to residents for Fire Special Assessments.

SOIL CONSERVATION

Programs

- The Hardee Soil and Water Conservation District was voted in by Hardee County as authorized by Florida Statute, Chapter 617.05 and works in cooperation with USDA Natural Resources Conservation Service. Soil and Water Conservation employees offer technical assistance to Hardee County co-operators in developing conservation plans that are eligible for Farm Bill 2002 Environmental Quality Incentives Program (EQIP).
- This agency provides information regarding individual land tracts and assistance with SWFWMD permits. The Mobile Lab Irrigation serviced approximately 33 land-owners, which totaled to 1,165 acres; the district has approximately 1,159 co-operators.
- The District provides assistance to government and private landowners on environmental subjects such as wetlands, endangered and threatened species, nutrient and pest management, soils, and technical help in managing the natural resources.
- The Technical Assistance is 80% of Environmental Quality Incentives Programs (EQIP) 2% Emergency Watershed Program (EWP) 2% Wildlife Habitat Program 6% Soil Survey to landowners, Tops, wetlands & aerals maps and delivery programs information.

Budget

SOIL CONSERVATION DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	72,100	72,018	72,306	73,412
Operating Expenditures	1,893	1,823	2,275	2,715
Capital Expenditures	-		-	
TOTAL	73,993	73,841	74,581	76,127
Number of FTE's	2	2	2	2

COUNTY EXTENSION OFFICE

Mission Statement

The Hardee County Cooperative Extension Service provides research based educational information and services in the areas of agriculture, family & consumer sciences and 4-H youth without regard to race, color, sex, age, handicap conditions or national origin.

Goals and Objectives

- Provide research based information to local livestock producers to maintain and enhance their profitability.
- Provide citrus producers with latest research based information in order to remain profitable.
- Provide nutrition education programs to individuals and families from pre-school to adults in Hardee County in order to improve health throughout the life cycle.
- Provide research based information to reduce risky behaviors by teens in Hardee County in order to reduce teen pregnancy rates and substance abuse among children and youth.
- Recruit additional adult volunteers in order to provide greater learning opportunities in all areas of 4-H.
- Initiate new 4-H clubs to meet the needs of all youth in Hardee County in order to provide additional quality youth programs for children and youth.

Programs

- Livestock and Agriculture program including monthly mailing of newsletters, pesticide training and testing.
- Family & Consumer Science programs including nutrition and health, food preservation and safety, teen pregnancy prevention, child development, parenting, financial management, housing and clothing.
- 4-H Youth Programs - 4-H youth development program and educational programming in 4-H.

Budget

COUNTY EXTENSION DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	142,825	129,187	107,396	109,272
Operating Expenditures	14,496	10,429	16,270	14,290
Capital Expenditures	-	-	-	-
TOTAL	157,321	139,616	123,666	123,562
Number of FTE's	4	4	3	3

Variance Explanation

In 2010 the Directors position was unfunded.

VETERANS SERVICES

Mission Statement

The mission of this office is to provide services with the highest level of sensitivity, compassion and understanding to veterans and their families. To assist Hardee County veterans and their families by providing counseling and assistance in order to establish VA benefits under Federal and State laws which may result in monetary gain and medical care.

Goals and Objectives

- To understand the problems that Veterans may be confronted with and to guide Veterans through the process of resolving benefit issues.

Programs

- Service Connected compensation
- Non-service connected pension
- Health care
- Education
- Home Loan guarantees
- Burial benefits
- Dependent/survivors benefits
- Lost military records

Budget

VETERANS SERVICES DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	15,720	15,636	16,329	16,488
Operating Expenditures	2,648	2,152	2,500	2,955
Capital Expenditures	-	-	-	-
TOTAL	18,368	17,788	18,829	19,443
Number of FTE's	0.50	0.50	0.50	0.50

ANIMAL CONTROL

Mission Statement

Hardee County Animal Control's mission is to protect the health, safety, and welfare of the citizens and animals of Hardee County by enforcing state and local animal regulations and laws, reducing the population of stray dogs & cats, decreasing euthanasia rates, and encouraging responsible pet ownership.

Goals and Objectives

- Hardee County Animal Control strives to maintain an effective adoption program to maximize the number of adoptable animals that can be placed into homes and to ensure that all animals impounded are provided with a humane and appropriate level of care including a clean environment, fresh water, and adequate nutrition.
- Increase Cat Adoptions
- Update County Animal Control Ordinance & Increase Fees
- Adopt & Implement Policies & Procedures
- To provide the public with a timely response to complaints and adequate follow-up to ensure complaint resolution.
- To promote responsible pet ownership.

Programs

- Adoptions
- Animal Control
- Animal Cruelty Investigations
- Bite Case Management
- Dangerous Dog Investigations
- Education Programs & Community Outreach
- Intake of Owner Relinquished Pets
- Lost & Found Registry
- Owner Requested Euthanasia
- Special Events & Promotions
- Stray Pick-Up
- Trap Loans

Budget

<i>ANIMAL CONTROL DEPARTMENTAL EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	108,162	106,505	113,210	114,281
Operating Expenditures	22,797	41,254	30,603	33,582
Capital Expenditures	1,100	4,160	2,200	
TOTAL	132,059	151,919	146,013	147,863
Number of FTE's	3	3	3	3

Variance Explanation

Variances in Personal Services can be contributed to turn over in employees and in operating cost due to fewer donations of food and higher fuel cost.

HUMAN SERVICES

Those expenditures highlighted in yellow are mandated. Those not highlighted are discretionary.

Mandated Programs

- HCRA – Mandated by Florida State Statute 154.301 and 154.331. The County is mandated to set aside \$4.00 per capita for hospital bills for eligible patients receiving emergency medical care. Half of the funds are set aside for in county services provided by the local hospital and half is for services provided by hospitals outside of the County.
- Medicaid – Mandated by Florida State Statute 409.915. The County is responsible to make payments on behalf of citizens qualified for Medicare receiving services from the hospital. The County pays 35% of hospital bills for services provided between days twelve and forty-five. In addition, the County is responsible to make payments for Medicare patients receiving nursing home care limited to \$55.00 per month per patient.
- Indigent Burials – Mandated by Florida State Statute 406.52. The County is responsible to make payments on behalf of citizens qualified as indigent.

Budget

<i>HUMAN SERVICES ALLOCATIONS AND DEPARTMENTAL EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Health Department	361,358	110,834	79,400	94,400
HCRA	152,271	105,431	111,048	113,332
Medicaid	146,061	283,381	300,000	300,000
Peace River Center	30,000	20,000	5,000	10,000
Hope of Hardee / Nu Hope	75,000	75,000	60,000	29,000
Resthaven	82,664	90,004	89,663	89,660
Cutting Edge Ministries	5,000	5,000	5,000	5,000
Indigent Burials	11,065	9,385	10,000	12,000
HARC	10,000	9,360	10,000	10,000
EPCA (Caring People Ministries)	10,000	5,000	5,000	5,000
Tri County Addictions	10,000	5,000	-	-
TD Planning (CFRPC)	10,000	10,000	10,000	10,000
Intelitran - TD	20,336	20,661	20,661	19,692
TD Grant Match	-	-	-	-
Primary health Care Match	-	-	-	-
Hardee Help Center	-	-	-	10,000
Alpha & Omega Ministries	-	-	-	10,000
TOTAL	923,755	749,056	705,772	718,084

LIBRARY

Mission Statement

The mission of the Hardee County Public Library is to provide quality materials and services to fulfill educational, informational, cultural, and recreational needs of the county residents.

Goals and Objectives

- Serve all residents of the County equally.
- Acquire and make available to all residents print and non-print materials and other services that address their needs to become well informed, to cultivate imagination and creative expression, to develop skills for career and vocational advancement, and enhance leisure reading activities.
- Acquire the means to provide the most frequently requested material.
- Maintain a program of service which locates information, guides reading, organizes and interprets material for people of various backgrounds, and stimulates thinking and intellectual development in individuals of any age.
- Provide new methods and improvements (as budgeting permits) for better service for the Library's patrons.

Programs

- Purchase Print (Books, Magazines, Reference) materials and non-print CD's, DVD's materials for the adult and the children's areas of the libraries collections.
- Adult and Children's programming remains a priority of the library staff. Monthly programs of a variety of topics are held for the adults of Hardee County. Weekly story hours are held for preschoolers. Programs are available for home-schooled youngster's and elementary school classes in the library. The summer Florida Library Youth Program provides a unique approach to reading and library activities for children in Hardee County.
- The library automation system Polaris continues to be updated to allow patrons access to the library from home to review their accounts, reserve and renew materials through the website: www.myhlc.org.

Budget

LIBRARY DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	213,362	163,758	169,767	173,316
Operating Expenditures	11,105	10,413	11,405	12,955
Capital Expenditures	27,376	17,165	26,860	20,500
TOTAL	251,843	191,336	208,032	206,771
Number of FTE's	6	4.50	4.50	4.50

PARKS AND RECREATION

Mission Statement

It is the mission of the Hardee County Parks and Recreation Department to create recreational opportunities for growth and enhancement of the community we serve. This can be accomplished by the development of diverse services and programs that promote citizen involvement and a strong sense of community while striving to increase the social, cultural, and physical well-being of its residents and visitors.

Goals and Objectives

- It is the intention of this Department to provide a full range of facilities in safe secure neighborhood parks, community parks and linear linkages that will accommodate the current and future needs of the County's residents and visitors.
- Assure an even geographic distribution of parks and recreation facilities that will provide equitable opportunity for all citizens to participate in activities and access the facilities.
- Develop recreational resources that are inherent in the landscape and outdoor environment including walking, jogging, fishing, biking, and equestrian trails, as well as preserving natural areas.
- Establish a "Friends of the Park" organization as a non-profit foundation or 501(c) (3) corporation. This organization would be able to solicit and receive funds to build, improve and maintain current and future parks. These funds would supplement the County's budget for the Parks and Recreation Department.
- To consider the function of the Parks and Recreation Department as an essential and valued governmental service that is for the benefit of all residents, and for which appropriate and adequate financial resources must be established.
- To acquire, preserve and maintain suitable land to be utilized for public parks, recreation areas, open space, and scenic purposes. These properties would be developed according to the needs of the community.
- To provide year-round opportunities for wholesome recreation experiences that relate to the leisure needs and desires of all citizens.
- Develop Hardee Park Ball and Soccer Fields to operational status.

Programs

The role of parks and recreation in a community extends beyond the traditional view of parks as places to play, exercise, relax, and preserve the natural environment. In fact, parks and recreational areas play a critical role in the physical, social, and economic health of the community. Parks are a quality of life and a community health issue. The

community appreciates parks and recreation programs for a variety of reasons. Parks are social gathering places where people of all ages and backgrounds can find some common ground. At times they are places that provide access to our waterways and/or environmentally preserved lands. Parks are places where children learn to play, think and socialize. Parks also provide the elderly population a place where they can enjoy both the great outdoors and opportunities to enhance their health and wellness.

- Hardee Park is a community park located on Doyle Carlton Road in Wauchula, adjacent to the Civic Center. The park is approximately 25 acres in area and contains picnic facilities, public restrooms and soccer fields. This park has become the place of Hispanic soccer games which on any given Sunday you might find more than 1,000 players and spectators from our county and teams from other counties. The YMCA has also started playing their games in this park. The County has secured funds from the IDA to put towards development of ball and soccer fields at this park. These projects were began with FRDAP money under the grants fund.
- Magnolia Manor Park is a community park located on Chamberlain Boulevard in Wauchula and is 5 acres in area. The park offers a playground area, a softball field and picnic facilities.

Budget

PARKS AND RECREATION DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	12,799	4,281	-	-
Operating Expenditures	13,253	13,086	94,852	106,808
Capital Expenditures	17,738	-	-	238,000
TOTAL	43,790	17,367	94,852	344,808
Number of FTE's	1.5	0.5	-	-

Variance Explanation

Operating cost increased in 2010 mostly due to the additions of a new soccer field and ball field at the Hardee Recreation Complex and the addition of a work squad from Hardee Correctional Institute that will provide maintenance services to all parks.

ANIMAL REFUGE

Programs

Animal Refuge is also located within Pioneer Park. The Refuge is home to 40 animals and has a 1,200 foot long boardwalk that winds through the animal exhibits that are surrounded in their natural habitat which allows visitors to have a much better view of the animals. There are also viewing nodes constructed along the boardwalk that contain

educational information about the various animals. One group of visitors every year is the Outdoor Class Room which brings all 3rd graders of the Hardee County School District. There are too many to list but we have lots of kids groups from our county and the surrounding counties that come on field trips to the Animal Refuge.

Budget

<i>ANIMAL REFUGE DEPARTMENTAL EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	123,724	130,202	132,333	138,608
Operating Expenditures	32,029	33,930	36,235	36,259
Capital Expenditures	-	-	-	-
TOTAL	155,753	164,132	168,568	174,867
Number of FTE's	3.5	3.5	3.5	3.5

HARDEE LAKES

Programs

Hardee Lakes is a destination park located in the Ft. Green Area of Hardee County and contains 1,260 acres in area. The Park offers picnic facilities, a playground area, primitive camping, hiking, biking, and horse trails, boat and bank fishing in each of the four lakes within the park. Hardee Lakes is the location of Nature Fest which is an event sponsored by the Hardee County Chamber of Commerce and the BOCC. This event has kids and adult fishing tournaments and exhibits related to nature. This event was attended by over 1,100 people last year.

Budget

<i>HARDEE LAKES DEPARTMENTAL EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	103,875	78,522	78,205	79,369
Operating Expenditures	46,400	42,834	50,560	50,560
Capital Expenditures	-	-	-	22,500
TOTAL	150,275	121,356	128,765	152,429
Number of FTE's	3	2	2	2

PIONEER PARK

Programs

Pioneer Park is a regional park located in Zolfo Springs at the intersection of U.S. Highway 17 and S.R. 64 and contains 130± acres in area. The park offers R.V. camping, primitive camping, picnic facilities, a playground, a boat ramp for Peace River and rental facilities for families, organizations, and corporate events. Pioneer Park has been the home of Pioneer Days for the past 40 years with antique tractor exhibits; flea market, crafts, food vendors and entertainment. It is also the location of the annual Heartland Dog Show. It has also been the location of our 4th of July events in the past.

Cracker Trail Museum is located within Pioneer Park and offers a variety of exhibits such as military history, natural history, Florida history, home furnishings, and photographic equipment. One group of visitors every year is the Outdoor Class Room which brings all 3rd graders of the Hardee County School District. There are too many to list but we have lots of kids groups from our county and surrounding counties that come on field trips to the Museum each year.

Budget

PIONEER PARK DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	113,210	107,208	112,435	112,396
Operating Expenditures	96,576	112,762	114,295	123,355
Capital Expenditures	-		-	
TOTAL	209,786	219,970	226,730	235,751
Number of FTE's	3.5	3.0	3.0	3.0

MISCELLANEOUS

Those expenditures highlighted in yellow are mandated. Those not highlighted are discretionary.

Budget

<i>MISCELLANEOUS ALLOCATIONS AND EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Accounting & Auditing	84,705	112,382	OMB	OMB
CFRPC - Assessments	6,797	6,880	6,880	7,100
Other Current Charges	1,705	1,540	2,000	2,000
Worker's Comp	48,803	85,846	63,000	50,000
Unemployment Comp	7,448	11,967	15,000	30,000
Insurance	628,305	232,136	245,280	246,000
Legislative Assistance	54,780	27,967	50,000	50,000
City of Wauchula CRA	358,611	395,356	390,003	318,533
Town of Zolfo Springs	-	221,000	-	-
Fire Control Forestry	12,019	28,044	FIRE	FIRE
Medical Examiner	78,690	82,601	80,076	71,705
Florida Freshwater Frontier	2,137	5,000	-	-
SWFWMD	36,764	13,236	-	-
Chamber of Commerce	5,000	5,000	-	2,500
Economic Dev. Council	255,000	255,000	245,000	245,000
FHREDI	12,862	12,883	-	-
Sales and Use Tax	(53)	(73)	9,000	-
Recreation Complex	44,155	45,000	42,500	42,500
Special Events	13,000	-	-	-
Ona Range Cattle Station	-	-	10,000	-
GF Transfers	1,177,680	611,652	683,690	1,376,456
TOTAL	2,828,408	2,153,417	1,842,429	2,441,794

TRANSPORTATION TRUST FUND & TRANSPORTATION TRUST DEBT FUND

The Transportation Trust Fund and Transportation Trust Debt Fund account for 19% of the County's total budget for 2010-2011 fiscal year. These funds are designated to the maintenance and improvements of the County road infrastructure. There are 56 employees including 12 in the equipment maintenance department and 44 in the road and bridge department.

