

**\*All Applications are accepted in the Human Resources Department, 205 Hanchey Road, Wauchula, FL 33873, Phone:(863) 773-2161. Position is open until filled.**

## JOB OPENING

### **SOLID WASTE / ANIMAL CONTROL DIRECTOR**

*Grade 32: \$48,254.83 (\$23.20/hr.) - \$66,519.82 (\$31.98/hr.)*

**DEPARTMENT:** SOLID WASTE/ANIMAL CONTROL

**DIVISION:** PUBLIC WORKS

**GENERAL DESCRIPTION:**

This is highly responsible work in construction and maintenance of landfill facilities, the use and maintenance of heavy equipment and recycling operations according to County policy and regulatory agency rules.

**ESSENTIAL JOB FUNCTIONS:**

1. Plans, coordinates, assigns and supervises employees in landfill, delegates authority to subordinates and sees that work is completed in accordance with established procedures and schedules.
2. Maintains records of work performed and prepares reports as necessary.
3. Receives complaints and requests from public and responds in keeping with established policies.
4. Follows construction plans.
5. Arranges for materials and equipment necessary for construction projects and assigns specific duties.
6. Uses own judgment on methods and manner of construction when necessary on minor matters.
7. Makes inspections of construction as required.
8. Coordinates and supervises operation of landfill equipment.
9. Makes general and detailed assignments of work to equipment operators, clerical personnel and reviews work performed as necessary.
10. Ensures proper operation and maintenance of mechanical equipment with emphasis on minor preventive maintenance.
11. Coordinates repairs as necessary.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

**MINIMUM QUALIFICATIONS:**

**KNOWLEDGE, ABILITIES AND SKILLS:**

Extensive knowledge of the methods, materials and equipment common to landfill construction and maintenance. Ability to plan, direct and supervise the work of equipment operators, skilled and unskilled laborers, and clerical personnel. Ability to comprehend and implement operational rules of the Department of Environmental Protection, The Southwest Florida Water Management District and other regulatory agencies as may apply. Ability to become certified as a Landfill Operator. Knowledge of standard practices used in earthwork and in construction. Ability to present programs and to make written and oral reports. Ability to tactfully and effectively deal with the public, county employees and officials. Ability to perform work occasionally under adverse weather conditions.

**\*All Applications are accepted in the Human Resources Department, 205 Hanchey Road, Wauchula, FL 33873, Phone:(863) 773-2161. Position is open until filled.**

**SOLID WASTE/ANIMAL CONTROL DIRECTOR**

**Page 2**

**EDUCATION AND EXPERIENCE:**

High School Graduate or GED. Three (3) years experience at a responsible supervisory level, with the practical knowledge and experience in reading construction plans and specifications, five (5) years experience in operation and maintenance of heavy equipment and general knowledge of office practices.

(A comparable amount of training, education or experience can be substituted for the minimum qualifications.)

**LICENSES, CERTIFICATIONS OR REGISTRATIONS:**

Possession of a valid Florida Driver's License.

**ESSENTIAL PHYSICAL SKILLS:**

Acceptable eyesight (with or without correction).  
Acceptable hearing (with or without correction).  
Ability to communicate both orally and in writing.  
Driving.

**ENVIRONMENTAL CONDITIONS:**

Works inside and occasionally outside.

(Reasonable accommodations will be made in accordance with existing ADA requirements for otherwise qualified individuals with a disability.)

**Approved by BOCC 2/3/05**  
**\*New Salary Range Approved by BOCC 10/1/13**