



Hardee County Building Department

401 West Main Street
Wauchula, Florida 33873
Phone: 863-773-3236 Fax: 863-767-0360
www.hardeecounty.net

MANUFACTURED HOME OR PARK MODEL

- _____ Zoning and Land Use Information Sheet from Hardee County Planning Department (**less than 30 days old**) for parcels in unincorporated Hardee County. If zoning information sheet indicates requirement for Major Special Exception, Special Exception, Exception to Policy L1.15 of "Comp Plan", Site Development Plan, etc. **provide a copy of Record of Decision**
- _____ Municipality Sign Off for Construction, Water and Sewer (if applicable)
_____ City of Bowling Green _____ City of Wauchula _____ Town of Zolfo Springs _____ Park Sign off
- _____ Property record card (**less than 30 days old**) or Property Sale Contract or Deed
- _____ Physical Address assignment letter as issued by Hardee County Sheriff Dept (863-773-0304)
- _____ Survey with site plan showing existing structures, flood plains, wetlands, distances and dimensions
- _____ Permit or Exemption Letter from _____ SWFWMD or _____ DEP **as required by the zoning letter**
- _____ Certified copy of Recorded Notice of Commencement (NOC) for projects in excess of \$2,500
- _____ Legible copy of all Contractor's and Sub-Contractor's License **Per FS 553.80**
- _____ Legible copy of General Liability Insurance Certificate and Workman's Compensation Insurance Certificate or State Exemption of all Contractor's and Sub-Contractor's **Per FS 553.80**
- _____ List of all subcontractors
- _____ Septic Tank Permit from Hardee County Health Department or
- _____ Utilities Sign off from Hardee County Utilities Department
- _____ Culvert Permit from Hardee County Road & Bridge Department or FL Department of Transportation
- _____ Pre-Determination of Fire/Solid Waste Assessment Fees
- _____ Affidavit for a "Port-a-Jon" and construction debris disposal
- _____ Certificate of Occupancy requirements form signed
- _____ Affidavit of authorization for Manufactured Home.
- _____ Legible Copy of the Manufactured Home Certificate of title or statement of origin.
- _____ Copy of Data Plate.
- _____ Blocking/Tie Down Diagram & results of Penetrometer test completed and signed.
- _____ Certificate of Occupancy requirements form signed and dated.