Transportation Revenues

TRANSPORTATION TRUST REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
General Gov. Taxes	1,525,384	1,544,486	1,501,961	1,288,964
Licenses, Permits & Fees	5,150	3,850	3,000	1,750
Federal Grants	-	30,828	414,844	-
State Grants	1,840,273	298,170	3,826,239	3,551,296
State Shared Revenues	1,854,923	2,010,633	1,759,204	1,782,721
Local Grants	-	300,000	-	-
Charges for Services	121,124	158,062	140,000	115,000
Court Related Revenues	3,535	1,060	2,500	2,000
Interest	148,076	34,015	40,400	12,000
Miscellaneous	3,144	4,928	250	250
Total Revenues Generated	5,501,609	4,386,032	7,688,398	6,753,981
Less 5% on Adopted 10 & Adopted 11			(384,420)	(160,135)
Transfers	173,155	56,565	124,565	47,100
Cash Forward	-		4,843,561	3,652,963
TOTAL REVENUES	5,674,764	4,442,597	12,272,104	10,293,909

Transportation Trust Debt Revenues

TRANSPORTATION TRUST DEBT REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Interest	6,166	2,426	1,500	500
Transfers	583,000	794,500	663,400	105,655
Cash Forward			62,100	101,845
TOTAL REVENUES	589,166	796,926	727,000	208,000

The primary source of revenues generated to support this fund includes General Government Taxes, State Grants, and State Shared Taxes. General Government Taxes include the Ninth Cent Fuel Tax and the two Local Option Taxes that the County has implemented: The Six Cent Fuel Tax and the Five Cent Fuel Tax. State Grants include revenues granted from the Small County Outreach Programs and Small County Assistance Programs. The adopted budget includes funds granted for Florida Avenue improvement and Sweetwater Road Improvements. The State Shared revenues include fuel taxes from the Severance Tax, Constitutional Fuel Tax and the County Fuel Tax.

Below are brief summaries of the authorized uses for proceeds from fuel taxes but for more detailed information you can visit the web site of the Legislative Committee on Intergovernmental Relations (LCIR).

Ninth Cent Fuel Tax – Used for any transportation expenditures excluding expenditures of bond proceeds.

Local Option Six Cent Fuel Tax - Used for any transportation expenditures excluding expenditures of bond proceeds. Small Counties can use this for funding of capital projects if the projects are listed as part of their comprehensive plan.

Local Option Five Cent Fuel Tax – The tax proceeds shall be used for transportation expenditures needed to meet the requirements of the capital improvement element of an adopted comprehensive plan or for expenditures needed to meet the immediate local transportation problems and for other transportation-related expenditures that are critical for building comprehensive roadway networks by local governments. Expenditures for the construction of new roads, the reconstruction or resurfacing of existing paved roads, or the paving of existing graded roads shall be deemed to increase capacity and such projects shall be included in the capital improvement element of an adopted comprehensive plan. Routine maintenance of roads is not considered an authorized use.

Severance Tax – Shall be used for phosphate-related expenses that provide for infrastructure or services in support of the phosphate industry. (Such as maintaining adequate roads used by the phosphate industry.)

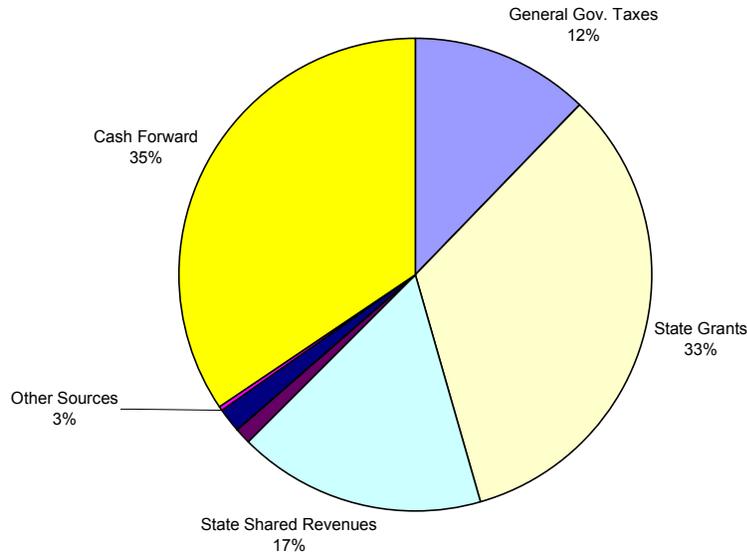
Constitutional Fuel Tax – Debt, acquisition, construction and maintenance of roads.

County Fuel Tax – Acquisition of right-of-ways, construction, reconstruction, operation, maintenance and repair of transportation facilities, roads, bridges, bicycle paths, pedestrian pathways or the reduction of bonded indebtedness.

Cash forwards are not considered revenues generated but do make up the largest portion of the fund. This is due in part to a large carry forward of the Local Optional Five Cent Fuel Tax revenue that will be assigned to specific capital projects in the up coming year by the Board of County Commissioners.

Revenues assigned to the Transportation Trust Debt are accumulated cash forwards from prior years excess amounts and a transfer of the balance needed from the Transportation Trust Fund.

Transportation Trust Revenues by Type



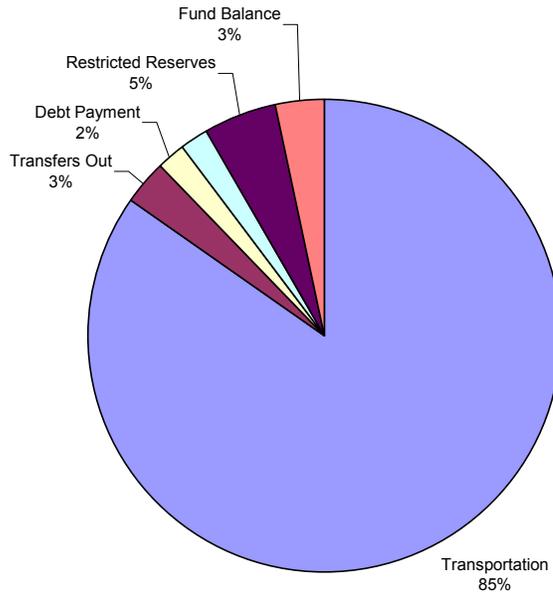
Transportation Expenditures

Transportation Expenditures contains the operating expenditures for repair, maintenance, improvements, resurfacing and paving of the County’s road systems and right of ways.

Transportation Trust Debt is the expense of the final \$200,000 payment for capital improvement debts.

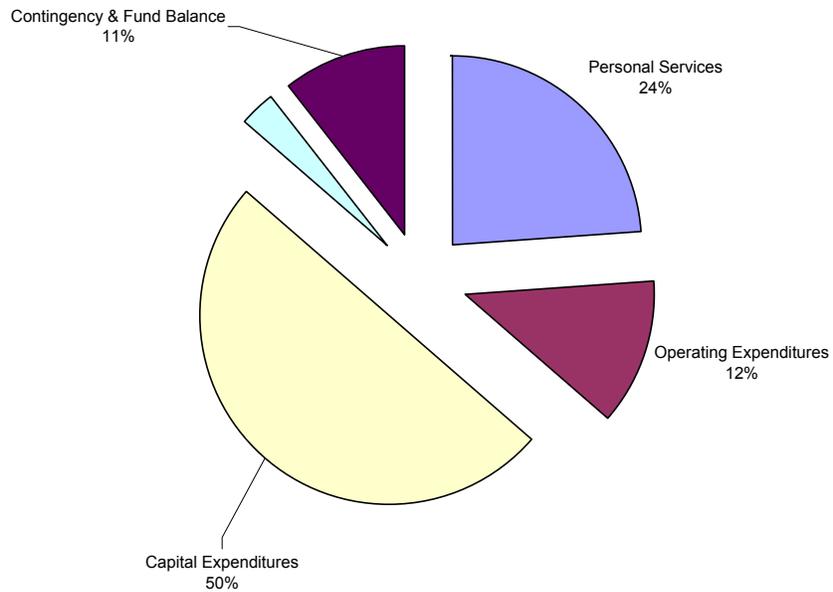
TRANSPORTATION TRUST & DEBT FUND EXPENDITURES				
Classification	Expenditures 08	Expenditures 09	Adopted 10	Adopted 11
Transportation	4,890,896	3,512,142	9,339,137	8,899,412
Debt Payment	748,027	723,168	727,000	208,000
Total Expenditures	5,638,923	4,235,310	10,066,137	9,107,412
Transfers Out	708,000	916,118	803,400	305,655
Contingencies			430,840	201,030
Restricted Reserves			770,721	545,979
Fund Balance			928,006	341,833
TOTAL EXPENDITURES	6,346,923	5,151,428	12,999,104	10,501,909

Transportation Trust Expenditures by Type



Another perspective of looking at Transportation expenditures is depicted below:

Transportation Trust Expenditures by Category



ROAD AND BRIDGE DEPARTMENT

Mission Statement

The Road & Bridge Department strives to maintain and improve the County's transportation system of roads, bridges, and right-of-ways, and storm water drainage systems, in an effort to provide safe roadways for all citizens and visitors, protect the investment in those systems, and to develop and provide high levels of service by properly planning, scheduling and controlling work.

Goals and Objectives

- Program additional projects that will result in the completion of needed road improvements, while maximizing the use of grant funded dollars.
- Adequately maintain and preserve the operational and safety features of the existing road system.
- Completion of the resurfacing of North Florida Avenue (from Carlton Street to US 17), funded through FDOT's Small County Outreach Program (SCOP) and Small County Road Assistance Program (SCRAP).
- Pave a portion of Moffit Road, consisting of ½ mile of existing dirt road that is currently under the adopted level of service in the County COMP Plan, using the 5 cent Fuel Tax money.
- Begin the Widening, milling and resurfacing of CR 634, Sweetwater Road, from Crewsville Road to SR 66, funded through FDOT's Small County Outreach Program (SCOP).
- Construct drainage improvements and repave 0.62 miles of Bostick Road, from Barkdoll Road to US 17, which is currently under the adopted level of service in the County COMP Plan, using the 5 cent Fuel Tax money.
- Design and pave a new 420 foot long road from Walker Avenue to Murphy Road in Limestone to provide additional access, using Transportation Trust contingency money.
- Refurbishing several County timber bridges with maintenance dollars.

Programs

Road Access Management - The Road and Bridge Department is responsible for review of site plans for conformance to County Road Procedures and Policies. Staff is also responsible for permitting and enforcement of the County's Driveway Regulations Ordinance, permitting and enforcement of the Policy requirements for irrigation, utility, tractor, dragline crossings and other road crossings, both temporary and permanent.

Road Maintenance - The Road and Bridge Department is responsible for data entry of daily maintenance records, maintains complaint records and responds to citizen's complaints. Staff also conducts yearly traffic counts on all County roads and compiles this information along with other pertinent information to provide a yearly Road Priority list to the BOCC which assists in determining the need for new road construction or

reconstruction. We also provide routine grading, mowing, patching, debris removal, culvert replacement, road shoulder maintenance, and ditch maintenance. Road and Bridge maintains road striping, trimming of trees and vegetation within the right of way, and performs weekly bulk waste collection. This ensures an acceptable level of service for the roadways in Hardee County.

Sign Maintenance – The Road and Bridge Department Sign Technicians are responsible for sign replacement, sign fabrications, relocation of equipment from job sites, as needed, as well as maintaining certification of M. O. T. training for the Department.

Bridge Maintenance - The Road and Bridge Department Bridge Crew is responsible for bridge material inventory and responds to bridge inspection report deficiencies. They perform routine bridge inspections and make bridge repairs as needed. They also construct concrete headwalls and mitered ends for culverts.

Right of Way – The Road and Bridge Department is responsible for the negotiation and acquisition of right of way, as needed, and the confirmation of road right of way by verification of records and field review. Staff responds to customer requests for maps and survey information. Staff is also responsible for updating and maintaining right of way records and assists other departments in the preparation and acquisition of easements.

Storm Recovery - The Road and Bridge Department has a full time Project Coordinator that coordinates with FEMA and manages the execution of storm contracts and oversees all site repairs and reimbursement for Road and Bridge.

Contracts and Grant Management - The Road and Bridge Department is responsible for the preparation of both County and Grant funded construction contracts and oversees project construction in coordination with consultants. Staff also maintains an accounting of the Road and Bridge grant funded projects for reimbursement.

Budget

ROAD AND BRIDGE MAINTENANCE DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	1,691,375	1,706,377	1,836,407	1,879,724
Operating Expenditures	1,149,458	863,178	1,217,237	1,216,277
Capital Expenditures	2,999	-	415,000	262,831
Capital Equipment Debt	61,823	61,823	61,823	-
TT Transfers	708,000	121,618	410,780	200,000
TOTAL	3,613,655	2,752,996	3,941,247	3,558,832
Number of FTE's	43	44	44	44

FLEET MAINTENANCE

Mission Statement

The mission of Fleet Maintenance is to offer timely, reliable and cost effective repair service on all County equipment and to encourage the safe operations of that equipment.

Goals and Objectives

- To execute timely repairs for all of the Operation Departments.
- To control the cost of routine maintenance and repairs in an effort to provide cost-effective service.
- To identify and correct vehicle and operator problems causing excess maintenance requirements.
- To maintain accurate records with total maintenance costs.
- To insure the compliance of Fleet Maintenance with all applicable guidelines, regulations, ordinances, and laws concerning vehicle maintenance facility operations.
- Continue to expand the Preventative Maintenance Program to help lower operational costs by extending vehicle life.
- Encourage a proactive workforce that anticipates problems and responds with solutions.

Programs

The Fleet Maintenance Division supervises, manages and performs the maintenance and repair of all county owned vehicles, off-road equipment, and standby generators. The County Fleet consists of approximately 380 pieces of equipment, ranging from small lawn mowers to over 100 emergency vehicles. Equipment Maintenance provides 24-hour emergency coverage for all these essential vehicles. The division also provides technical assistance to departments in developing equipment related specifications, system and equipment design, and failure analysis.

Budget

FLEET MAINTENANCE DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	566,097	499,565	593,206	585,875
Operating Expenditures	68,232	34,115	73,074	69,884
Capital Expenditures	-	5,809	13,850	6,000
TOTAL	634,329	539,489	680,130	661,759
Number of FTE's	12	12	12	12

TRANSPORTATION CAPITAL PROJECTS

Programs

- Moffit Road – Paving approximately ½ mile of existing dirt road which is below the adopted level of service in the County Comprehensive Plan. Funding will be provided by the Local Optional Five Cent Fuel Tax.
- North Florida Avenue – This project consists of widening, resurfacing and drainage improvements to approximately 2.6 miles of existing paved road. Funding will be provided by a State Grant.
- Bostick Road – This project consists of resurfacing and drainage improvements to approximately 0.62 miles of existing paved road. Funding will be provided by the Local Optional Five Cent Fuel Tax.
- Walker Extension – This project consists of paving approximately 420 feet of new road from Walker Avenue to Murphy Road in Limestone. Funding will be provided by the Local Optional Five Cent Fuel Tax.
- Sweetwater Road – This project consists of resurfacing and drainage improvements to approximately 4.7 miles of Sweetwater Road. Funding will be provided by a State Grant.

Budget

<i>TT CAPITAL PROJECTS EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Capital Expenditures	1,350,911	341,275	5,128,538	4,878,821
Transfers	-	794,500	392,620	105,655
Reserves			744,721	545,979
TOTAL	1,350,911	1,135,775	6,265,879	5,530,455

TRANSPORTATION TRUST DEBT FUND

Revenues to support the annual payment of debt are transferred from the regular Transportation Trust Fund to a Debt Fund. The transfer process is necessary for the accounting purposes but it should be noted that a transfer has the appearance of an inflated budget because transfers are shown as revenues received and expenses.

