

**\*All Applications are accepted in the Human Resources Department, 205 Hanchey Road, Wauchula, FL 33873, Phone:(863) 773-2161. Position is open until filled.**

**JOB OPENING**  
**DEPUTY FIRE CHIEF**

*Grade 34: \$53,180.35 (\$25.57 /hr.) - \$73,309.70 (\$35.25 /hr.)*

**DEPARTMENT:** FIRE RESCUE

**DIVISION:** PUBLIC SAFETY

**GENERAL DESCRIPTION:**

This is responsible supervisory work in the direction of the activities on a shift and/or other special assignments. Work is performed under the general direction of the Fire Chief.

**ESSENTIAL JOB FUNCTIONS:**

1. Consults with the Fire Chief concerning all Fire and EMS budget preparation and control.
2. Directs the operations, safety and training activities of the department. Advises and consults with the Fire Chief, acts in the absence of the Fire Chief and is second in command at all times.
3. Makes decisions as to the best methods of extinguishing fires and directs operations until relieved by the Fire Chief.
4. Supervises laying hose lines, directing and varying the pressure of water streams, placing of ladders, ventilation of buildings, rescue operations, administering of emergency medical treatment, and salvage operations.
5. Supervises all Emergency Medical Services operations. Including EMS response, protocols, quality assurance, exposure control, patient records documentation and review and HIPAA compliance. Must work closely with the medical director to ensure compliance in all areas.
6. Supervises all operational ranking officers and is responsible for evaluating their performance annually.
7. Supervises the prevention division and works closely to ensure compliance in this area.
8. Reviews fire incident reports for accuracy and compliance with accepted reporting procedures ensures that appropriate records are maintained.
9. Inspects personnel and stations to determine the status of equipment and apparatus ensures that the appropriate maintenance is performed, or request that such action be undertaken by the appropriate department.
10. Coordinates the training activities and studies modern firefighting methods and techniques, lead drills of company evaluations. Participates in seminars, conferences and training courses, keep abreast of technological advances related to firefighting/rescue activities.
11. Must be willing to comply with a residency requirement.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

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**MINIMUM QUALIFICATIONS:**

**KNOWLEDGE, ABILITIES AND SKILLS:**

Knowledge of and skilled in the operations and maintenance of the various types of apparatus and equipment used in firefighting activities, and must have the ability to supervise the effective use of such equipment and apparatus. Knowledge of emergency medical treatment principles and methods and skill in their application. Knowledge of fire prevention methods. Ability to lead effectively and maintain discipline. Ability to learn and remember the locations of fire hydrants, water-mains and streets. Ability to exercise sound judgment, to promote harmony, and to cooperate with other officers. Ability to prepare clean and concise reports.

**EDUCATION AND EXPERIENCE:**

Associates Degree is required. (Bachelors Degree or higher from an accredited university in the public administration or fire science field is preferred). At least ten (10) years experience in Fire Rescue with a minimum of five (5) years' experience in a supervisory or management level position (Lieutenant or higher).

(A comparable amount of training, education or experience can be substituted for the minimum qualifications.)

**LICENSES, CERTIFICATIONS OR REGISTRATIONS:**

Florida Certification as a Firefighter II as authorized by F.S.S. 633.

Florida certified as a Paramedic.

Florida certified Fire Officer I

Florida certified as a Fire Instructor

Florida certified as a Fire Safety Inspector.

Must possess a valid Florida Class "E" driver's license and must have a clean driving record.

**ESSENTIAL PHYSICAL SKILLS:**

Meet physical requirements as indicated for State certification.

Must endure sustained acts of physical exhaustion and endure periods of duty under unfavorable and life threatening situations.

Driving heavy vehicles and equipment.

Heavy (45 pounds and over) lifting and carrying.

Acceptable eyesight (with or without correction).

Acceptable hearing (with or without correction).

Ability to communicate both orally and in writing.

Reaching, pulling, pushing, balancing, throwing

Climbing (including ladders).

Walking, standing, crawling, kneeling, bending, stooping, jumping, running, smelling.

**ENVIRONMENTAL CONDITIONS:**

Hazardous conditions: flames, fire, chemicals, smoke, heat, gases, moving vehicles, falling structures and debris, electricity, poor ventilation, poor lighting and related hazardous situations.

Stressful situations.

(Reasonable accommodations will be made in accordance with existing ADA requirements for otherwise qualified individuals with a disability.)

**[Fire Rescue Application available on County website@ www.hardeecounty.net](http://www.hardeecounty.net)**

***\*All applicants please attach the current certifications requested with application:***

**Approved by BOCC 3/6/03**

**Revised job description – approved by BOCC 05/06/2010**

**Revised job description – approved by BOCC 04/02/2015**

**\*New Salary Range Approved by BOCC 07/07/2016**