Budget

<i>TRANSPORTATION TRUST DEBT SERVICES EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Debt Principal	700,000	700,000	700,000	200,000
Debt Interest	48,027	23,168	27,000	8,000
TOTAL	748,027	723,168	727,000	208,000

FINES & FORFEITURE FUND

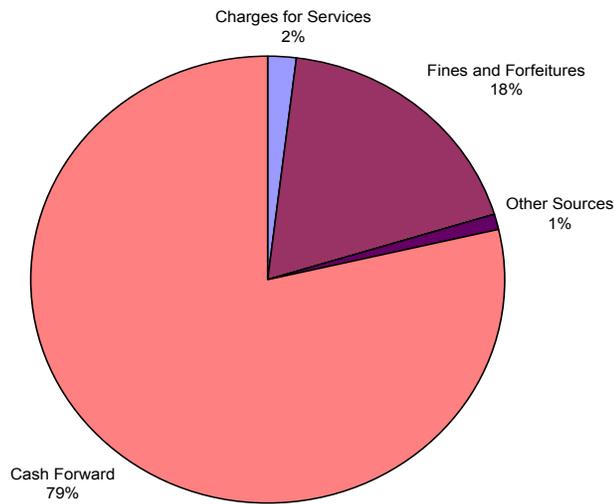
The Fine and Forfeiture Fund contains the operating expenses of all agencies under the Court Systems including the Circuit and County Judges, the State Attorney, Public Defender, Conflict Council, State and County Probations, Guardian Ad Litem and Clerk of Courts Communications related to court functions. Further, to account for the dollars spent on these agencies the County has established departments for Courthouse Security and Court Facilities. Historically the Sheriff's budget was listed under Fines & Forfeiture however it has been deemed more appropriate to move expenses related to the Sheriff to General Fund as it is funded almost 100% by Ad Valorem dollars.

Revenues

FINE AND FORFEITURE REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
General Gov. Taxes	7,510,486	8,111,231	-	-
Federal Grants	1,821	2,234	-	-
State Grants	479,999	49,535	-	-
Charges for Services	817,536	543,781	30,000	30,000
Court Related Revenues	25,621	24,053	-	-
Fines and Forfeitures	278,758	281,309	345,000	285,000
Interest	110,638	31,425	500	500
Miscellaneous	3,621	9,433	200	200
Total Revenues Generated	9,228,480	9,053,001	375,700	315,700
Less 5% on Adopted 10 & Adopted 11		-	(18,785)	(15,785)
Transfers	-	-	-	-
Cash Forward	-	-	1,859,952	1,626,175
TOTAL REVENUES	9,228,480	9,053,001	2,216,867	1,926,090

Currently, the primary source of funding for the agencies under Fine and Forfeiture is the cash forwards that have accumulated from prior years. A portion of the cash forward is restricted dollars from State appropriations that were granted for courthouse improvements. In future years it will be necessary to support this fund with transfers from General Fund.

Fines & Forfeiture Revenues by Type

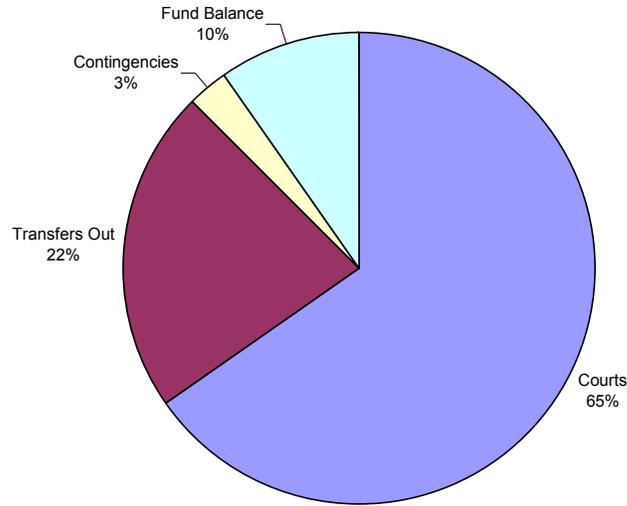


Expenditures

FINES & FORFEITURE EXPENDITURES				
Classification	Expenditures 08	Expenditures 09	Adopted 10	Adopted 11
General Government Services		4,913	-	
Public Safety	7,856,652	7,970,984	-	
Courts	535,191	566,312	1,445,531	1,283,135
Total Expenditures	8,391,843	8,542,209	1,445,531	1,283,135
Transfers Out	65,690		492,313	479,894
Contingencies			63,453	25,000
Fund Balance			215,570	138,061
TOTAL EXPENDITURES	8,457,533	8,542,209	2,216,867	1,926,090

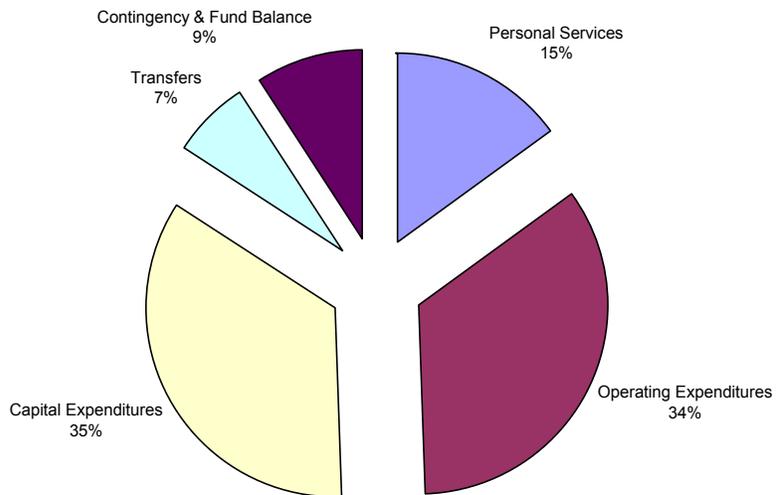
Fines & Forfeiture expenses have been reduced dramatically by moving the Sheriff’s budget to the General Fund. The expenses remaining in this fund are all classified as court related expenses. The large transfer out is the fund balance dollars no longer needed in this fund.

Fines & Forfeitures Expenditures by Type



There are 5.5 full time employees assigned to the Fines & Forfeiture Fund and there is approximately 502K restricted to Courthouse capital improvements.

Fines & Forfeiture Expenditures by Category



COURTHOUSE SECURITY

Programs

As a way of saving County tax dollars, the Courthouse Security Committee and the BOCC has agreed to staff this department with one Deputy paid for under the Sheriff’s budget and two security officers paid for under the BOCC. Operations are managed by the Sheriff. The three officers are our security at the main entrance to the Courthouse checking everyone that enters the building.

Budget

<i>COURTHOUSE SECURITY DEPARTMENTAL EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	61,762	61,981	61,836	64,982
Operating Expenditures	298	771	3,020	3,020
Capital Expenditures	-	-	-	-
TOTAL	62,060	62,752	64,856	68,002
Number of FTE's	2	2	2	2

COURT FACILITIES

Programs

This budget includes the cost of maintaining County owned facilities utilized by the Court system. This includes the Court House, the State Attorney’s Office, the Public Defender’s Office and the Guardian Ad- Litem’s Office.

Budget

<i>COURT SYSTEMS FACILITIES DEPARTMENTAL EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	42,738	40,359	81,333	46,574
Operating Expenditures	101,728	181,240	168,348	157,730
Capital Expenditures	-	1,349	-	-
TOTAL	144,466	222,948	249,681	204,304
Number of FTE's	2	2	2	1.5

COURT SYSTEM ITS

Programs

In accordance with Florida State Statute 29.008, Counties are required by s. 14, Art. V of the State Constitution to fund the cost of communications services, existing radio systems, existing multiagency criminal justice information systems, and the cost of construction or lease, maintenance, utilities, and security of facilities for the circuit and county courts, public defenders' offices, state attorneys' offices, guardian ad litem offices, and the offices of the clerks of the circuit and county courts performing court-related functions. The filing fees listed under revenues and authorized by Florida State Statute 28.24(12)(e)1, are restricted to help offset the cost of Courts ITS.

Budget

<i>COURT SYSTEMS ITS EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
State Attorney	8,738	20,331	27,550	27,550
Public Defender	9,905	12,192	18,945	18,945
Guardian Ad Litem	4,570	3,072	4,250	4,250
Circuit and County Court	20,172	26,760	34,500	36,500
Criminal Conflict Council	-	772	2,733	3,000
Clerk of Courts	-	-	-	33,300
TOTAL	43,385	63,127	87,978	123,545

COUNTY PROBATION

Mission Statement

County Probation's mission is to provide supervision to the Court System for misdemeanor cases. Services are provided to ensure the probationer's assistance in living a worthwhile lifestyle thereby enabling them to stay in society and contribute without putting extra burdens on the jail and welfare systems. This office monitors and supervises court defendants placed on misdemeanor probation and community service workers in Hardee County. The office follows procedures that ensure court ordered requirements are completed, while at the same time treating clients with respect. They are given the opportunity to complete requirements and if they do not, appropriate action is taken.

Goals and Objectives

- Ensure compliance with court ordered conditions of probation and keep abreast of laws and rules pertaining to probation;
- Monitor clients to ensure their attendance at mandatory treatment and counseling services;
- Ensure accurate collections of probation fees and that fines, etc. are paid;
- Provide professional and courteous services to all court related personnel, county personnel, and the public;
- Ensure clients are provided with any help they need to complete their probation requirements;
- Attend court hearings at courthouse and jail, and be prepared to testify at violation hearings, when necessary;
- Initiate warrants on non-compliers with recommendation for sentencing;
- Meet with Judges, court staff, and attorneys about clients;
- Prepare documents for Judge's signature;
- Record checks on clients, including NCIC/FCIC and Florida Sex Offender Registry;
- Maintain updated contacts with clients, including tracking of court money owed, and checks with family and job sources;
- Counsel with clients when needed and have contact with victims of crimes.

Programs

- Probation fees: Collected as directed by the Court, in support of the office;
- Community Service: Provided to Hardee County agencies and other non-profit organizations in the county.
- Fines and other monies collected: As directed by the Court to assist the Clerk’s Office and victims of crimes.
- Monthly reporting: Clients report to the probation office and make a written report of their activities.
- Court: Staff attends court hearings at the courthouse and jail.
- Records checks: Performed by Staff on each client placed on probation, including checks of the Florida Sex Offender Registry.
- Treatment: Regular contact maintained with DUI School and treatment providers including providers for substance abuse, domestic violence, anger management, and mental health.
- Non-compliers: New arrest violators are usually arrested for Violation of Parole, (VOP) and placed in jail, without bond, in a very timely manner. Violators for other conditions are usually warned either verbally and/or in writing, and then warrants are issued.
- Judges and Staff: Meet with Judges and other court staff and attorneys, as necessary, about our clients.
- Prepare documents for Judge’s signature relating to probation matters.

Budget

PROBATION DEPARTMENTAL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	115,179	116,093	116,463	119,114
Operating Expenditures	3,031	3,956	3,845	3,865
TOTAL	118,210	120,049	120,308	122,979
Number of FTE's	2	2	2	2

MISCELLANEOUS

Programs

The Miscellaneous Department consists of transfers and expenses related to the courts \$65.00 surcharge revenue as authorized by Florida State Statute 939.185. The revenue is restricted to court innovations, legal aid program, law library, and juvenile assessment centers and alternative programs at a proportionate share of twenty five percent each. Any funds not expensed within the fiscal year are rolled over into the innovations area.

Budget

<i>FF MISCELLANEOUS EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Government Services	-	4,913	-	-
Public Safety	-	4,801	-	-
Transfers	65,690	-	492,313	479,894
Court Related Services	49,488	47,902	239,747	261,664
TOTAL	115,178	57,616	732,060	741,558

CAPITAL

Programs

- Improve security communications, and a sally port for transporting inmates with funds appropriated by the Small County Courthouse Fund.
- Restructure east parking lot in accordance with ADA Standards.
- Larger location for courts server room.
- Add hearing room.
- Construction of a records retention room.

Budget

<i>FF CAPITAL PROJECTS EXPENDITURES</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Operating Expenditures	107,406	-	-	-
Capital Expenditures	10,175	49,535	682,961	502,641
TOTAL	117,581	49,535	682,961	502,641

RACE TRACK FUND

Revenues

RACE TRACK REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Race Track	446,500	446,500	446,500	446,500
Interest	993	124	-	-
TOTAL REVENUES	447,493	446,624	446,500	446,500

Program

Florida State Statute 212.20(6) (d) 7 a - County receives 446,500. The use of the revenue is at the discretion of the Board pursuant to local ordinances, however, if local or special law prior to 1999-2000 required that any money be disbursed to the school board or special district for indebtedness such payment shall continue until the debt is paid off and the local law or special law is amended or repealed.

Expenditures

RACE TRACK EXPENDITURES				
<i>Classification</i>	<i>Expenditures 08</i>	<i>Expenditures 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Human Services	194,000	194,000	194,000	194,000
Culture & Recreational	26,500	26,500	26,500	26,500
Total Expenditures	220,500	220,500	220,500	220,500
Transfers Out	226,000	226,000	226,000	226,000
TOTAL EXPENDITURES	446,500	446,500	446,500	446,500

FIRE CONTROL

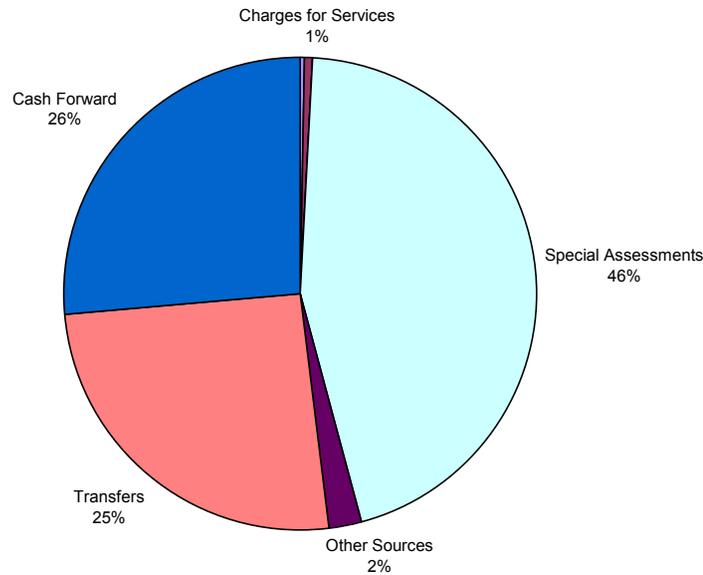
The Fire Services Fund accounts for 7% of the County's total budget. This fund contains the operating expenditures for fire rescue services. Emergency Medical Services (EMS) is not reflected in this budget; it can be found under the General Fund on page 44.

Revenues

FIRE CONTROL REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Federal Grants	-	24,635	-	-
State Shared Revenues	5,450	7,080	6,000	6,000
Charges for Services	33,989	32,778	32,000	26,000
Interest	25,799	12,431	13,000	2,500
Special Assessments	1,939,860	1,975,601	1,814,084	1,868,507
Miscellaneous	3,045	363	-	-
Total Revenues Generated	2,008,143	2,052,888	1,865,084	1,903,007
Less 5% on Adopted 10 & Adopted 11			(93,255)	(95,151)
Transfers	1,056,069	830,000	831,000	1,055,826
Cash Forward	-	-	948,242	1,096,957
TOTAL REVENUES	3,064,212	2,882,888	3,551,071	3,960,639

The primary source of revenue generated to support this fund is Special Assessments. These assessments are charged directly to the property owners for the benefit of fire suppression and fire prevention. Charges for Services consist of direct charges for commercial fire inspections. Transfers are from the General Fund and Race Track Fund to cover the cost associated with public facilities, non-profit facilities and the 75% land buy back approved by the BOCC.

Fire Control Revenues by Type

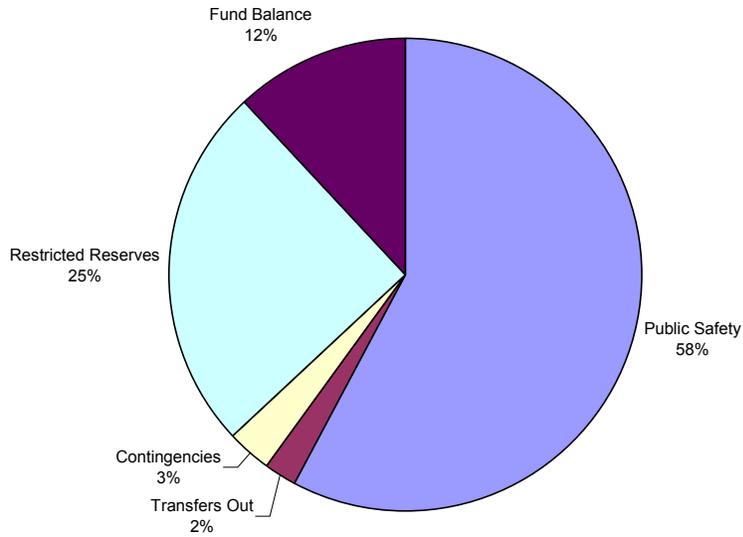


Expenditures

FIRE RESCUE EXPENDITURES				
Classification	Expenditures 08	Expenditures 09	Adopted 10	Adopted 11
Public Safety	2,273,232	2,927,491	2,672,179	2,285,773
Total Expenditures	2,273,232	2,927,491	2,672,179	2,285,773
Transfers Out	77,497		91,629	94,835
Contingencies			133,609	119,031
Restricted Reserves			252,827	984,798
Fund Balance			400,827	476,202
TOTAL EXPENDITURES	2,350,729	2,927,491	3,551,071	3,960,639

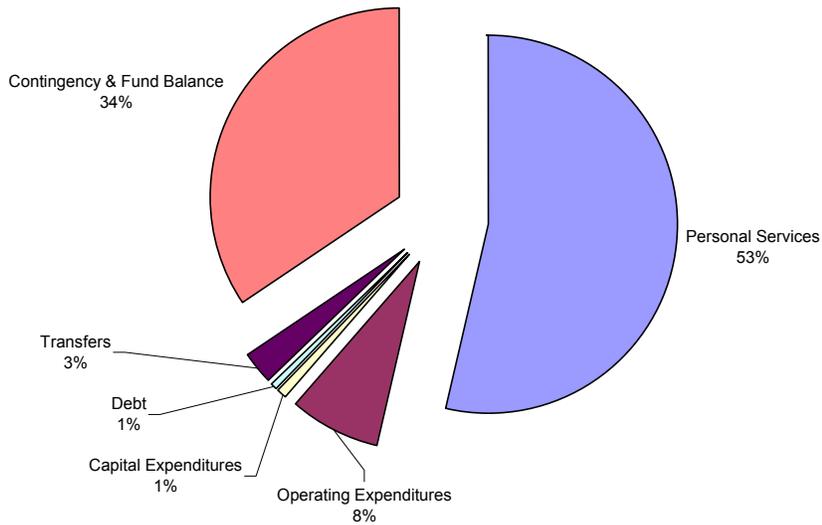
Because the County manages the Fire Services and Emergency Medical Services as a consolidated agency with dual certified personnel, Fire Service expenditures and EMS expenditures are calculated as a whole department and then separated. There are three apportionment methodologies that were developed to accomplish this task. Administrative division was derived by creating a ratio between EMS and Fire personnel. The normal staffing yields 58.33% to Fire Services for all the items classified as Administrative. The Operation division is also allocated between Fire and EMS based on the ratio between Non-EMS calls and EMS calls resulting in a 32.33% allocation to Fire for all items classified as Operational cost. The third apportionment is Direct cost which applies 100% of the cost to either Fire or EMS.

Fire Control Expenditures by Type



Below are the Expenditures by Category perspective for the Fire Services budget.

Fire Control Expenses by Category



HARDEE COUNTY FIRE RESCUE

Mission Statement

Our fire department will bolster its mission by providing fire prevention and safety education to our schools and citizens alike. Our emergency response shall be rapid with the deployment of highly trained, professional firefighters, emergency medical technicians and paramedics. Our department's dedication to the community extends to the mitigation of all emergencies using the most efficient and effective means available.

Goals and Objectives

- Promote firefighters health and wellness initiative by placing a great emphasis on assuring our members are physically fit for duty. This initiative is an adaptation of the IAFF/IAFC Initiative that includes regular physicals, additional cardiac screening, annual fitness evaluation and annual incumbent physical ability testing.
- Implement customer service survey. These surveys will be sent through our billing procedures and will be used for quality assurance purposes.
- Identify performance measures to assist administration in proper budget preparation.
- Implement new public education initiatives by developing power point presentations and curriculum to utilize in community groups, formulate policy to administrate a regular schedule for public speaking arrangements.
- Improve our public relations and our public perception. This will be accomplished through programs such as blood pressure checks and fire safety education etc.

Programs

The following is a brief synopsis for all divisions and services that are provided by Hardee County Fire Rescue. These divisions require individual supervisors, but are supervised only by the Deputy Fire Chief and the Fire Chief.

- Administration: This division is responsible for preparing and maintaining an annual budget for all department disciplines. Additionally, we ensure personnel compliance with county rules and regulations as well as negotiate and ensure compliance with the International Association of Firefighter's Collective Bargaining Agreement. We must personally supervise all listed divisions below and function as a shift commander of all higher priority on scene emergency incidents.
- Fire Prevention: Within the Prevention Division, two primary functions exist; fire safety education and fire inspections. The fire safety education conducted by the division is provided to all schools, daycares and citizens alike. This division also facilitates the use of home fire safety tools such as kitchen safety, distribution and education of smoke detectors and exit plans.

All aspects of this division are mandated by Chapter 633 of the Florida State Statutes. (FSS) As part of this mandate, the division provides all fire and life safety inspections which consist of the following different components; plans review, onsite inspections of new and remodeled construction, compliance visits, all final inspections for new or remodeled businesses and finally, to provide an annual inspection to all existing businesses to ensure life safety for the business owners and their employees, residents and visitors of Hardee County.

- **Fire Suppression:** This division is regulated by administrative rule 69A and is responsible for the suppression of all types of fire regardless of the origin. This includes land, brush, piles, vehicles (commercial or private), structures (commercial or residential). Within this context, we are not only mandated to provide the suppression capabilities but are also mandated in many ways in how we provide such suppression of fires.
- **Special Operations:** This division is responsible for any type of mitigation and rescue including but not limited to: Hazardous material incidents, high angle rescue, swift water rescue, trench rescue, confined space rescue and building collapse, and extreme vehicle extrication.
- **Training for Fire and Special Operations:** With all disciplines in the fire, Haz-Mat, Prevention, and Special Operations fields all requiring their own individual and unique type of training, each area requires the continuing educational component as well as the recertification periods of each specialty; either annually, every two years or in a rare instance, every three years.



PIONEER PARK DAYS

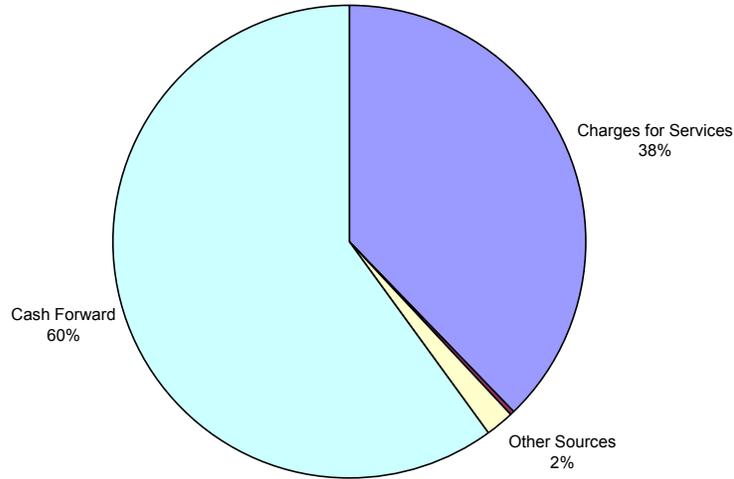
Pioneer Park Days Fund is a special fund established for the annual event. This five-day event draws a crowd of over 15,000. It is one of the largest events of its kind in the country. Highlights include: Over 400 exhibitors of antique tractors, antique engines, model steam engines and antique cars, great food, family entertainment, a beautiful location and country atmosphere make Pioneer Park Days an enjoyable and memorable experience for all. The revenues generated by admissions, parking, camping and vendor registrations support this function.

Revenues

PIONEER PARK DAYS FUND REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Charges for Services	106,809	108,718	109,000	105,500
Interest	5,538	1,243	1,000	200
Miscellaneous	5,070	705	-	5,000
Total Revenues Generate	117,417	110,666	110,000	110,700
Less 5% on Adopted 10 & Adopted 11		-	(5,500)	(5,535)
Cash Forward	-	-	46,500	167,046
TOTAL REVENUES	117,417	110,666	151,000	272,211

Pioneer Park Days generates more than 100% of the revenues necessary to fund the event through vendor fees and admission. Excess revenues are restricted to Park Improvements and transfers are made to those funds that contribute in-kind services such as labor to organize and run the event.

Pioneer Park Days Revenues by Type

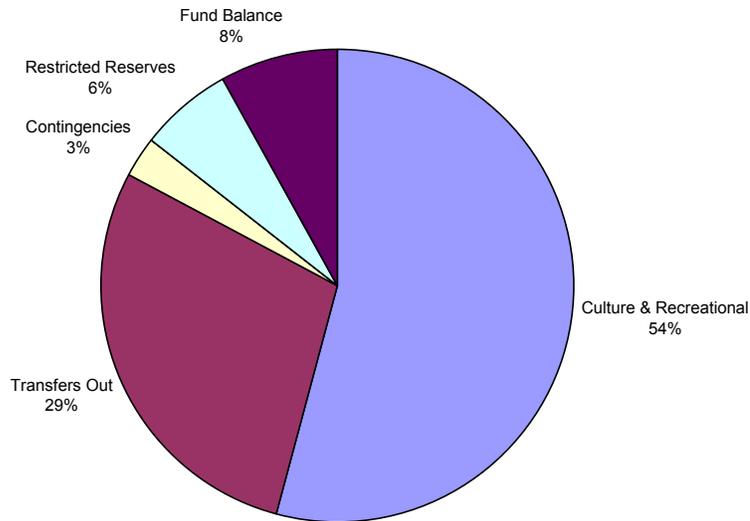


Expenditures

PIONEER PARK DAYS EXPENDITURES				
<i>Classification</i>	<i>Expenditures 08</i>	<i>Expenditures 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Culture & Recreational	65,367	57,970	81,977	148,909
Total Expenditures	65,367	57,970	81,977	148,909
Transfers Out	38,532	38,647	43,200	44,700
Contingencies			4,099	4,450
Restricted Reserves			9,427	60,803
Fund Balance			12,297	13,349
TOTAL EXPENDITURES	103,899	96,617	151,000	272,211

The expenditures support the cost associated directly to the show including transfers out to other funds that supply personnel needed for organization and operations. The reserves are held until capital projects for Pioneer Park are developed. There is one FTE dedicated to the planning and implementation of the show.

Pioneer Park Days Expenditures by Type



Mission Statement

Pioneer Park Days mission statement is to provide low cost family entertainment for the citizens of Hardee County and surrounding areas and to net revenue for improvements within the Parks currently owned by the Hardee County Board of County Commissioners for the enjoyment of the public. Maintain the tradition that has been going on for 40 years.

Goals and Objectives

- To ensure a safe and enjoyable family outing at a minimal cost.
- Assist in the expenditures of capital improvements of County owned parks.
- Enhance Hardee County’s economy, by visitors and participants purchasing products, meals, fuel, etc. during their stay.
- Assist non-profit organizations in Hardee County from sales of concessions.

Programs

- Registration of exhibitors, concessionaires, and vendors.
- Scheduling of entertainers.
- Florida Frontiersmen demonstrate pioneer living.
- Country Craft Demonstrations (wood carving, basket weaving, etc.)

MINING DEPARTMENT

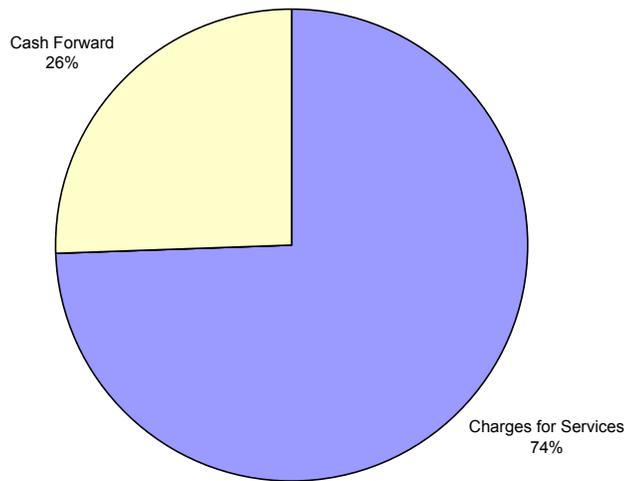
Until this past year the Mining Department had been included as a department under the General Fund. In an effort to show better accountability for the dollars received to operate this department it has been separated and placed into a special fund that is only for Mining expenses.

Revenues

MINING REVENUES				
Classification	Revenues 08	Revenues 09	Adopted 10	Adopted 11
Charges for Services	324,642	423,819	652,548	573,514
Interest	-	-	200	-
Total Revenues Generated	324,642	423,819	652,748	573,514
Cash Forward	-	-	10,269	196,596
TOTAL REVENUES	324,642	423,819	663,017	770,110

Mining services provided by the County are 100% funded by the industry it serves. The areas highlighted in blue are historically recorded under the General Fund and show here for data only.

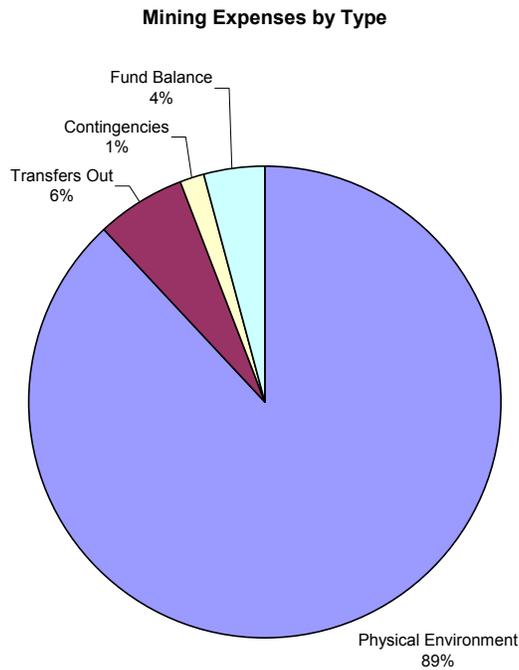
Mining Revenues by Type



Expenditures

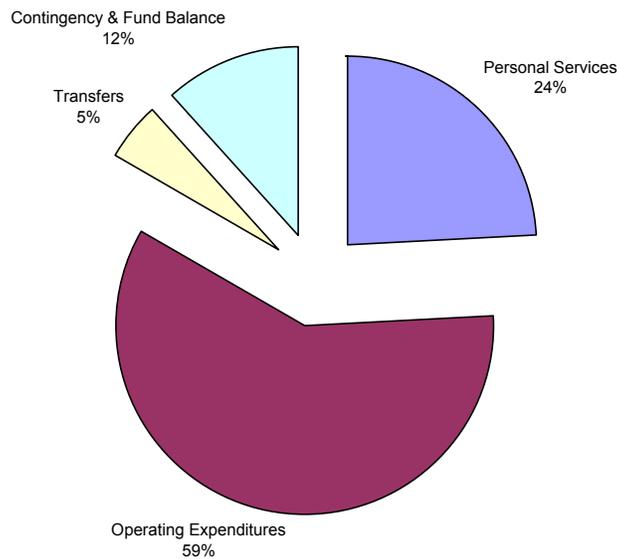
MINING FUND EXPENDITURES				
<i>Classification</i>	<i>Expenditures 08</i>	<i>Expenditures 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Physical Environment	517,451	611,907	584,091	588,960
Total Expenditures	517,451	611,907	584,091	588,960
Transfers Out			40,900	35,000
Contingencies			9,507	5,000
Fund Balance			28,519	141,150
TOTAL EXPENDITURES	517,451	611,907	663,017	770,110
* History accounted for in General Fund				

Mining expenses are strictly related to mining services provided by the County to the mining industry.



There are three full-time position budgeted in this department. An alternate evaluation of the expenditures budgeted in this fund are shown below.

Mining Expenditures by Category



Mission Statement

To protect the health, safety and well-being of the citizens of Hardee County while safeguarding the quality of our land, water, air and help ensure long-term ecological, social and economic benefits; the Mining Department also promotes coordination with other State and Federal agencies to assure timely and quality reclamation through the regulation of the phosphate mining industry.

Goals and Objectives

- Monitoring the effects on the environment caused by mining by maintaining water sampling certification and conducting water sampling in areas that are affected by the

phosphate industry and continuing to conduct dam inspections of all Clay Waste Disposal Acres within the County.

- The Mining Department will ensure the timely reporting of the results of monitoring and mining by continuing to oversee that accurate and useful monitoring is conducted by the industry and by continuing to coordinate with regulatory agencies concerning monitoring and inspections.
- Mining Department staff will recommend revisions to existing mine plans as necessary to ensure the phosphate industry uses the “best management practices” and developing technology for the control of pollution and other adverse impacts of such activities by continuing to research and investigate developing technology of alternatives for mining and reclamation compared to the existing practices and by continuing to review the phosphate companies mining units and determine that they are contributing to economic diversity.
- Ensure reclamation of the affected areas contributes to the development of economic diversity by coordinating with the GIS Department, will continue mapping the status of reclamation for each mining company and by coordinating with the individual mining companies to ensure that the County has accurate and current Master Mining Plans. This department will continue to coordinate with each company and all regulatory agencies prior to initiation of reclamation and during the creation of each reclamation area and inspect all released reclamation units and ensure that an 80% survival rate of all new vegetation has been maintained. The Department will ensure that the proper procedures are followed for the release of reclaimed lands.
- Ensure that it is in the public interest of the citizens of Hardee County to allow specific mining activity by determining the value and contribution of post mining soils to the economy and future growth of Hardee County and to further assist in determining the lasting effects on soils and future uses thereof as a result of mining and reclamation and continued assessment of whether the current Mining Ordinance, Land Development Regulations and Comprehensive Plan are enforced. This department will continue to educate the citizens of Hardee County on mining related topics.

Programs

- Water Quality – The Mining Department samples the Peace River and tributaries to ensure that the quality of water in the County is at or above current standards. Staff attends training for this annually.
- Reclamation - The Mining Department inspects every reclamation area in the County on a regular basis to ensure the approved reclamation plans are followed. Staff attends training for this annually.
- Clay Settling Areas - The Mining Department regularly inspects all of the clay settling areas in the County. Staff attends training for this annually.
- Mining Related Development of Regional Impact (DRI) – The Mining Department coordinates the entire DRI process from proposal to approval/denial.

E – 911 SERVICES

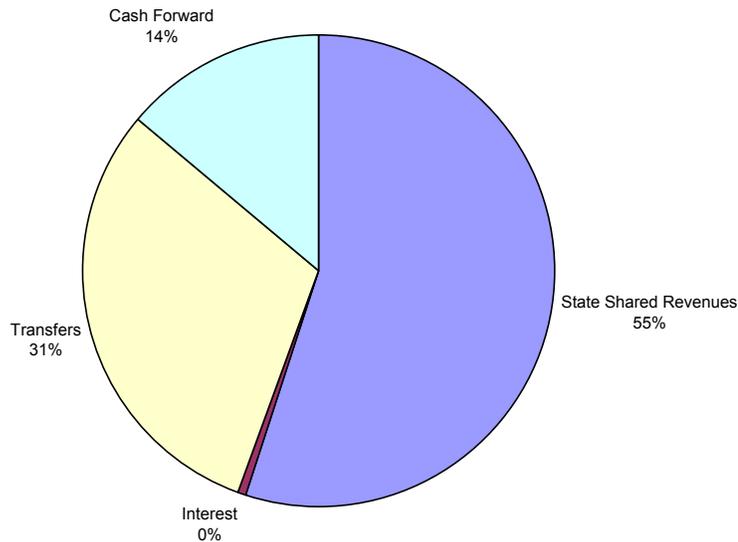
Until the prior year, E-911 services were accounted for under the General Fund. Due to the nature and restrictions of the revenues utilized to operate this fund it was necessary to move it into a Special Fund to account for those dollars separately.

Revenue

9-11 REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
State Shared Revenues	157,041	375,611	117,600	114,837
Interest	-	-	1,000	1,000
Miscellaneous	-	-	-	-
Total Revenues Generated	157,041	375,611	118,600	115,837
Transfers	-	-	71,525	64,066
Cash Forward	-	-	16,200	29,046
TOTAL REVENUES	157,041	375,611	206,325	208,949

E-911 is funded with state shared revenues from both wireless and non-wireless surcharges on communications billings. However, this fund is not completely independent from General Fund Supplement as apparent in the transfer line.

E-911 Revenues by Type



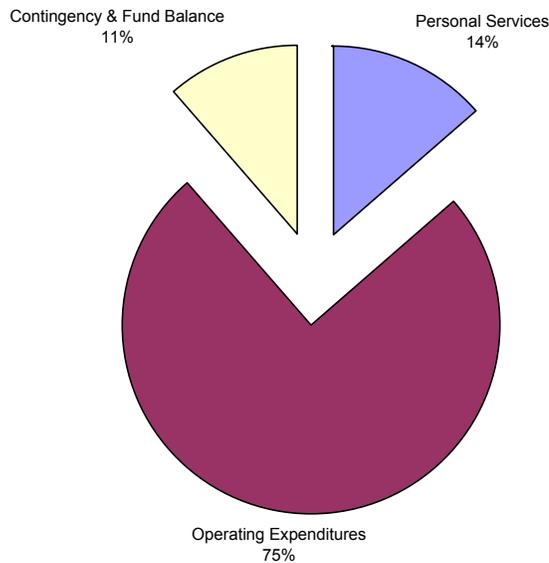
Expenditures

E-911 FUND EXPENDITURES				
Classification	Expenditures 08	Expenditures 09	Adopted 10	Adopted 11
Public Safety	451,354	192,383	205,990	185,387
Total Expenditures	451,354	192,383	205,990	185,387
Contingencies			335	23,562
TOTAL EXPENDITURES	451,354	192,383	206,325	208,949

* History accounted for in General Fund

Expenditures in the E-911 are classified as 100% Public Safety expenses.
 Expenses by category are show below

E911 Expenditures by Category



Mission Statement

Administer the Hardee County 9-1-1 Program in accordance with the state law and the rules governing the program, thus making 9-1-1 service universally available and as effective as possible in order to provide immediate citizen access to emergency services, thereby saving time for the caller, and assisting emergency services in their response activities.

Goals and Objectives

Enhanced 911's goal is to continue to oversee the Enhanced 9-1-1 (E-911) Communications System in Hardee County. This includes:

- Maintenance of all E-911 System equipment, network, connections mapping, and databases
- Continue to assign all new building addresses in the area and coordinate with various departments to ensure that there is no duplication of street names within emergency response zones.
- Ensure that the addressing in Hardee County meets national standards in order to enhance the delivery of emergency services.

Programs

- Oversees the E-911 Communication System by maintaining all E-911 equipment, network, connections, mapping and database, to include the 9-1-1 recorder.
- Ensures that all citizens within Hardee County's E-911 system area will receive at least the minimum acceptable level of service as defined in the National Emergency Numbering Association.
- Correct any situation that could potentially cause degradation of the E-911 system. Have all such situations reviewed and recommend procedures to the appropriate agency, or agencies, to restore the E-911 system to minimum standards of operations.
- Development and amending of standard operations procedures for daily operations of the E-911 system.
- Public Education and Outreach—Provide public education programs on the County's E-911 system.
- Addressing—Maintain accurate records and database of all addresses and assign new and verify existing addresses.

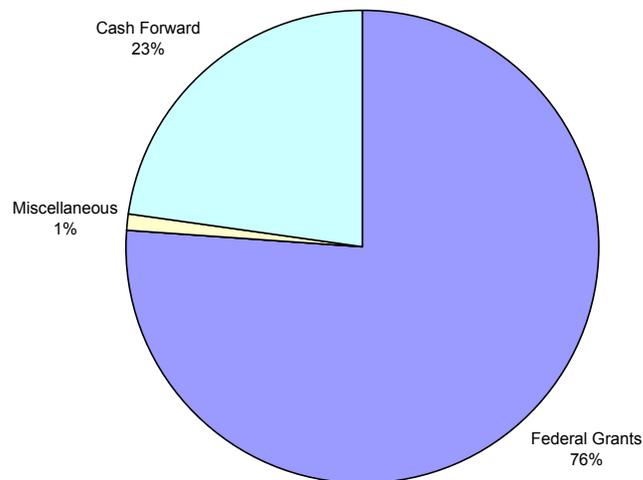
GRANTS FUND

Revenues

GRANT FUND REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Federal Grants	1,343,587	1,770,250	-	1,008,220
State Grants	823,434	1,019,261	350,000	-
Interest	128,130	18,097	8,000	500
Miscellaneous	42,996	48,618	25,000	15,000
Total Revenues Generated	2,338,147	2,856,226	383,000	1,023,720
Transfers	7,500	7,111	-	-
Cash Forward	-	-	735,946	300,000
TOTAL REVENUES	2,345,647	2,863,337	1,118,946	1,323,720

The Grant fund consists of restricted dollars allocated by Federal, State, or Local agencies for a specific purpose. These funds are often audited and require higher accountability therefore they are placed in this special fund. The time frame of each grant funded project determines the amount of the Cash Forwards. With the 2011 budget, the federal grants consist of \$633K for the CDBG-DRI grant, \$250K for the Energy Efficiency Grant, and \$125K for the Drug Prevention Grant. The Cash Forward, Interest and Miscellaneous are all allocated to the SHIP program.

Grant Revenues by Type

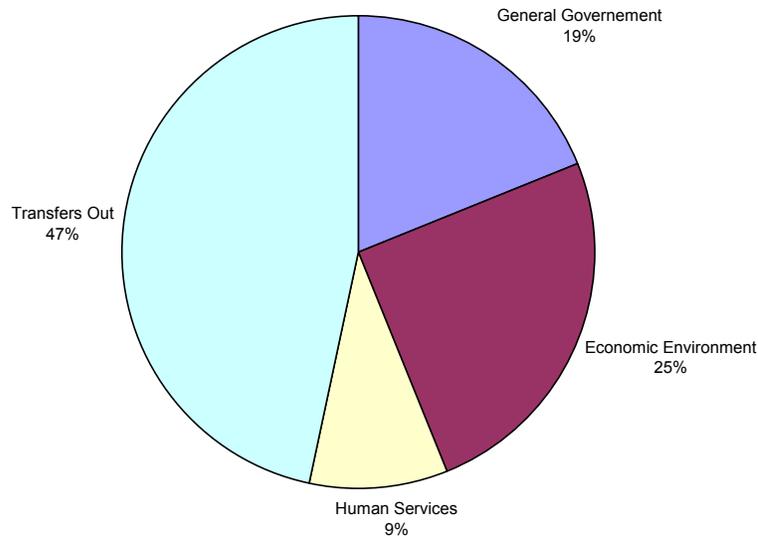


Expenditures

GRANT FUND EXPENDITURES				
<i>Classification</i>	<i>Expenditures 08</i>	<i>Expenditures 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
General Government	-	-	-	250,000
Economic Environment	2,994,665	2,388,426	1,118,946	331,330
Human Services	227,420	99,399	-	125,000
Culture & Recreational	173,231	375,512	-	-
Total Expenditures	3,395,316	2,863,337	1,118,946	706,330
Transfers Out	41	-	78,377	617,390
TOTAL EXPENDITURES	3,395,357	2,863,337	1,197,323	1,323,720

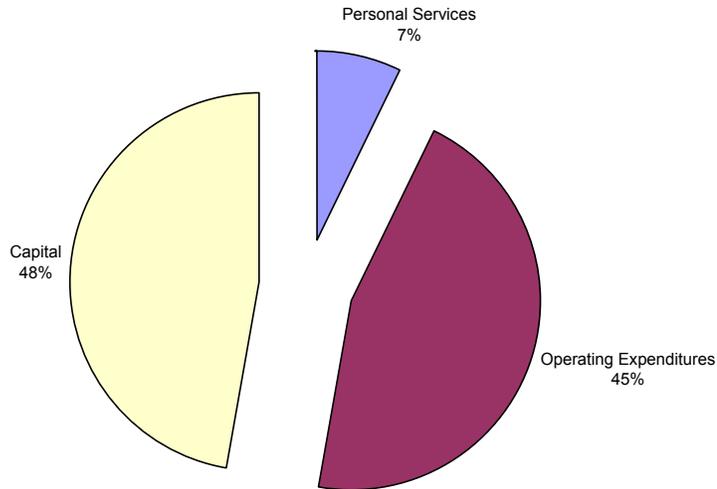
Grant expenditures are determined by the granting agency and can only be used for the purpose it was given. The Energy Efficiency grant is captured under the General Government category because those dollars will be used to improve County Facilities. Economic Environment consist of the SHIP dollars and for the current fiscal year, 51% of the grant dollars will be transferred out to the Wauchula Hills Utilities for housing connection programs for qualifying County citizens. These dollars are transferred for the purpose of capturing them as part of the infrastructures capital improvements and expansion. Human Services consist of the Drug Prevention grant.

Grant Fund Expenditures by Type



Personal Services for grants management can be paid directly from the grant or transferred to other funds.

Grant Fund Expenditures by Category



SHIP GRANT

Program

SHIP – State Housing Initiatives Program

Description – Provides low to moderate households housing rehabilitation assistance and purchase assistance. This program improves the quality of living for low to moderate homeowners and potential homeowners by providing housing which meets HUD building codes.

The state fiscal year begins on July 1st and ends on June 30th of each year. Typically, SHIP funds are received at the beginning of the state fiscal cycle. This program allows two years to encumber funds and three years to actually expend

SHIP EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	27,302	23,524	27,663	14,430
Operating Expenditures	235,257	583,521	955,337	301,070
TOTAL	262,559	607,045	983,000	315,500
Number of FTE's	0.50	0.45	1.12	0.30

CDBG HOUSING GRANT

Program

CDBG Housing – Community Development Block Grant-Housing

Description – Housing Rehabilitation Assistance for Low income homeowners in the unincorporated areas of the county. This program will create improved living conditions for low income households, bringing their dwellings to HUD building standards.

CDBG Housing is a two year program and funds are first encumbered by the local government and drawn down from the State as needed for payments. All funds received must be expensed by the County within ten calendar days.

CDBG –Disaster Recovery Initiative

Description – As a result of Tropical Storm Faye during the 2008 storm season, we have been awarded \$633,220 to further expand water and sewer infrastructure in the Wauchula Hills Community.

CDBG EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	5,036	82,031	-	-
Operating Expenditures	263,081	398,927	-	-
TT Transfers	-	-	-	-
TOTAL	268,117	480,958	-	-
Number of FTE's	-	0.65	-	-

CDBG / DRI GRANT EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	-	-	-	2,414
Operating Expenditures	13,125	-	-	13,416
Capital Expenditures	637,467	-	-	617,390
TOTAL	650,592	-	-	633,220

ENERGY EFFICIENCY GRANT

Program

The Energy Efficiency Grant is funded through the American Recovery and Reinvestment Act. The funds will be used to ascertain an Energy Audit of County owned facilities and will also be utilized to provide energy efficient components such as A/C thermostats and lighting for County owned facilities. The grant will provide two positions for nine months.

<i>ENERGY EFFICIENCY GRANT</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	-	-	-	70,129
Operating Expenditures	-	-	-	171,371
Capital Expenditures	-	-	-	8,500
TOTAL	-	-	-	250,000

DRUG PREVENTION GRANT

Program

The Board of County Commissioners has partnered with the Hardee County Drug Prevention Coalition (DPC) and the funds will be utilized to increase community collaboration and reduce youth substance use.

<i>DRUG PREVENTION GRANT</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	-	-	-	10,062
Operating Expenditures	-	-	-	114,938
Capital Expenditures	-	-	-	-
TOTAL	-	-	-	125,000

USDA HOUSING PRESERVATION GRANT

HPG was awarded during the 09/10 fiscal year in the amount of \$20,053 to provide weatherization related rehabilitation to three single-family, owner-occupied housing units.

There isn't a chart because it was amended and not part of the adopted 2009-10 budget. It will be reflected next year when 2009-10 shows actual expenditures.

SWFWMD – COMMUNITY EDUCATION GRANT

During the 2009/10 FY, Hardee County was awarded a Community Education Grant thru the Southwest Florida Water Management District in the amount of \$4,710 to educate the community on water conservation and the importance thereof.

There isn't a chart because it was amended and not part of the adopted 2009-10 budget. It will be reflected next year when 2009-10 shows actual expenditures.

HHRP GRANT

Program

HHRP – Hurricane Housing Recovery Program

This program is shown for historical reference only as this grant ended on June 30, 2010.

HHRP GRANT EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	201,746	99,530	133,946	-
Operating Expenditures	1,610,726	1,179,840	2,000	-
Capital Expenditures	-	-	-	-
TT Transfers	-	21,052	-	-
TOTAL	1,812,472	1,300,422	135,946	-
Number of FTE's	4.10	2.43	1.63	-

HEALTH CARE GRANT

Program

These programs are shown for historical reference only.

HEALTH CARE GRANT EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Primary Care Operating	103,050	-	-	-
Closing the GAP Operating	124,370	99,399	-	-
TOTAL	227,420	99,399	-	-

RECREATION GRANT

Program

These programs are shown for historical reference only.

<i>CAPTIAL RECREATIONAL GRANTS</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
FRDAP Ball Complex	2,100	224,202	-	-
FRDAP Soccer Complex	27,684	151,310	-	-
FRDAP Hardee Lakes Trails	-	-	-	-
FRDAP Hardee Park	143,447	-	-	-
TOTAL	173,231	375,512	-	-

VANDOLAH UTILITY ENTERPRISE FUND

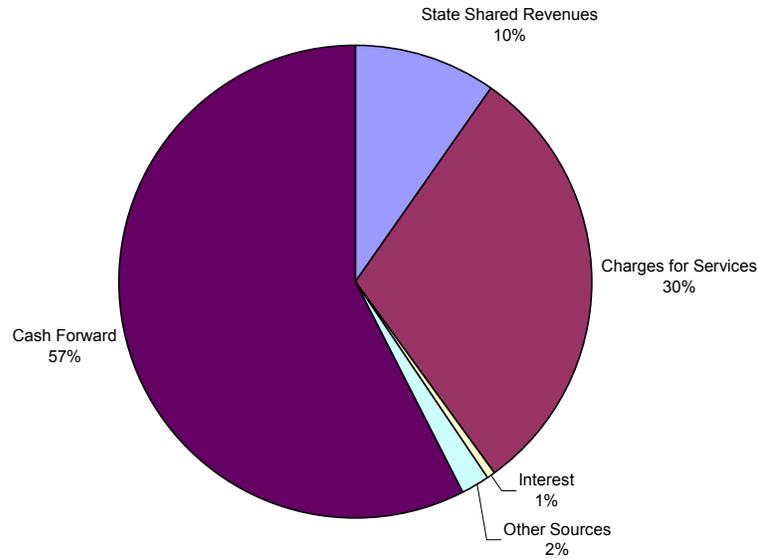
The Vandolah Utilities is one of three County Enterprise Funds and provides wastewater services to an expanding Vandolah area from the Wauchula Airport along Vandolah Road to CR663. This fund accounts for only 1% of the County's total budget.

Revenues

VANDOLAH UTILITY ENTERPRISE FUND REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
State Shared Revenues	-	-	60,000	35,000
Local Grants		5,473		
Charges for Services	80,300	90,000	108,500	108,500
Interest	7,835	1,926	2,500	2,500
Total Revenues Generated	88,135	97,399	171,000	146,000
Less 5% on Adopted 10 & Adopted 11		-	(8,550)	(7,300)
Cash Forward		-	214,190	206,566
TOTAL REVENUES	88,135	97,399	376,640	345,266

Vandolah Utilities is funded primarily with charges for services, however there is a small portion of state shared revenues dedicated by the BOCC to be utilized for water and wastewater operations and projects within the County which ensures a fully funded general operating cost of the facilities. The cash forward is primarily a combination of restricted capital reserve for Vandolah infrastructure improvement (renewal & replacement) and contractual advance services payment through a large user agreement.

Vandolah Utilities Revenues by Type

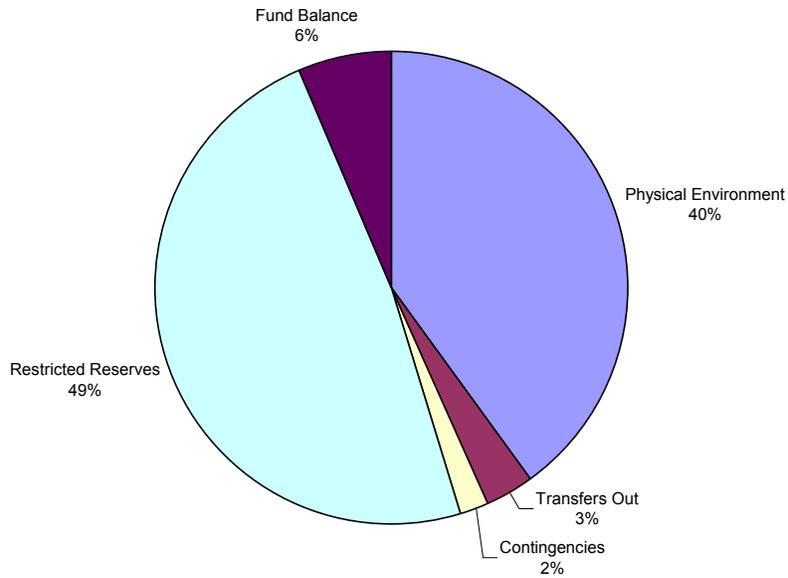


Expenditures

VANDOLAH UTILITIES ENTERPRISE FUND EXPENDITURES				
<i>Classification</i>	<i>Expenditures 08</i>	<i>Expenditures 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Physical Environment	95,093	82,636	135,069	138,463
Total Expenditures	95,093	82,636	135,069	138,463
Transfers Out	2,672	7,168	15,022	10,703
Contingencies			6,354	7,459
Restricted Reserves			201,134	166,879
Fund Balance			19,061	21,762
TOTAL EXPENDITURES	97,765	89,804	376,640	345,266

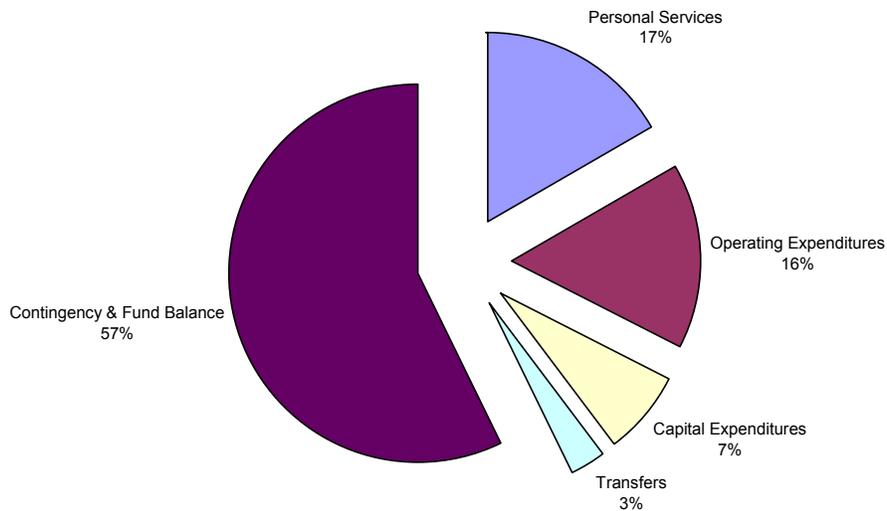
Vandolah expenditures are assigned to Physical Environment by type. A large portion listed under Fund Balance is actually restricted to capital improvement of this infrastructure which will be placed into the accessible expenditures when needed.

Vandolah Utilities Expenditures by Type



Another view of the expenses by category is depicted below. Vandolah and Wauchula Hills Utilities share a Utility staff and are assigned a proportionate share based on appropriate facility's capacity reserved. For 2010-11 fiscal year the proportionate share assigned to Vandolah is 17% of all salaries and benefits and common operational items. In addition, all shared capital assets are inventoried in the Wauchula Hills wastewater budget, therefore the proportionate share for Vandolah is transferred to that fund for the purpose of purchasing and inventorying the asset.

Vandolah Utilities Expenditures by Category



Mission Statement

The Hardee County Utility Department (HCUD) will ensure that all facets of managing and operating the County owned water and wastewater service area treatment plants, their associated collection, distribution and transmission systems are done so responsibly and safely. The Department ensures systems under charge function continuously and efficiently, and in compliance with regulatory safety and environmental standards concerning potable water treatment and distribution, and wastewater collection, treatment, and reuse/disposal processes.

Goals and Objectives

- Develop and maintain a comprehensive preventive maintenance and testing program by maintaining a complete line location data base, a detailed plant and system component listing and improving the documented preventative maintenance testing schedule as allowed by available funding.
- Establish Utilities Customer Information website to include County Ordinances and Policies, templates for user/customer agreements, utility standards and specifications and water conservation tips.
- Update capital improvement plans by re-evaluating and defining the expansion corridors and projects and evaluating funding options on a routine basis. Also, streamline

expansion projects by developing model documents for engineering, permitting and construction contracts.

- Update County Water & Wastewater Ordinance & Exhibits by identifying shortfalls, reviewing documents from mature facilities and performing updates of County utility required expenses, and rate schedules.

Programs

- County Utility System Management—HCUD maintains water & wastewater related infrastructure management in accordance with regulatory safety, environmental, & maintenance requirements and equipment process design functionality. HCUD performs “on call” line locate services, monitors system leak auditing, and schedules and/or performs component exercising maintenance, repairs, & connections, as required and within budgetary limitations.
- Regulatory Compliance & Reporting—HCUD schedules and monitors the calibration and checks/testing of flow sensing and back flow prevention devices and performs all mandated daily, biweekly, monthly, and/or semiannual plant collections for bacteriological, effluent and process related testing, as well as monthly operating reports to regulatory agencies. HCUD provides all permit required routine and as directed compliance and consumptive use reporting to required agencies. HCUD provides developer/engineer utilities plan reviews to maintain system wide standards and direction of construction. HCUD performs future infrastructure planning activities which include acquisition and management of funding sources for utility enterprise expansion and support activities, such as development of CIBRs for the Legislative Delegation, grant applications (through OCD) for federal, state and local grants, etc.
- Budget Management—HCUD annually establishes and routinely tracks & updates budget requirements and Revenues and Expenditures for the County’s two utility enterprise funds. Budgetary projections performed by the HCUD are based on safety, vulnerability & environmental risk assessment of minimal operational requirements under “expected” capacity demand--the majority of budgetary needs are defined by regulatory requirements for water and/or effluent quality. User agreements, when appropriate, are negotiated by the HCUD and County Manager with primary focus on HCUD capacity and budgetary impact and the County’s long term economic objectives.
- Customer Assistance & Response—HCUD maintains and performs developer plan review tracking and an expense reimbursement program which allows for anticipation & planning for economic development supporting opportunities, to include cost estimation, initiating agreements and/or actions necessary to provide support and service to projects as developed. HCUD monitors & directs utility capacity expansion, line extension projects, and connections throughout construction to placement into service. HCUD provides direct customer response services, customer receipts & account entry/modifications, meter reading, billing compilation, mailings, and monitors all payment schedules while continuing to refine efficiency.

- Capital-related Programs—HCUD develops and manages water & wastewater plant and line/facilities expansion designs to meet the infrastructure requirements of Hardee County's economic development, as well as providing for health, safety and welfare of existing and potential customers.
- County's economic development, as well as providing for health, safety and welfare of existing and potential customers.

WAUCHULA HILLS UTILITY ENTERPRISE FUND

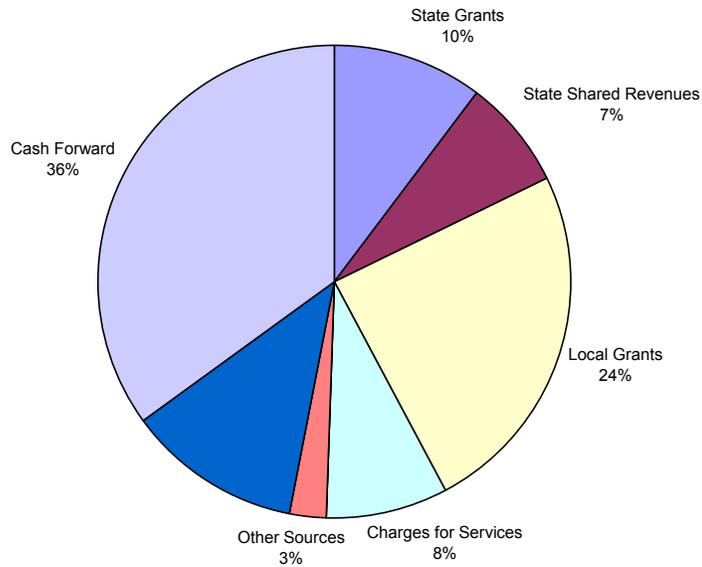
The Wauchula Hills Utilities is one of three County Enterprise Funds and provides water and wastewater services to the expanding commercial/industrial and residential areas along US 17 (SR35) from Wauchula Hills Sub-Division to south of Bowling Green and West along SR62. This fund, including planned capital expansion projects accounts for 9% of the County's total budget.

Revenues

WAUCHULA HILLS UTILITY ENTERPRISE FUND REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
State Grants	2,690,059	426,467	1,359,000	538,748
State Shared Revenues	432,208	434,072	402,978	385,000
Local Grants	-	19,404	1,557,052	1,268,290
Charges for Services	357,169	328,779	778,084	430,074
Interest	51,792	19,150	5,000	1,800
Miscellaneous	1,632	329	-	-
Total Revenues Generate	3,532,860	1,228,201	4,102,114	2,623,912
Less 5% on Adopted 10 & Adopted 11			(205,106)	(131,196)
Transfers	332,515	4,447	2,112	620,243
Cash Forward	-		2,084,946	1,818,397
TOTAL REVENUES	3,865,375	1,232,648	5,984,066	4,931,356

This fairly new infrastructure Enterprise continues to grow and expand much needed services with the assistance of both state and local grant funding. Since last FY, charges for services combined with State Shared Revenues have fully funded the general operating cost of the facilities.

Wauchula Hills Utilities Revenues by Type

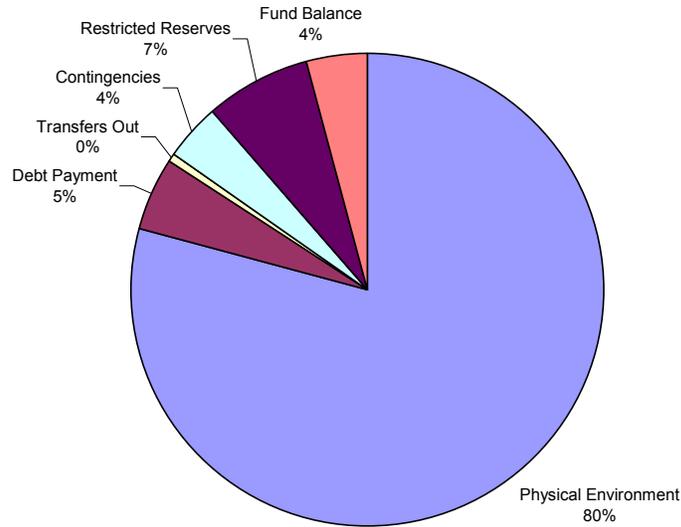


Expenditures

WAUCHULA HILLS UTILITIES ENTERPRISE FUND EXPENDITURES				
Classification	Expenditures 08	Expenditures 09	Adopted 10	Adopted 11
Physical Environment	3,242,485	922,299	4,532,673	3,901,329
Debt Payment	265,105	251,185	261,000	252,000
Total Expenditures	3,507,590	1,173,484	4,793,673	4,153,329
Transfers Out	23,440	20,722	67,050	21,000
Contingencies			115,601	200,000
Restricted Reserves			288,691	350,000
Fund Balance			719,051	207,027
TOTAL EXPENDITURES	3,531,030	1,194,206	5,984,066	4,931,356

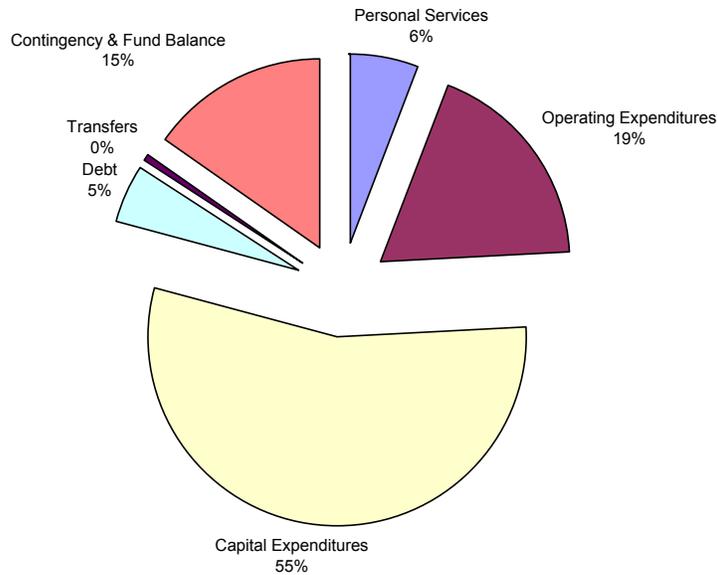
As stated above, this expanding infrastructure remains under constant planning and construction for the next phase of line extensions and plant increased available capacity.

Wauchula Hills Utilities Expenditures by Type



As shown below, a better indication of the expansion activities is to look at the expenditures by Category which show the preponderance of dollars allocated to Capital.

Wauchula Hills Utilities Expenditures by Category



Mission Statement

The Hardee County Utility Department (HCUD) will ensure that all facets of managing and operating the County owned water and wastewater service area treatment plants, their associated collection, distribution and transmission systems are done so responsibly and safely. The Department ensures systems under charge function continuously and efficiently, and in compliance with regulatory safety and environmental standards concerning potable water treatment and distribution, and wastewater collection, treatment, and reuse/disposal processes.

Goals and Objectives

- Develop and maintain a comprehensive preventive maintenance and testing program by maintaining a complete line location data base, a detailed plant and system component listing and improving the documented preventative maintenance testing schedule as allowed by available funding.
- Establish Utilities Customer Information website to include County Ordinances and Policies, templates for user/customer agreements, utility standards and specifications and water conservation tips.
- Update capital improvement plans by re-evaluating and defining the expansion corridors and projects and evaluating funding options on a routine basis. Also, streamline expansion projects by developing model documents for engineering, permitting and construction contracts.
- Update County Water & Wastewater Ordinance & Exhibits by identifying shortfalls, reviewing documents from mature facilities and performing updates of County utility required expenses, and rate schedules.

Programs

- County Utility System Management—HCUD maintains water & wastewater related infrastructure management in accordance with regulatory safety, environmental, & maintenance requirements and equipment process design functionality. HCUD performs “on call” line locate services, monitors system leak auditing, and schedules and/or performs component exercising maintenance, repairs, & connections, as required and within budgetary limitations.
- Regulatory Compliance & Reporting—HCUD schedules and monitors the calibration and checks/testing of flow sensing and back flow prevention devices and performs all mandated daily, biweekly, monthly, and/or semiannual plant collections for bacteriological, effluent and process related testing, as well as monthly operating reports to regulatory agencies. HCUD provides all permit required routine and as directed compliance and consumptive use reporting to required agencies. HCUD provides developer/engineer utilities plan reviews to maintain system wide standards and direction

of construction. HCUD performs future infrastructure planning activities which include acquisition and management of funding sources for utility enterprise expansion and support activities, such as development of CIBRs for the Legislative Delegation, grant applications (through OCD) for federal, state and local grants, etc.

- *Budget Management*—HCUD annually establishes and routinely tracks & updates budget requirements and Revenues and Expenditures for the County’s two utility enterprise funds. Budgetary projections performed by the HCUD are based on safety, vulnerability & environmental risk assessment of minimal operational requirements under “expected” capacity demand--the majority of budgetary needs are defined by regulatory requirements for water and/or effluent quality. User agreements, when appropriate, are negotiated by the HCUD and County Manager with primary focus on HCUD capacity and budgetary impact and the County’s long term economic objectives.
- *Customer Assistance & Response*—HCUD maintains and performs developer plan review tracking and an expense reimbursement program which allows for anticipation & planning for economic development supporting opportunities, to include cost estimation, initiating agreements and/or actions necessary to provide support and service to projects as developed. HCUD monitors & directs utility capacity expansion, line extension projects, and connections throughout construction to placement into service. HCUD provides direct customer response services, customer receipts & account entry/modifications, meter reading, billing compilation, mailings, and monitors all payment schedules while continuing to refine efficiency.
- *Capital-related Programs*—HCUD develops and manages water & wastewater plant and line/facilities expansion designs to meet the infrastructure requirements of Hardee County’s economic development, as well as providing for health, safety and welfare of existing and potential customers.

SOLID WASTE ENTERPRISE FUND

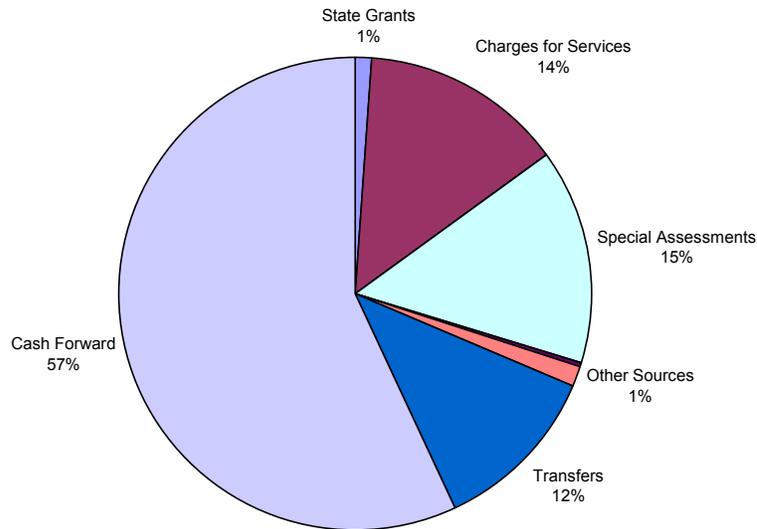
The Solid Waste Fund is the third Enterprise fund within the County and accounts for 11% of the total budget. This fund manages all of the solid waste collection and disposal issues within the County operating the only Class I Landfill within the County.

Revenues

SOLID WASTE ENTERPRISE FUND REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
State Grants	256,522	298,110	78,787	70,588
Charges for Services	980,576	871,968	923,000	809,565
Interest	103,888	51,977	15,700	7,840
Special Assessments	799,650	853,403	790,000	858,000
Miscellaneous	13,313	11,890	10,100	15,120
Total Revenues Generated	2,153,949	2,087,348	1,817,587	1,761,113
Less 5% on Adopted 10 & Adopted 11			(90,880)	(88,056)
Transfers	506,172	270,442	352,257	680,774
Cash Forward	-	-	3,614,193	3,352,698
TOTAL REVENUES	2,660,121	2,357,790	5,693,157	5,706,529

Revenues are generated by charges for services in the commercial classifications of the County and by special assessment to the household classifications in the County. There is a small amount generated through the sale of recyclables. The large cash forward is reflective of State Statutes requiring all Class I Landfills to escrow the cost of closing the site once it is filled to capacity. These closure funds have been deposited proportionately each year ever since the facility opened in 1990.

Solid Waste Enterprise Revenues by Type

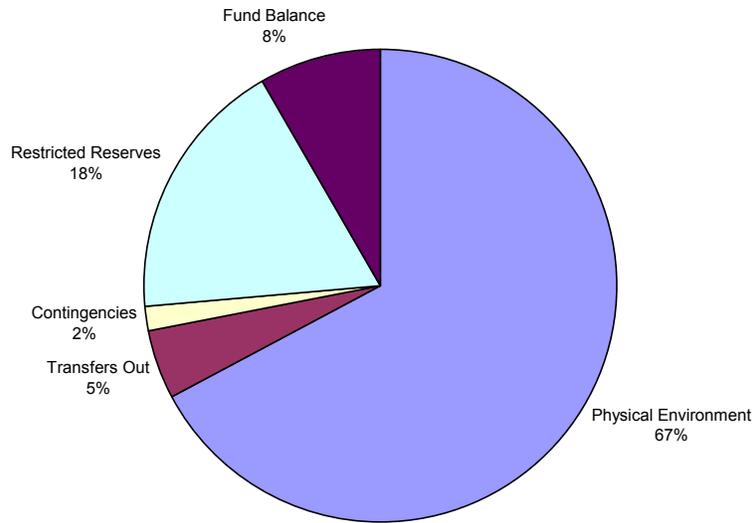


Expenditures

SOLID WASTE ENTERPRISE FUND EXPENDITURES				
Classification	Expenditures 08	Expenditures 09	Adopted 10	Adopted 11
Physical Environment	2,436,336		3,702,448	3,832,609
Total Expenditures	2,436,336	-	3,702,448	3,832,609
Transfers Out	164,277		466,357	278,000
Contingencies			99,538	88,749
Restricted Reserves			869,446	1,028,139
Fund Balance			555,368	479,032
TOTAL EXPENDITURES	2,600,613	-	5,693,157	5,706,529

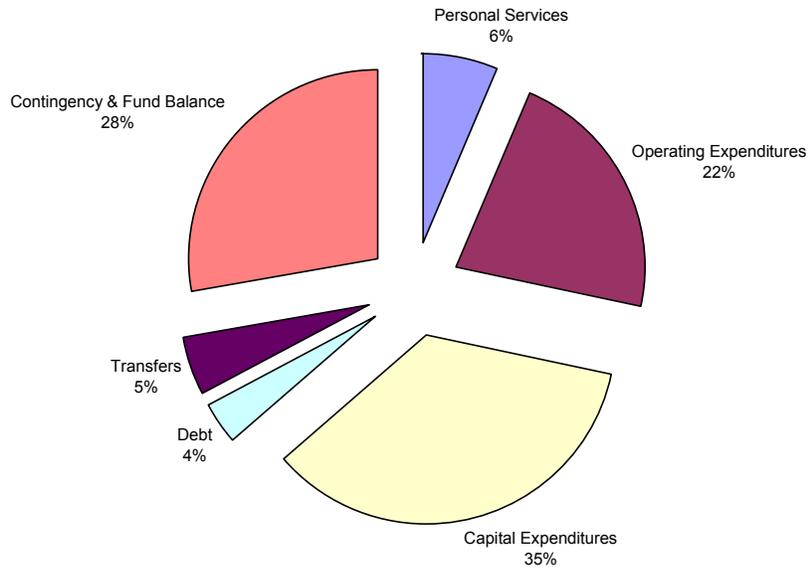
As in the Utility Enterprises, Solid Waste expenditures are classified as physical environment expenses. Along with the Department of Environmental Protections, the County has determined that it is in the best interest of our environment to conduct a partial closure of the existing 12 acre Class I Landfill. Therefore, a portion of the dollars have been moved from the restricted closure reserve into the actual expense lines.

SW Expenditures by Type



A better view of the activity budgeted for closure is more apparent looking at the expenditures by Category; specifically under the capital proportion.

Solid Waste Enterprise Expenditures by Category



SOLID WASTE ENTERPRISE FUND – LANDFILL

Mission Statement

It is the mission of the Hardee County Solid Waste Department to provide an integrated, cost effective, and environmentally sound solid waste disposal system to all county residents, homeowners, and commercial enterprises by following guidelines set by local, state, and federal rules and regulations.

Goals and Objectives

- Hardee County Solid Waste Department will manage solid waste in a sanitary, economic and environmentally safe manner
- Begin construction of closure on the 13 acre cell reached capacity.
- Apply for permit modification to expand capacity of existing five acre cell.
- Maintain the leachate collection system by replacing worn equipment and performing major maintenance on storage tanks.
- Maintain equipment and perform maintenance as necessary.
- Research solid waste disposal options

Programs

- Solid Waste Disposal: The program provides a sanitary means of waste disposal for all residents of Hardee County. Hardee County Solid Waste Department complies with state rules and regulation to ensure protection of our environment. Programs and Services provided under this description are as follows: Leachate collection and removal systems, Operating practices (include compacting and covering waste frequently with several inches of soil help reduce odor; control litter, insects, and rodents; and protect public health), Gas and Groundwater monitoring, Storm Water Management, Annual site life calculations, Solid Waste Engineers.
- Permits: Solid Waste Operation permit, Materials Recycling Facility, Tire permit, Diesel permit, and Sharp's permits.
- Solid Waste Collection: Includes managing a franchise provider who collects unincorporated Hardee County's household trash twice a week and acting as a liaison when dealing with complaints, complaint resolution, routes and invoicing.
- Household Hazardous Waste Collection: Consist of managing a Household Hazardous Waste Program and Collection facility to provide residents a means to dispose of household hazardous waste materials by a licensed hazardous waste management contractor and setting up collections quarterly.
- Sharps Program: Minimizes the risk of improper disposal of syringes, needles, lancets and other sharp medical utensils by providing containers for proper disposal.
- CESQG's: Conditional Exempt Small Quantity Generators in Hardee County are monitored by a contractor to provide information and assistance to facilities. Emphasizing on efforts to Reduce, Reuse, and Recycle hazardous materials.
- Operational Permit: Includes written detailed instruction for daily operations of the landfill. The operational permit is enforced by the Florida Department of Environment

- Protection.
- Residential Bulk Item Collection: Large items such as couches, furniture, mattresses, appliances and scrape metal that will be collected on a call in basis.

Budget

SOLID WASTE ENTERPRISE - LANDFILL EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	342,533	373,285	352,841	359,280
Operating Expenditures	836,468	882,725	851,097	1,071,549
Capital Expenditures	-	10,899	4,500	-
TT Transfers	164,277	351,750	466,357	278,000
TOTAL	1,343,278	1,618,659	1,674,795	1,708,829
Number of FTE's	8.5	8.5	8.5	8.0

**SOLID WASTE ENTERPRISE FUND -
RECYCLING**

Mission Statement

It is the mission of the Recycling Department to promote and encourage recycling efforts and provide as many recycling opportunities as possible where economically feasible. By following practices of volume reduction through diverting recyclable materials from the waste stream and promoting education on waste reduction, reuse and recycling. The recycling department also acts as a resource agency for county residents and businesses on the availability of local recycling programs and available markets.

Goals and Objectives

- Coordinating suitable materials and markets for recycling by testing different recycling systems through pilot programs.
- Coordinating the sale of the recyclable material to obtain the best possible return for the county.
- Continue agreement with DeSoto County to accept glass, plastic, cardboard, and aluminum recyclables.
- Providing a drop off recycling center for citizens and businesses who desire to recycle
- Coordinated a drop off recycling center with Hardee Disposal Service for residents and businesses
- Continue reducing the cost of waste tire recycling by the procurement of equipment to remove rims from tires.

- Expand recycling through educational outreach program to inform citizens of the County’s various recycling programs, with a particular emphasis on outreach to the County’s school children.
- Continue accepting clean concrete and asphalt at No Charge it is then ground for road base.

Programs

- Materials Recovery Facility-Processes recyclables and bales the items to await shipment.
- Tire Recycling- includes finding the most cost effective way to recycle used tires collected at the landfill.
- Wood and Yard Processing- Includes a disposal area for clean yard trash that must be processed every 6 months.
- Hardee Correctional Institute- The recycling department has a contract for 5 inmates and on officer. They perform daily maintenance for the Materials Recovery Facility by cleaning, mowing, litter control, baling recyclables and pulling unacceptable waste for disposal
- Electronic Recycling- Includes finding the most cost effective way to recycle electronics to keep them out of the waste stream.
- Used oil recycling- Hardee County provides a used oil collection center in order to eliminate used oil from the waste stream.

Lead-acid Batteries Recycling- Hardee County Solid Waste Department encourages residents to recycle batteries by providing a drop-off area at no charge.

- Scrape Metal- Hardee County Solid Waste Department provides a drop-off area for all unwanted scrape metal at no charge.
- Pallet Recycling – Consist of employees pulling pallets that are re-usable and providing them for reuse to the public or businesses.

Budget

SOLID WASTE ENTERPRISE - RECYCLING EXPENDITURES				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Personal Services	-	-	-	-
Operating Expenditures	133,547	179,118	223,890	185,780
Capital Expenditures	5,360	52,500	1,500	-
TOTAL	138,907	231,618	225,390	185,780
Number of FTE's	4	-	-	-

SOLID WASTE ENTERPRISE FUND - CLOSURE

Programs

The Florida Department of Environmental Protection requires when no more solid waste can be deposited in a landfill or phase closure is necessary. To achieve closure the process requires a highly engineered closure plan. This should be submitted by the Solid Waste Engineer. The plans should include closure design which should minimize maintenance and should place the landfill in condition that will have the least potential for future environmental impact. Other elements in preparing for closure is planning for landfill gas monitoring and control systems, leachate collection, groundwater monitoring surface water management and settlement control. Further, DEP requires financial assurance for closure this is an economic and engineering consideration that can be predicted and built into your financial plan as part of your operating budget. There are limited options for demonstrating financial assurance Hardee County uniquely designed an expansion that will use the original 12 acre site as a base to the new 5 acre expansion, DEP will require a “partial closure” of the 12 acre site.

Budget

<i>SOLID WASTE ENTERPRISE - CLOSURE</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Operating Expenditures	-		-	
Capital Expenditures	76,416	69,499	2,044,620	2,493,609
Capital Reserve	-		869,446	569,530
TOTAL	76,416	69,499	2,914,066	3,063,139

<i>SOLID WASTE EXPANSION</i>				
<i>Classification</i>	<i>Expensed 08</i>	<i>Expensed 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Operating Expenditures	-		-	
Capital Expenditures	-	-	-	
Debt Payments	537,159	218,824	224,000	216,000
TOTAL	537,159	218,824	224,000	216,000

LAW ENFORCEMENT TRUST FUND

The revenue sources for this fund come from specific collections through the Sheriff's Department. The revenues are held in contingency until the Sheriff makes an authorized request for these dollars.

Revenues

LAW ENFORCEMENT TRUST FUND REVENUES				
<i>Classification</i>	<i>Revenues 08</i>	<i>Revenues 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Miscellaneous	5,602	4,857	4,000	4,000
Interest	2,850	768	600	600
Total Revenues Generated	8,452	5,625	4,600	4,600
Less 5% on Adopted 10 & Adopted 11		-	(230)	(230)
Cash Forward	-	-	94,875	56,962
TOTAL REVENUES	8,452	5,625	99,245	61,332

Expenditures

LAW ENFORCEMENT TRUST FUND EXPENDITURES				
<i>Classification</i>	<i>Expenditures 08</i>	<i>Expenditures 09</i>	<i>Adopted 10</i>	<i>Adopted 11</i>
Public Safety	-	-	-	-
Total Expenditures	-	-	-	-
Contingencies			99,245	61,332
TOTAL EXPENDITURES	-	-	99,245	61,332

GLOSSARY

AD VALOREM TAX is a tax levied in proportion (usually expressed in mills) to the assessed value of the property on which it is levied. This tax is also called **PROPERTY TAX**.

ADOPTED BUDGET is the financial plan for the fiscal year beginning October 1. Florida Statutes require the Board of County Commissioners to approve this budget at the second of two public hearings.

AMENDED OR REVISED BUDGET is the current year adopted budget adjusted to reflect all budget amendments approved by the Board of County Commissioners through the date indicated.

APPROPRIATION is the legal authorization of funds granted by a legislative body such as Hardee County's Board of County Commissioners to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and to a period within which it may be expended. It is the act of appropriation that funds a budget.

ASSESSED VALUE is a value set upon real estate or other personal property by a government as a basis for levying taxes. The assessed value in Hardee County is set by the Property Appraiser.

BALANCED BUDGET is a budget in which revenues and expenditures are equal (no deficit spending).

BCC or BOCC is an acronym for the Board of County Commissioners. See the definition for **BOARD OF COUNTY COMMISSIONERS**.

BEGINNING FUND BALANCE is the

Ending Fund Balance of the previous period. (See **ENDING FUND BALANCE** definition.)

BOARD OF COUNTY COMMISSIONERS is the five member legislative body of Hardee County's general purpose government. This board is governed by state law and the County Charter.

BUDGET is a comprehensive financial operating plan that allocates limited revenues among competing expenditure requirements for a given time period. The budget, once adopted, is the legal authorization to expend County funds during the fiscal year. It may be amended during the fiscal year by the governing body and/or management in accordance with procedures, rules and regulations. The Hardee County budget progresses in four stages: Tentative Budget, Approved Tentative Budget, Final Budget and Adopted Budget. See the definitions for each term.

CAPITAL BUDGET is the financial plan of capital project expenditures for the fiscal year beginning October 1. It incorporates anticipated revenues and appropriations included in the first year of the five-year Capital Improvements Program (CIP), and any anticipated unspent budget appropriation balances from the previous fiscal year. It is adopted by the Board of County Commissioners as part of the annual County budget.

CAPITAL IMPROVEMENT PROGRAM (CIP) is the financial plan of approved capital projects, their timing and cost over a five-year period. The CIP is designed to meet county infrastructure needs in a responsive and efficient manner. It includes projects which are, or will become the property of Hardee County, as well as projects that although not

owned by the county, will be part of a joint project agreement.

CAPITAL OUTLAY or **CAPITAL EQUIPMENT** is an item such as office furniture, fleet equipment, data processing equipment and other operating equipment with a unit cost of \$1,000 or more.

CAPITAL PROJECT is any improvement or acquisition of major facilities with a useful life of at least five years such as roads, bridges, buildings, or land.

CAPITAL PROJECT FUNDS are used to account for financial resources to be used for acquisition or construction of major capital facilities.

CIP is an acronym for the **CAPITAL IMPROVEMENT PROGRAM**. See the definition for **CAPITAL IMPROVEMENT PROGRAM**.

CONTINGENCY is an appropriation of funds set aside to cover unforeseen events that occur during the fiscal year, such as new federal mandates, shortfalls in revenue and unanticipated expenditures.

DEBT SERVICE is the dollars required to repay funds borrowed by means of an issuance of a bank loan. The components of the debt service payment typically include an amount to pay for a portion of the principal amount borrowed, as well as interest on the remaining outstanding unpaid principal balance.

DEBT SERVICE FUNDS are used to account for accumulation of resources for, and payment of, general long-term debt principal and interest. Specific revenue sources are pledged to provide repayment of these loans

DEPARTMENT is, for budgeting purposes, any distinct government organizational entity

receiving direct funding approved by the Board of County Commissioners in order to provide a major governmental function, such as Public Safety or Public Works.

DEPRECIATION is the process of estimating and recording lost usefulness, expired life or decrease of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

ENCUMBRANCE is an obligation in the form of a purchase order, contract, or formal agreement that is reflected by reserving the funds for this use.

ENDING FUND BALANCE is funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses equals ending fund balance.

ENTERPRISE FUND is a fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein the stated intent is that the costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees.

EXPENDITURES are amounts of money actually paid or obligated for payment from County funds.

FINAL BUDGET: Board's modification to the budget made at the first public hearing (basis for the second public hearing).

FISCAL YEAR is a twelve-month financial period used by the County, which begins October 1 and ends September 30 of the

following year. A fiscal year is identified by the year in which it ends. For example, October 1, 2005 to September 30, 2006, is identified as fiscal year 2006.

FIXED ASSETS are of a long-term character that are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FTE is the acronym for Full-Time Equivalent. See the definition for **FULL-TIME EQUIVALENT**.

FULL-TIME EQUIVALENT is one position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year or 2 employees funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.

FUND is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and balances that are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with regulations, restrictions, or limitations.

FUND BALANCE represents the excess of a fund's current assets over its current liabilities.

FUNDING SOURCES is a term referring to the type or origination of funds to finance recurring or nonrecurring expenditures. Examples include revenues such as ad valorem taxes, user fees, licenses, permits and grants and non-revenues such as fund balance and interfund transfers.

GASB 34 is the accounting standard used by the Governmental Accounting Standards Board that is applicable to state and local

governments. Compliance with GASB Statement 34 is necessary for the preparation of financial statements in accordance with Generally Accepted Accounting Principles. A significant provision of this standard includes the preparation of government-wide financial statements that summarize the information of the government as a whole using the accrual basis of accounting (in addition to the continuing requirements for fund financial statements using the modified accrual basis of accounting). Infrastructure assets such as streets, bridges and sidewalks are also to be included in the government-wide financial statements. There are also expanded disclosure requirements.

GENERAL REVENUE FUND (GENERAL FUND) is a fund that accounts for all financial transactions except those required to be accounted for in all other funds. The fund's resources, ad valorem taxes, and other revenues provide services or benefits to all residents of Hardee County.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) comprise the uniform minimum standard of, and guidelines for, financial accounting and reporting. They govern the form and content of an entity's basic financial statements. GAAP encompasses the convention, rules and procedures necessary to define accepted accounting practices at a particular time.

GRANTS AND AIDS includes all grants, subsidies, and contributions from other government agencies or private organizations.

HOMESTEAD EXEMPTION is a deduction from the total taxable assessed value of owner-occupied property. The current exemption is \$25,000. An additional exemption of \$25,000 on values over \$50,000 was adopted in fiscal year 2008 by tax reform. Exemptions must be requested by taxpayers.

IMPACT FEES are a type of charge for services imposed on new construction in order to support specific new demands on a given service, e.g., transportation, schools, parks and fire protection.

INCORPORATED AREA is the portion of the County within the boundaries of a municipality within the County. Annexation of unincorporated areas is the most common method of status change.

INFRASTRUCTURE is a permanent installation such as a building, road, or water transmission system that provides public services.

INTERFUND TRANSFER is the movement of funds from one accounting entity to another within a single government.

INTERGOVERNMENTAL REVENUES are revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

INTERNAL SERVICE FUNDS is a fund established from the financing of good or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.

LEVY is the action of imposing taxes, special assessments, or service charges for the support of County activities.

LIABILITY is debt or other obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. The term does not include encumbrances (see definition of encumbrance).

LOCAL OPTION SALES TAX is an infrastructure surtax to be levied by local

governments as approved by referendum at a rate of 1/2 cent or 1 cent. Tax may be effective for up to fifteen years from the date of levy. Proceeds must be expended on fixed capital expenditures or fixed capital costs for construction, reconstruction, or improvement of public facilities that have a life expectancy of five or more years and land acquisition, land improvement, and related design and engineering costs.

MANDATE is a requirement imposed by a legal act of the federal, state or local government.

MILL is a monetary measure equating to 0.001 of a dollar. When referring to the **AD VALOREM TAX** it means that a 1-mill tax is one dollar of tax on \$1,000 of taxable value.

MILLAGE RATE is the rate per one thousand dollars of taxable property value which, when multiplied by the taxable value, yields the tax billing for a given parcel.

MISCELLANEOUS (FUNDING SOURCE) is revenue other than those received from standard sources such as taxes, licenses and permits, grants and user fees.

MISSION STATEMENT is a broad statement of purpose derived from an organization's and/or community's values and goals.

MUNICIPAL SERVICES BENEFITS UNIT (MSBU) A special assessment district authorized by Florida Statutes 125.01 to provide for improvements and/or services to a specifically defined area of the county and financed by a special assessment on only those properties receiving benefits of those improvements or services.

MSBU is an acronym for Municipal Services Benefits Unit. See the definition for

MUNICIPAL SERVICES BENEFITS UNIT

MSTU is an acronym for Municipal Services Taxing Unit. See the definition for **MUNICIPAL SERVICES TAXING UNIT**.

MUNICIPAL SERVICES TAXING UNIT

is the taxing district authorized by State Constitution Article VII and Florida Statute 125.01 encompassing the unincorporated area of the county. It provides services typically provided by a municipality (e.g., Sheriff's patrol, paramedic services, fire protection, parks and recreation, code enforcement and road network maintenance) to the residents and businesses in the unincorporated area. The services are financed primarily by an ad valorem tax levied on all taxable property located in the unincorporated area.

NON-AD VALOREM ASSESSMENT is a fee levied on certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit those properties. The value of the property is not considered when calculating this assessment.

NON-OPERATING EXPENDITURES are costs of government services that are not directly attributable to a specific County program or operation. Examples include debt service obligations and contributions to community service organizations.

NON-OPERATING REVENUES comprise income received by a government not directly attributable to providing a service. An example would be interest on investments.

OPERATING BUDGET is the budget including appropriations for recurring and certain one-time expenditures that will be consumed in a fixed period to provide for day-to-day operations (e.g., salaries and related

benefits, operating supplies, contractual and maintenance services, professional services and operating equipment). The operating budget does not include debt service payments (principal and interest), budgeted reserves, transfers between funds, and the capital projects program budget. It does include the Internal Service and Trust funds.

OPERATING EXPENSES are the costs (expenses) directly related to a fund's primary service activities on an on-going or regular basis.

OPERATING REVENUES are the incomes (revenues) directly related to a fund's primary service activities. They consist primarily of user charges for services.

PERSONAL SERVICES characterizes expenses for salaries, wages, and related employee benefits provided for all persons employed by the County whether on a full-time, part-time, or temporary basis. Employee benefits include employer contributions to a retirement system, social security, insurance, sick leave, and similar direct benefits as well as other costs such as Workers' Compensation and Unemployment Insurance.

PROPERTY TAX is another term for **AD VALOREM TAX**. See **AD VALOREM TAX**.

PROPRIETARY FUND is a fund category which often emulates the private sector and focuses on the measurement of net income. Expenditures are funded by user charges and fees.

RESERVES AND REFUNDS refers to a budget category for funds required to meet both anticipated and unanticipated needs; the balance of anticipated earmarked revenues not required for operation in the budget year; estimated reimbursements to organizations,

state, or federal governments for revenues received and not spent, and those required to be set aside by bond covenants.

REVENUE are funds that governments receive as income, including such items as tax payments, fees for specific services, receipts from other governments, fines forfeitures, grants, shared revenues and interest income.

ROLLED-BACK AD VALOREM TAX RATE is the millage rate needed to be levied in the new fiscal year to generate the same amount of tax dollars as adopted in the previous fiscal year. Voter approved debt levies are excluded from the calculation. Value of new construction is excluded from the current year total. Rolled-back rate adjusts prior year for reappraisals based on market value of property and represents "no tax increase." The only source of additional tax revenue, if the rolled-back rate is levied, is the tax on new construction.

SAVE OUR HOMES (SOH) Deferred value is the increased value of a homesteaded property that is not included in the Assessed Value. The Save Our Homes, Amendment 10, requires that homesteaded property values may not increase above a certain percentage depending on the Consumer Price Index.

SPECIAL ASSESSMENT... Generally, these are collected by the Tax Collector's Office on the annual consolidated tax bill like ad valorem taxes.

SPECIAL REVENUE FUNDS are funds used to account for proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

STATUTE is a written law enacted by a duly

organized and constituted legislative body. Citations are often followed by "F.S." to indicate Florida Statute.

TAX RATE is the amount of tax stated in terms of a unit of the tax base. For example, 5.000 mills yield \$5 per \$1,000 of taxable value.

TAXABLE VALUATION is the value used for computing ad valorem taxes levied against property. Taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$25,000 homestead exemption allowed when the owner uses the property as a principal residence. Exemptions are also granted for disability, government owned and non-profit owned property.

TENTATIVE BUDGET is the County Manager's recommendation of the budget plan to the Board of County Commissioners.

TRANSFERS are legally authorized transfer of money from one fund to another fund from which the resources are to be expended.

TRIM is an acronym for Truth In Millage Law. See the definition for **TRUTH IN MILLAGE LAW**.

TRUTH IN MILLAGE LAW (TRIM) A 1980 Florida Law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of various taxing authorities.

TRUST AND AGENCY FUNDS are funds used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

USER FEES are payments of a fee for receipt of a public service by those individuals

benefiting from the service.

UNINCORPORATED AREA is the portion of the County not within the boundaries of any municipality.